

BOARD MEETING MINUTES: January 11, 2023 ABC Headquarters

Call Meeting to Order at 9:08 a.m.

Attendees

Board Chair Maria Everett
Board Vice-Chair Beth Hungate-Noland
Board Member Greg Holland
Board Member William Euille
Board Member Mark Rubin
Chief Executive Officer, Travis Hill
Chief Government Affairs Officer, John Daniel
Chief of Law Enforcement, Tom Kirby
Chief Retail Operations Officer, Mark Dunham
Chief Digital and Brand Officer, Vida Williams
Chief Administrative Officer, David Alfano
Chief Transformation Officer, Elizabeth Chu
Deputy Secretary, Chris Curtis
Chief Information Officer, Paul Williams
Office of the Attorney General, Jim Flaherty
Director of Marketing and Merchandising, John Shiffer
Business Analytics Manager, Greg Ackerman
Senior Legal Counsel, Tonya Hucks-Watkins
Executive Assistant, Kathleen LaMotte

Approval of Minutes

The board reviewed the minutes from the November 30, 2022 and December 8, 2022 board meetings. Board Member Euille moved to accept the minutes as amended to correct a typographical error, Board Member Holland seconded the motion. The motion passed on a roll-call vote of 5 – 0.

Regulatory Changes

LaTonya Hucks-Watkins, Senior Legal Counsel, reviewed proposed changes to 3VAC5-30-30 and 3VAC5-70-60. The change to 3VAC5-30-30 (Tied House) amends the regulation to reflect the Board's ability to accept payment for taxes, fees, penalties, charges and costs through the Authority's online licensing system. The update to 3VAC-5-70-60 (Other Provisions) amends the section to reflect the current fee for industrial permits. After discussion, Board Vice-Chair Hungate-Noland moved to approve the amended proposed regulations to post to Town Hall for further comment. Board member Rubin seconded the motion. The motion passed on a roll-call vote of 5 – 0.

ABC Product Management Processes

John Shiffer, Director of Marketing, reviewed his presentation previously provided to the Board.

General Assembly Update

John Daniel, Chief Government Affairs Officer, shared an update on anticipated actions by the Virginia General Assembly this year that may impact the Authority.

Financial Update

Dave Alfano, Chief Administrative Officer, reviewed the financial reports through the month of November 2022 previously provided to the Board.

New Business

Approve Recommendations of Real Estate Committee

Board Member Euille moved to accept the REC's recommendations as amended for three new stores, Store 825 (Alexandria), 530 (Compass Creek), and Lovettsville Town Square, two relocations, Store 044 (Ladysmith) and 058 (Bristol), and two renewals 085 (Sterling – Cedar Lakes) and 205 (Henrico – Colley Village). Board Member Holland seconded the motion, and the Board adopted the recommendations of the REC on a roll-call vote 5– 0. The expansion recommended by REC will not be moving forward because the landlord found another tenant.

Review Summary Suspension Issued

Travis Hill reviewed the Summary Suspension issued to El Tenampa Bar and Grill in Manassas. On the early morning of 12/19 a stabbing at the licensee's premises resulted in a life-threatening situation. This licensee had prior public safety incidents and had received a reasonable measures letter which was not acted on by the licensee. There was an initial hearing at which the licensee did not appear. Their licenses remains suspended. The matter is awaiting the hearing officer decision.

Auditor of Public Accounts (APA) Audit

The Board reviewed the APA Audit for the year ending June 30, 2022. Mr. Alfano will update the board on the Authority's efforts to address the issues raised by the APA at future board meetings

OND Update

The Board reviewed preliminary holiday season sales results and celebrated the accomplishments of the Distribution Center.

Resolution for Wiley Ruth

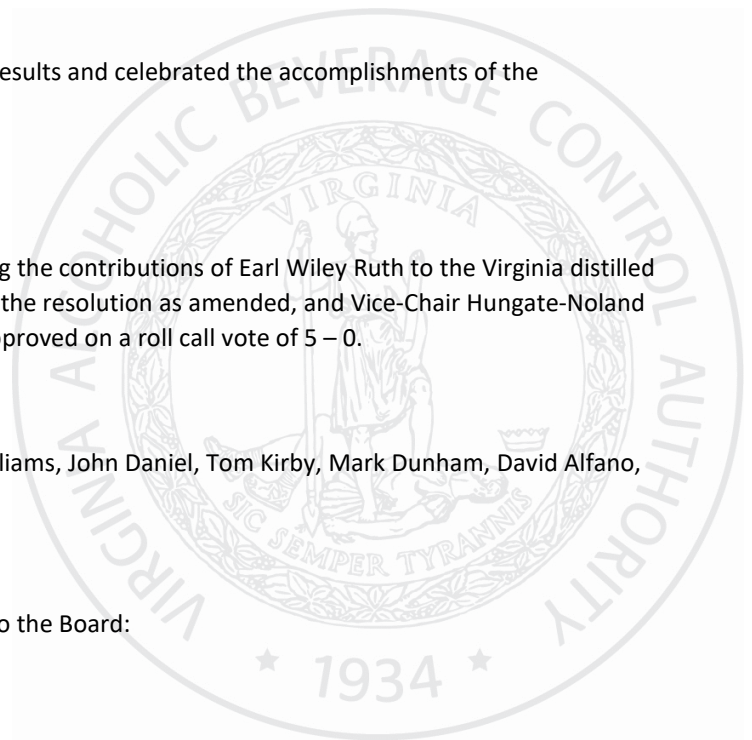
The Board reviewed and adopted a resolution honoring the contributions of Earl Wiley Ruth to the Virginia distilled spirits industry. Board member Rubin moved to adopt the resolution as amended, and Vice-Chair Hungate-Noland seconded the Motion. The amended resolution was approved on a roll call vote of 5 – 0.

Chief Reports

The Board heard updates from Elizabeth Chu, Vida Williams, John Daniel, Tom Kirby, Mark Dunham, David Alfano, Paul Williams, and Travis Hill.

Comments from the Board

The Chair reviewed some upcoming dates of interest to the Board:



January 30 – Roanoke Store grand opening

February 2 – DC Luncheon Event

February 8 – FOIA Training

February 23 – Board Meeting

March 12 – 15 – NABCA Legal Symposium (Northern Virginia)

March 20 – March board meeting

Public Comments

None

Meeting Adjournment

Meeting adjourned at 2:11 p.m.

