



TO: ALL APPROVED VIRGINIA ABC COMMON CARRIERS
RE: MONTHLY REPORTING

All approved Virginia ABC Common Carriers are required to file a monthly report on forms prescribed by the Authority. The report is to be filed with the Virginia Alcoholic Beverage Control Authority.

Attention: Tax Management Section, P. O. Box 3250, Mechanicsville, Virginia 23116-9998, along with a signed copy of all invoices delivered to recipients in Virginia during the preceding month. This report shall be postmarked no later than the fifteenth of the month or, if the fifteenth is not a business day, the next business day thereafter. ABC Common Carriers shall report the quantities of wine and/or beer delivered into or within the Commonwealth. Such report shall also include the name and addresses of the purchasers to whom wine and/or beer was delivered.

Authority approved Common Carriers shall refuse delivery when the proposed recipient appears to be under the age of 21 years and refuses to present valid identification. Enclosed are copies of the monthly tax report forms for your use. This report may be duplicated using the same format. If you wish to make changes to these forms, please contact this office for approval before using.

If you have any questions, please contact this office at (804) 219-2039 or by email at TaxExaminer@virginiaabc.com

Tax Management Section
Enforcement

Rev. 6/13/22



