

July 20, 2023 Board Meeting

Virginia ABC Board of Directors



Agenda

- Call to Order
- Approval of Minutes
 - *Approve minutes from June 8, 2023*
- Hearing
 - *Tajzmah Enterprises, LLC*
- New Business
 - *Approve Board orders for archives (March – June 2023) (Daniel)*
 - *Approve FMLA Policy (Singleton)*
 - *Approve recommendations of Real Estate Committee (REC) from June 2023 (Hill)*
 - *Approve 2024 Proposed Budget*
 - *Internal Audit Report*
- Closed Session
- Comments from the Board
- Public Comments
- Adjournment

Minutes: June 8, 2023

Required Action

Approval of Minutes from June 8, 2023 meeting

BOARD MEETING MINUTES: June 8, 2023 ABC Headquarters

Call Meeting to Order at 9:03* a.m.

Attendees

Board Chair Tim Hugo
Board Vice-Chair Maria Everett
Board Member Greg Holland
Board Member William Euille*
Board Member Mark Rubin
Chief Executive Officer, Travis Hill *
Chief Government Affairs Officer, John Daniel
Chief of Law Enforcement, Tom Kirby
Chief Retail Operations Officer, Mark Dunham
Chief Digital and Brand Officer, Vida Williams
Chief Administrative Officer, David Alfano
Deputy Secretary, Chris Curtis
Director of Internal Audit, Michael Skrocki*
Office of the Attorney General, Jim Flaherty
Director of Procurement, Melissa Watts
Director of Facilities and Real Estate, Susan Johnson
Director of Finance, Doug Robinson
Strategy Manager, Barbara Peterson-Wilson
Tony Lee, Deputy CTO, Office of the Governor's Office
Executive Assistant, Kathleen LaMotte
Senior Paralegal, Helen Gordon

* Mr. Euille and Mr. Skrocki participated via Microsoft Teams

Remote Participation

Mr. Euille was unable to attend this meeting in person due to a personal matter and in accordance with § 2.2-3708.3(B)4, participated remotely via Microsoft Teams in the Board's Business meeting from California, where he was attending a conference.

Approval of Minutes

Ms. Everett provided a suggestion to clarify the titles of some participants in the April 20, 2023 minutes and moved to approve the minutes as amended. Mr. Rubin seconded the motion, and the motion passed on a roll call vote of 5 – 0.

Ms. Everett provided changes to correct several scrivener's errors in the May 30, 2023 minutes and moved to approve the minutes as amended. Mr. Holland seconded the motion, and the motion passed on a roll call vote of 5 – 0.

Approval of Real Estate Committee Recommendations (REC)

Mr. Rubin moved to accept the REC's recommendations from their April and May meetings for one relocation, Store 044 (Ladysmith), and 13 renewals, Store 166 (Leesburg), 184 (Harrisonburg), 254 (Henrico), 265 (Hampton), 296 (Fishersville), 332 (Staples Mill), 436 (Winchester), 092 (Hampton), 093 (Fairfax), 133 (Manassas), 279 (Forest – Bedford County), 307 (Virginia Beach), and 391 (Carrolton – Isle of Wight). Store 092 (Hampton) inadvertently appeared twice on the list of recommendations provided in the Board's materials. Ms. Everett seconded the motion, which passed on a roll call vote of 5 – 0.

Mr. Rubin commended the Authority for negotiating minimal increases and annual escalations.

Mr. Hugo inquired about the store in Portsmouth that was closed due to the shooting in the shopping center. Mr. Dunham responded that the store is still closed and the Authority continues to pay rent on the location. The Authority is working with local jurisdictions on recommendations before deciding the path forward. Mr. Hugo asked if the Authority will consider making it a counter or walk-up store, and Mr. Dunham replied no. Mr. Hugo also inquired how much longer is on the lease for that location, and Ms. Johnson responded that there is another four years on the lease.

Public Comment

Mr. Hugo offered members of the public in attendance an opportunity to speak prior to the hearings. No comment was offered at this time.

Procurement Policies

Proposed policies were provided in a previous Board meeting that requested rescinding 26 procurement policies and consolidating them to a single new policy, offering a change to the purchasing policy and requesting a purchase threshold increase for single quote procurements.

Ms. Everett advised she had discussed her questions with Mr. Alfano and had some questions about associated procedures related to the policy, and asked for more detail to be added regarding how the CAO approves exemptions from the procurement policy. Melissa Watts advised that Ms. Everett's revisions would be incorporated into the final template.

Mr. Rubin advised that the change to increase the threshold to \$50,000 from \$10,000 makes sense, and asked what checks are in place for contracts below \$10,000. Ms. Watts advised that signature authority and the delegation of authority are in effect, and the same checks and balances under eVA exist, requiring a supervisor, a director and a Chief's review. The bulk of the contracts that will be impacted by the increase in threshold are under the facilities department, where many vendors across the state have agreements in place, but this allows for more flexibility when needed to keep stores operational.

Mr. Rubin asked about rescinding the procurement of professional services policy, Ms. Watts responded that since the Authority is exempt from the Department of Engineering and Building (DEB), the Authority has the flexibility to source its own vendors, rather than going through the DEB's list. ABC, while maintaining a list of DEB contractors previously used, follows the same processes, but without the need for DEB intervention, and the procurement process is still a competitive one. Ms. Watts stated that Procurement assesses the risk in two ways; 1) financial risk and 2) information security risk, which are evaluated by Mr. Skrocki's team, and a risk level is assigned to each vendor. Ms. Watts further stated that Procurement wants to make this procedure clear and available to the public, so Procurement is striving to make this procedure easy to read and understandable. In this vein, Mr. Rubin requested a definition for operational risk be added to the procedure and confirmed that the business unit requesting a contract also has a duty to evaluate risk.

Mr. Rubin inquired whether or not Alternative Dispute Resolution (mediation) is included under the procurement of legal services, specifically, if the Authority had the need to hire an outside mediator. Ms. Watts responded that the procurement of legal services outside of the Office of the Attorney General would still need to be done through the Authority's eVA memorandum of understanding with the Department of General Services. Mr. Daniel, however, asked to discuss this further offline as, due to the statutory authority that we currently have to obtain legal counsel and/or to use the Office of the Attorney General. He is not sure that Procurement's revisions fully comport with the current statutory policy, and he did not want to advocate one way or the other to avoid the risk of undercutting the Authority's control of their legal destiny, including any mediation process.

Mr. Hugo asked if this policy applies to the procurement of contractors and consultants. Ms. Watts replied that the process is the same regardless of goods or services.

Mr. Rubin moved to rescind 26 procurement policies and adopt the new consolidated Procurement policy. Ms. Everett seconded the motion, and the motion passed on a roll call vote of 5 – 0.

Mr. Rubin made a motion to rescind the policies that are in the materials presented and that the Board adopt the new policies that were presented. The motion was seconded by Ms. Everett and passed on a roll call vote of 5 – 0. The viewed procurement overview slides are attached to these minutes as Appendix A.

Mr. Hugo asked about the process of procuring consultants. Ms. Watts responded that the Authority has several options: we may issue an RFP if we are looking for something specific, or we can take advantage of cooperative agreements. For example, the contract with Computer Aid, Inc (CAI) through the Commonwealth has enabled the Authority to fill many difficult-to-staff IT positions with contractors. Mr. Hugo asked if the deliverables of contractors are approved by Ms. Watts. Ms. Watts stated that some business units don't have deliverables per se but rather develop statements of work based on the type of deliverables required (i.e. consultants have deliverables and business units develop a statement of work with deliverables.) The statements of work are completed before any request goes to Procurement, or before hiring is completed by piggybacking on another contract. Mr. Hugo asked if procurement has ever advised against using a particular vendor. Ms. Watts advised that evaluation and selection of a vendor is done by the business unit and it is up to them to make a decision. Procurement may make a recommendation, but it could be over-ridden by the business units and a different decision could be made.

Mr. Rubin commented that the Youngkin Administration is trying to find big contracts that state agencies may plug into, and asked how the Authority participates in cooperative contracts. Ms. Watts responded that ABC has taken advantage of these opportunities for years, and she has had multiple conversations with the Governor's office about Authority contracts and trying to consolidate and take advantage of scale, particularly with the Estes trucking and Mythics, a computer contractor.

Commonwealth Deputy Chief Transformation Officer Tony Lee advised that the CAI contract with the Commonwealth offers pre-negotiated rates for certain activities. Ms. Watts agreed that CAI does have pre-negotiated rates. However, occasionally there are exceptions to the rates at the discretion of the hiring manager. If there is a skill set required that isn't addressed in the rate card, the Authority will create an exception due to the special skill set needed by the Authority and approve a special rate above and beyond the CAI contracted rate. Mr. Lee asked for an estimate of how many contracts we currently hold at an exception rate. Mr. Williams, the Chief Information Officer of the Authority, and Ms. Watts will research the answer and respond to Mr. Lee and the Board.

Mr. Hugo commented that the Authority has a lot of in-house talent and asked how the determination is made to utilize contract labor at a higher rate outside of the Authority. Ms. Watts advised that is a decision of the hiring manager or Chief if the Authority does not have that specific skill set with an internal person. Mr. Alfano added that it is situational. If the Authority only needs a specific skill set for a finite amount of time for a certain project, we may not need to hire permanent staff. There is no one size that fits all answer; a decision is based on the skill set needed, the duration of a project, if there is in-house talent available, and if the Authority has an open and approved position that could be utilized.

Mr. Hugo asked how many outside consultants the Authority has to date. Mr. Alfano responded that there is a difference in how the Authority utilizes contractors and consultants – consultants come aboard for a defined period of time to help with a deliverable or statement of work, and there are far fewer of these than contractors utilized for a staff augmentation perspective. Contractors for staff augmentation are primarily utilized by IT and in the Distribution Center; about 100- 150 in the distribution center. IT tends to use contractors for a longer period of time, whereas the DC will utilize contract labor for peak periods of the year.

Mr. Hill commented regarding advising against a specific vendor that Procurement examines risk in the front-end prior to a contract signing. Ms. Watts added that if there may be a conflict of interest or a competitive advantage regarding a certain vendor, procurement would advise the business unit. Mr. Hugo asked if procurement has ever advised that a contract may be a conflict of interest and been overridden, and Ms. Watts responded yes. Mr. Alfano encouraged procurement to bring these issues to him, adding that he would reach out to his peers to make sure they are adhering to the policy. Mr. Alfano said that the Procurement team is the gatekeeper, and that the business level expertise of the chiefs and directors is needed to marry up vendor capabilities with business requirements.

Closed Session

At 9:55 a.m., Ms. Everett moved that the Board enter closed session pursuant to Virginia Code §2.2 37.11(A)(46) to discuss discipline of licenses related to the appeal hearings. Mr. Holland seconded. The motion passed on a roll call vote of 4 – 0 with Mr. Euille abstaining from the vote as a non-participant in the hearings.

Hearings

The Board Members, with the exception of Mr. Euille, heard appeals in the matter of the 4 Cyber Café, Regency Market t/a Market Place 21, and Ryan Incorporated t/a Planthouse.

Certification of Closed Session

When the Board returned from closed session at 1:30 p.m, Ms. Everett moved to certify that to the best of her knowledge nothing was discussed in the closed sessions except what was covered in the motion to go into closed session, and only public business matters lawfully exempted from open meeting requirements were discussed. Mr. Rubin seconded; the motion passed on a roll-call vote of 4 – 0, with Mr. Euille abstaining from the vote as a non-participant in the hearings.

FY2024 Authority Budget

The Authority sought adoption of the proposed FY2024 Budget. The budget serves as the basis for developing ABC's Governor's Advisory Council on Revenue Estimates (GACRE) submission, which is due August 7, and the fiscal year begins on July 1.

Mr. Alfano reported that:

- The Authority is expected to exceed FY2023 revenue estimates and the net profit requirement. Store sales are expected to finish around \$1.442 billion, up from the \$1.421 billion budget for FY2023. Net profits are \$220.8 or \$32.7 greater than budget.
- In addition to higher than anticipated sales, expenses remained lower than budget mainly due to unfilled budgeted positions resulting in favorable salaries, wages and benefit expenses.
- ABC profits also benefited from \$1.9M in FEMA reimbursements to cover COVID-19 expenses (test kits, etc.)
- Several large technology projects were completed in FY2023, such as the Customer Support Program , Automated Ticket Routing System, and the Automated Licensing or VAL System.

- At the same time ABC opened 4 new stores, relocated 12 and expanded another 4.

Doug Robinson, Director of Finance reported that:

- The FY 2024 budget includes the impact of operational requests and project initiatives that were identified and prioritized by the ABC Leadership Team which included all Directors and C-Suite members.
- In addition to the input received from the ABC Leadership team, the FY 2024 budget and Net Profit expectations reflect input and feedback based on collaborative meetings between Chief Transformation Officers, Eric Moeller and Tony Lee. The Authority also shared a copy of this presentation with them in advance of today's discussion to highlight the impact their recommendations had in developing this budget.

Mr. Hugo asked if more feedback would be received next week when Mr. Moeller returns to the office. Mr. Alfano reported that there will be other things to consider through the fiscal year.

Mr. Robinson continued:

- Store sales revenues are budgeted to increase to \$1.517B or 5.2% over FY 2023 Estimated Actuals. That is a .5% increase of the FY 2023 growth of 4.7%.
- The budgeted contribution margin, which represents Net Revenues less Variable Operating Costs, is budgeted at 22.6% of store sales and is consistent with normalized FY 2022 and 2023 results after accounting for non-recurring activities in those years.
- Overall, the FY 2024 budget reflects Net Profits at \$223.0M or \$2.2M greater than FY 2023 Estimates. It's worth noting that the profit increase was achieved even after absorbing the effects of a 5% state pay increase (\$7.9M), a full year impact from the \$15/hour minimum wage increases for wage employees (\$2.3M), and overall inflationary increases of 5% that impact expenses such as utilities, transportation, supplies, and maintenance.
- In developing the budget, there was a concerted effort to increase year-over-year net profits without initiating price increases. This goal was achieved by evaluating opportunities for operating efficiencies and making prudent financial decisions around the use of third-party contractors, consulting, and media spending, 5.3% increase in sales – continue to push the envelope in our sales.

Mr. Rubin asked if a 5.2% growth rate may be a risky estimate. Mr. Robinson responded that even if the Authority sold the same volume of items, there would still be increased revenue due to the price increases from manufacturers and the associated formula for retail price at ABC Stores, and the cost of goods sold. Mr. Alfano advised that the Authority is constantly evaluating sales trends, the potential for recession and many other factors when considering revenue estimates.

- The advertising budget is reduced to FY2021 levels. The Marketing department does have concerns, and the Authority will keep an eye on the reduced marketing campaigns and their impact on revenue, and if this needs to be reprioritized, there are different levers that may be pulled. ABC will keep an eye on this and if we need to flex and reprioritize, it is a lever we can pull.

Mr. Holland asked if the 40% cut in marketing budget from last year was recommended by the Governor's office. Mr. Alfano responded that the Governor's office did not suggest dollar amounts to the Authority, but they did suggest areas to review further. While the Governor's office was concerned that a monopoly does not need to advertise, Mr. Robinson added that marketing is concerned that the ABC stores do compete for consumer spend vs. wine and beer, which has many more outlets to purchase, and wishes to encourage Virginians to make a special trip to ABC stores to purchase spirits. Ms. Everett agreed that although ABC is a monopoly, there is a customer service component, and Mr. Dunham added that the Authority wishes to remind customers to keep ABC stores at the top of their minds vs. going to a store for beer or wine which may be more convenient to them.

Mr. Holland asked about how discounts are paid for, with the example of a recent sale on a bourbon. Mr. Robinson responded that in that case, the supplier pays for the discount, but for sales like the pre-COVID Black Friday percentage off events, that discount was absorbed by the Authority.

- Mr. Robinson reviewed budget assumptions, which include an increase in credit card fees, but no increase to the cost of healthcare per guidance from the Commonwealth.

Mr. Rubin asked about the 1.3% reduction in mix changes, Mr. Robinson responded that as consumers trade up to purchase larger sizes of spirits, the results are a lower price per liter.

- The vacancy variance includes budgeted, unfilled positions. Aspirationally, ABC hopes to fill these positions. About half of that number is in the Enforcement division. This has driven a lot of the favorable variance in this year's budget, that this was budgeted for but not spent. The Authority may decline to fill positions if needed to cover a sales shortfall or increased marketing budget.
- Mr. Alfano reported that the Authority took a deep dive and looked at every project finishing this year and scheduled to start in FY2024 to try to plan where skilled service contractors may be needed to support large projects and reviewed current contract positions to see if they're needed next year like they were used this year. There was a line-by-line, project-by-project review of Authority spend on contractors. The Authority is projecting a smaller number of projects next year.

Mr. Euille asked what is included under other miscellaneous costs. Mr. Robinson responded that there are many small pieces captured there, the bulk is employee training, computer hardware and software, and GASB 96 subscription-based accounting agreements charging more than last year.

Mr. Holland asked how are we spending less for Estes. Mr. Robinson responded that the cost is below forecast due to lower volume of cases but higher revenue based on premiumization.

Mr. Hugo inquired if there is anything in the budget that the General Assembly needs to authorize. Mr. Robinson advised that he did not believe so.

Mr. Hugo asked how the Authority is budgeting for the Audit Board software. Mike Skrocki, the Director of Internal Audit (IA), advised that ABC recently completed the renewal of Audit Board for this year, and it is included in the budget for FY2024. Mr. Hugo asked if the Authority had the Audit Board software last year, and the software keeps track of audits, did the Audit Board program lose the audit for suspend/void issue last year? Mr. Skrocki responded that he doesn't believe that audit was processed through Audit Board, but the suspend/void issue was a special audit that was completed prior to Mr. Skrocki joining the Authority. Going forward any audit work done by IA will be captured in Audit Board, it is not automatic and must be put in the system. Mr. Skrocki will review whether or not the suspend/void audit was placed in the software for the Board.

Mr. Hugo asked Mr. Skrocki if certain employees mentioned in the suspend/void audit report were still employed by the Authority. Two of the employees from IA, a Senior Auditor and an Auditor, are still with the Authority. Mr. Hugo requested Mr. Skrocki to ask those employees if the audit was placed in Audit Board. Mr. Skrocki advised that the former Director and Manager of IA, neither of whom is still with the Authority, would have been responsible for entering the audit into Audit Board.

Mr. Hugo asked if certain Bureau of Law Enforcement (BLE) personnel mentioned in the suspend/void audit were still with the Authority. Chief of Law Enforcement, Tom Kirby, responded that one of the names the Chair mentioned is not a BLE employee, but is still with the Authority, and the other BLE employees mentioned are still with the Authority as well. The BLE completed their criminal investigation, which resulted in charges for some employees abusing the suspend/void process, and properly turned their findings over to retail and IA after completing their criminal investigation.

Mr. Alfano continued the budget presentation and reviewed the Decision Packages received from Authority divisions:

- During the FY 2024 budget process, Division Directors initially provided input and identified 29 specific operational requests totaling \$5.2M and 45 requests for projects/initiatives totaling \$16.7M. They also requested an additional 18 staff and 20 contingent labor to support initiatives that would help to increase ABC's business operations and innovative initiatives to implement new capabilities. These requests covered all Divisions across the Authority.
- After evaluating all the requests, the Leadership Team went through a prioritization exercise to narrow the requests to a realistic body of work by assessing financial constraints, resource bandwidth and overall business impact. The requests deprioritized were deferred and may be considered later based on financial performance and resource availability.
- Overall, the Authority recommends to advance 10 of 29 Operational Requests for consideration with a FY 2024 expense impact of \$613k as detailed in the Board's materials on Slide 67. These include expansion of the Employee Assistance Program (EAP) to all employees, a subscription to a compensation tool, adding three wage employees to support retail recruitment (which will also allow for a greater level of compliance to address past audit points regarding compliance with immigration forms), software to facilitate an employee engagement survey, adding a contractor in IT to support the licensing system, utilizing an existing position to support the customer support ticketing system, improving store networking switches, converting a contractor to an Authority employee in internal audit using an existing position, and the purchase of new equipment for the DC.
- The Authority de prioritized 34 of 45 initiatives requested. The 11 selected to move forward are outlined on page 68 of the Board meeting materials. These include expansion of the number of authorized users of the Licensing program from 195 to 235 named users, creating a dedicated VA ABC hotline for reporting Fraud, Waste and Abuse, providing a variety of IT and Retail enhancements to improve Penetration Testing, upgrading the Point of Sale System, Store Cameras and Alarm Board monitoring, and implementing an Inventory and Order Management System that are foundational elements needed to replace an outdated system (MIPS) that's been in place for nearly 25 years.
- Potential risks to the budget include items that may impact financial performance and the Authority's ability to meet profit requirements. The Authority will make every effort possible to minimize risks.

Mr. Hugo asked about specific spend on the online sales project and outside legal fees. Mr. Alfano responded that the investment in the new order management system is fundamental to act as a foundation for digital sales. The e-commerce platform procurement was deferred. Mr. Robinson advised that in FY2023 approximately \$9,000 was spent on legal fees. The AG's office bills the Authority and the spend is captured in that category along with other outside counsel.

Mr. Hugo asked to have more time to review the budget, ask questions, and come back for a vote. Mr. Hugo contacted the Secretary of Finance during the meeting and reported that the Secretary of Finance advised there is no rush and the Authority may wish to incorporate more ideas from the Governor's Administration. The Chair opined that the Board may meet virtually to discuss this further.

Mr. Rubin agreed that those were good points, but was concerned that the Authority would be operating with no budget as of July 1, and suggested that the Board approve a budget prior to that date.

Mr. Holland asked if the Governor's Chief Transformation Office had more ideas that have not been discussed with the Authority. Mr. Hugo responded that he has heard them say that, and it doesn't hurt to listen to what they have to say. Ms. Everett advised that she is willing to give more time as a courtesy to Mr. Hugo, but this is a budget with which the rest of the Board is familiar, and she is also concerned about the ABC operating without a budget.

Mr. Hugo advised he would like to wait on the budget until the Governor's CTO had a chance to weigh in. Ms. Everett advised that if the Board had further questions, to not cc other Board members to avoid creating an inadvertent public meeting.

Mr. Hugo also asked where money for settlements come from. A member of the Finance team responded that settlements came from the Risk Management division. The Chair asked if there was ever a settlement threat vs the Authority, would the attorney general's office be notified. Mr. Daniel responded that, as a practical matter, he would talk with Mr. Flaherty and let him know what was going on at all levels. However, there is a ¼ million dollar threshold before the attorney general's office would need to be a part of the process and over \$250 million before the governor's office might need to step in.

Internal Audit Update

Mike Skrocki reported that:

- Audits and projects underway are included on page 81 of the Board's materials.
- IA is honing in on the retail store audit program. This should lead to a much better kick-off to next year. During COVID, the Audit team did not go out to stores, and with the new POS system and process changes, in-store audits have been postponed and there is a new push to go to stores.
- Five Distillery stores audits are complete, with three planned in June. A sample distillery and store audit report were shared in the Board's binder. These visits will be summarized every quarter to share with upper management and the Board
- The Small Purchase Card program (SPCC) audit is wrapping up and should be ready for the Board's next meeting. No significant issues were raised.
- An audit of License and Records Management is in the testing phase, and planning is underway for an audit of Education to ensure there are good processes in place.
- Two Investigations or Special Projects were completed with one in process. Investigations come in two ways, either through the State's hotline with the Office of the Inspector General or people contacting the IA department directly.
- Three IT audits are underway, a cleanup of previously identified issues in the Auditor of Public Accounts (APA) audit, a review of MIPS, and Sales Audit.
- At the request of ABC's Distillery Liaison, IA performed an audit of Belle Isle Distillery because of late payment issues. ABC will re-visit Belle Isle in 3 – 4 months to give them a chance to cure issues.
- Currently in Audit Risk Assessment and Planning for FY2024, IA is reviewing the results of a survey to C Suite and Directors, and has performed interviews based on survey responses. Mr. Skrocki will present the proposed plan at the July Board meeting.

Mr. Hugo asked Mr. Skrocki to keep on Audit Board, he is still perplexed about how the suspend/void audit was lost, and wants to know what the two audit staff knew, and who they reported their findings to, and who they interacted with in the BLE. Mr. Hugo also asked how much the Audit Board software costs, Mr. Skrocki advised it was about \$90,000 a year.

Warehouse Conversion to Freight Way

A presentation is attached to these minutes as Appendix B

Director of Spirit Supply Chain, Tracey Heilborn reported that:

- In April 2021 the Authority had been shipping solely from the Hermitage Road warehouse as had been done for past 20 years. Suppliers were asked to also fill up the new Distribution Center on Freight Way in Hanover when it opened.

- In FY2022, the general ledger reflected \$1.5M in overall shrink, about 0.1% of overall sales.
- Asked suppliers to fill up both distribution centers when Freight Way opened
- Along the way to try to get product out – there was some shrink from Hermitage Road – about .1% of sales.

Supply Chain and Operations Manager, Bryan Vaughan reported that:

Between April 2021 – August 2021 – all outbound inventory was shipped out of the Hermitage Road facility, but inbound products were coming into the Freight Way facility.

- The Authority recognized there was some SKUs that weren't in Hanover but were at Hermitage, and needed to be transferred. Some items needed to move back to Hermitage to avoid out of stocks (OOS) in stores.
- Logistics completed manual inventory adjustments as the system was not yet set up for warehouse to warehouse transfer. This would demonstrate a shrink and swell between inventory at the two warehouses.
- From October 2021 to Jan 2022, we began the planned/coordinated process of fully moving the remaining inventory from Hermitage Road to the Freight Way distribution center. These inventory movements were performed using the newly completed warehouse-to-warehouse transfer process.
- The inventory that was moved was reviewed and prioritized based off of inventory outages, high volume SKUs and, at the time, bourbon/tequila SKUs, which were at high customer demand.
- During this period, about 90% of Hermitage Road's inventory was moved by this system.
- For the Holiday season 2021, the Authority wanted to make sure stores had inventory they needed. There were challenges due to COVID, quarantines, mandatory testing protocols, and high turnover, these all had an impact on our contract carrier and DC staff.
- Supply chain issues caused many suppliers to experience shortages in their supplies and shipping inventory to the ABC via their own carriers.
- The high turnover at the DC caused challenges with execution and training and hiring.
- Lastly, challenges with data integration between the three systems (MIPS, MOVE (our old warehouse management system) and Manhattan (our new warehouse management system)).

Ms. Heilborn continued:

- Reviewed "Fill the Shelves" Initiative, where U-Hauls were rented to move product to stores for the holiday season, and repeated this process in March 2022 due to late shipments of Irish Whiskey to the DC to get the product on shelves for consumers.
- The Authority also repackaged damaged inventory, some product was damaged at Hermitage, some as they moved, some in DC. These items were repackaged into saleable units.

Automation Control and Inventory Supervisor, Kate Sheehan reported that:

- Full inventory counts were completed in February and June of 2022, and in March 2023.
- From February 21st through March 4th a cycle count inventory was conducted on every location in the DC resulting in a net up of \$297,000, 0.29% of the DC inventory value. Freight Way on average has \$100M of inventory on hand. This count was conducted to understand the inventory position post manual adjustments.

- In June 2022, over 10 calendar days, the Authority completed a cycle count inventory on all locations resulting in a net down of \$151,000, or 0.15% of the DC inventory value. At this point, the Hermitage Road facility was completely closed and this inventory closes the external forces loop.
- In March 2023 over a two-day period, the Authority conducted an inventory during a full operational shut down. This resulted in a net up of \$13,000, or 0.01% of DC inventory value. The Authority spent all FY23 operating the building the way it was designed to be operated.
- For FY23 YTD we have shipped 6 million cases for a shipped value of \$665.7 million. The DC YTD shrink is \$340,000 or 0.05% of the cases shipped value. In the new facility the DC is fully cycle counted four times per year.
- Senior Distribution Center Manager, Tyler Moore reported that:
 - The Authority created a task group to optimize workforce and continuous improvement, the cross departmental Workforce Optimization Workgroup was known as “Team WOW”.
 - The team had many successes, prior to Team WOW, the highest peak production day was about 30,000 cases a day. After implementing the changes recommended by WOW, the DC shipped over 37,000 cases a day, hitting an all-time high in outbound volume, with no need for overtime.
 - The DC also hit an all-time record for days without a recordable injury, with a goal to go an entire year. The processes improved and the focus on safety first led to a massive reduction in safety operations and costs.
 - The DC also saw large productivity increases, with increased cases per hour, more efficient operation, and a decrease in turnover credited to improved operations and boosted morale.

Mr. Hugo asked if the .05% shrink was system-wide or just for the warehouse. Mr. Moore replied that the 0.1% shrink was system-wide. Mr. Rubin asked what the industry average is, Mr. Moore replied that the industry average is around 1.4%.

Mr. Rubin commented that during COVID the Board received many reports on what was being done in DC under very difficult circumstances. Paul Williams and the IT team worked to get IT integrated, and it was a remarkable accomplishment to get the product on the shelves.

Mark Dunham, Chief Retail and Operations Officer, reported that many Authority employees were working hard and extra hours to get product out. While there was a lot of turnover and people out due to the COVID crisis, the level of collaboration among business units and Team WOW was a remarkable achievement. The Authority wouldn't have had the increased sales last fiscal year if these logistics didn't come together.

Mr. Hugo extended his kudos to everyone in the room and not in the room involved with this effort.

Mr. Hugo asked another budget question, with the cuts to the advertising budget, is there a concern about sales, especially in light of four retail leaders being gone? Mr. Alfano responded that the Authority would not have pushed the budget forward if there were concerns.

Public Comment

Jennifer Faison, the Executive Director of the Virginia Association of Community Services Board would like to be included as a stakeholder in the Authority's study of liquid nicotine. Vida Williams, Chief Digital and Brand Officer, will reach out.

Closed Session

At 3:55, Ms. Everett moved that the Board enter closed session pursuant to Virginia Code §2.2 37.11(A)(1) to discuss potential discipline of certain Authority employees. Mr. Rubin seconded. The motion passed on a roll call

vote of 5 – 0. Attending the closed session in full were Tim Hugo, Maria Everett, Greg Holland, Mark Rubin, William Euille, John Daniel, Travis Hill, David Alfano, Mark Dunham and Jim Flaherty. Attending in part was Director of Human Resources, John Singleton.

Certification of Closed Session

When the Board returned from closed session at 4:17 p.m, Ms. Everett moved to certify that to the best of her knowledge nothing was discussed in the closed sessions except what was covered in the motion to go into closed session, and only public business matters lawfully exempted from open meeting requirements were discussed. Mr. Euille seconded; the motion passed on a roll-call vote of 5 - 0.

Board Appeal Hearing Decisions

Mr. Rubin moved to substantiate the hearing officer’s decisions in the 4 Cyber Café and Planthouse matters, and to delay the decision in the Marketplace 21 matter to allow the Board more time to come to a decision. Ms. Everett seconded the motion, and the motion passed on a roll call vote of 4 – 0. Mr. Euille abstained from voting since he did not participate in the hearings.

Board Comment

Mr. Hill will report back to the Board after discussions with the Governor’s CTO office and will set up a further discussion with the Board to review the Budget.

Ms. Everett and Mr. Rubin will discuss how to approve Employee Work Profiles.

Upcoming Dates

Thursday, July 20 – Board Meeting

Tuesday, September 12 – Board Meeting

Wednesday, November 1 – Board Meeting

Meeting Adjournment

Meeting adjournment at 4:30 p.m.

Procurement Overview

- Collaboration with Business Unit to develop Statement of Needs
 - Stakeholder review
 - Director/Chief approval of requirements
- Determine appropriate procurement method:
 - Request for Proposal/Invitation for Bid/Formal Solicitation
 - Cooperative Agreements
 - DGS, VITA, VASCUPP, GSA, Localities, OMNIA, Sourcewell
 - Sole Source/Single Source
 - Proprietary Systems

Appendix A



Procurement Overview

- Evaluation of bids/proposals by Business Unit/Stakeholders facilitated by Procurement
 - Vendor approach/methodology, Vendor Qualifications, Cost/Price
- Vendor negotiations (if appropriate)
 - Price, schedule, technical requirements, type of contract, other terms & conditions
- Contract award
 - Low price or consensus
 - Director/Chief final approval

Virginia ABC on the Move

The Journey from Hermitage to Hanover

Appendix B

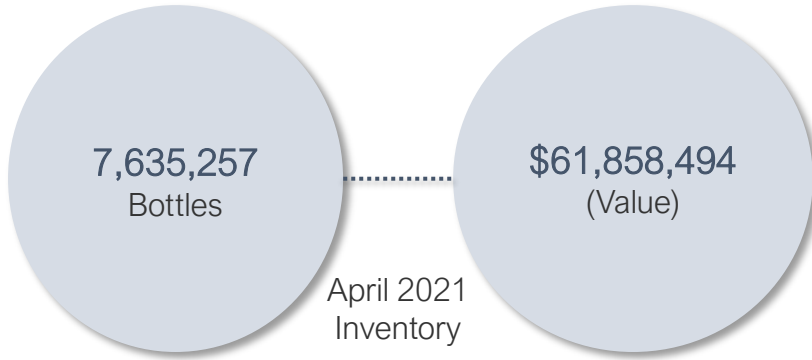
June 2023



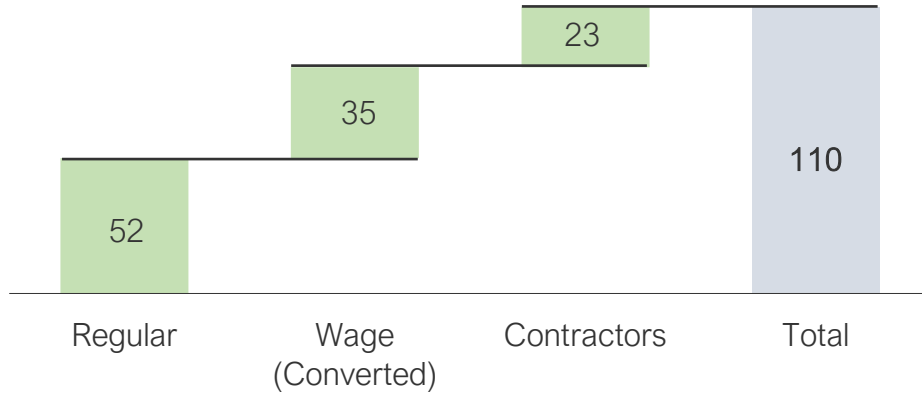
April 2021: State of Virginia ABC Distribution Centers

April 2021 was the beginning of the transition from Hermitage to Hanover.

Hermitage



110 FTEs staffed across regular, wage, contractors (2020).



Freight Way (Hanover)

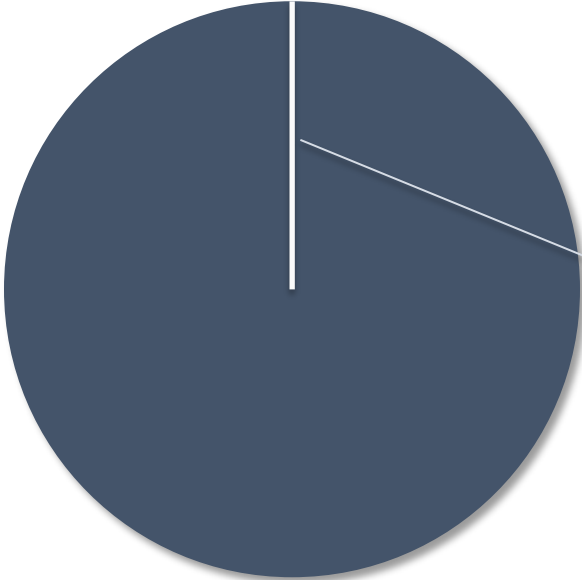
Opened for inbound receiving of product.

5-6 FTEs reassigned from Hermitage to act as receiving staff.



At the end of FY22, the General Ledger reflected \$1.5M in overall shrink.

FY22 Overall Sales = \$1.418 billion



\$1.5M in General Ledger shrink =
0.1% of overall sales

System constraints, manual processes, and macro challenges contributed to overall shrink.

Inventory Transfer and Challenges

April 2021 - January 2022

Hermitage > Freight Way Overview: Inventory Transition, Challenges, and Initiatives

The transition was a multi-phased process during which ABC faced and responded to several challenges.



Inventory Transfer and Challenges

April 2021 – January 2022

Inventory Transfer Launch

- Transition DC shipping to store:
 - Hermitage to store only (Apr-Aug)
 - Hermitage and Freight Way (Aug-Oct)
 - Freight Way to store only (Oct-Present)
- Bulk transfers of inventory from Hermitage to Freight Way (Apr-Oct)
- Transfer remaining inventory from Hermitage to Freight way using systems and manual processes (Oct-Jan)
- 90% of inventory transfer complete (Jan)

Key Challenges

- COVID
- Supply chain issues
- Distribution center staff turnover
- IT system integration challenges



Challenge Response and Hermitage Closeout

December 2021- April 2022

Managing Challenges

- Fill the Shelves Initiative (Dec, Mar)
- Repackage Freight Way inventory due to damages and ship to stores (Feb-Apr)
- Special order loads (Feb-Apr)
- Estes truck rollover (Feb-Mar)
- Freight Way inventory count (Feb)

Closing out Hermitage

- Remaining 10% of Hermitage inventory shipped to stores (Feb-April)
- Hermitage officially closed (Apr)



Workforce Optimization and Continuous Improvement

April 2022 - Present

Workforce Optimization

- Workforce Optimization Workgroup (WOW) formed (Apr)
- WOW launches as cross-authority team to prepare ABC for 2022 holiday season (Apr-Sep)

Continuous Improvement

- Impacts of stabilization and WOW efforts measured (Oct-Dec)
- Freight Way inventory count (Jun)
- Freight Way inventory count (Mar)



April 2021 - October 2021: Inventory Transfer Launch

During this period ABC transitioned from shipping from Hermitage to shipping from Freight Way and moved bulk inventory to Freight Way.

- April 2021 – August 2021: Inventory shipped out of Hermitage to stores.
- May 2021 – July 2021: Bulk inventory was transferred from Hermitage to Freight Way: 05/28, 07/8, 07/13
- August 2021 – October 2021: Inventory shipped to stores out of both Distribution Centers.
- September 2021: The warehouse-to-warehouse system process was implemented.
- October 2021: Shipping to store from Hermitage ceased.

- Inventory transfers were completed as inventory adjustment increases and decreases between the two Distribution Centers. This resulted in an inventory decrease at Hermitage and increase at Freight Way.
- Manual inventory adjustments were used due to the warehouse-to-warehouse systems transfer process not being fully developed and tested.
- 90% of products were transferred through the warehouse-to-warehouse process.



The move to Freight Way coincided with a system cutover to Manhattan Active Warehouse Management (MAWM).





The automated transfer system was not deployed to production until September 2021 due to technical delays.

This resulted in manual inventory adjustments to transfer product between facilities.



October 2021 – December 2021: Confronting New Challenges

The upcoming holiday season forced ABC to focus on ensuring product availability in our ~390 open stores to address seasonal sales volume. Virginia ABC faced a number of key challenges within this context.

Challenge	Description
 COVID-19	In addition to active infections among staff members and management, regulations in force relating to protocols for quarantine after exposure and mandatory testing protocols affected (1) ABC Distribution Center and support staffing and (2) Estes Distribution staffing.
 Supplier Product Supply Chain Issues	Glass and wood shortages and the backlog at ports for imports meant that traditional inventory holding levels (4 – 6 weeks of forecasted sales) were not in place.
 Distribution Center Staff Turnover	135% turnover (largely among frontline teammates), combined with a gap in key leadership positions at the distribution center level, caused challenges with both execution and training and hiring.
 IT System Integration Challenges	Data integration between the three systems(MIPS/MOVE/MAWM) led to inconsistencies that required manual inventory adjustments.

Challenge Response and Hermitage Closeout

December 2021 – April 2022



December 2021 & March 2022: “Fill the Shelves” Initiative

Due to low inventories of key products on store shelves, this was a joint effort between supply chain and retail divisions to deliver pallets of products to fill empty shelves in stores.

- U-Haul trucks were rented and loaded in the early morning with inventory that was missing in the stores.
- 24 retail district managers drove these trucks to larger stores within each geographical area of the Commonwealth for onward distribution to their neighboring stores.




Products prioritized were:

- Those with uncertain inbound supply (mostly imported goods such as Jameson and Hennessey)
- Highly sought after items (most notably Blanton’s)
- Products with the emptiest shelves with a ‘seasonal’ lift (e.g. cordials for cocktails)
- Highest sales volume products such as Tito’s were used to fill any space in the trucks.



Result was an additional \$1.1 million products shipped during this critical high demand period.



 “Fill the Shelves” took place between Christmas 2021 and New Year’s 2022. The process was repeated in March 2022.*



*Process was repeated in March 2022 because of late shipments of Irish Whiskey into Freight Way, U-Haul trucks were already rented, and inventory needed to be shipped to stores for the upcoming Saint Patrick’s Day.





December 2021 & March 2022: “Fill the Shelves” Initiative – ABC Teammates Adapt

Due to low inventories of key products on store shelves, this was a joint effort between supply chain and retail divisions to deliver pallets of products to fill empty shelves in stores.



Teammates Prepare / Trucks Arrive

- Virginia ABC teammates assembled before setting off for deliveries. U-Haul trucks were rented to enable the effort.

Key Items Loaded

- Blanton’s, Jameson, and Hennessy get to the Commonwealth in time for NYE.

Stores are Stocked

- Images illustrate a store stock room during and after the initiative.



December 2021 & March 2022: “Fill the Shelves” Initiative – Inventory Adjustment

Due to low inventories of key products on store shelves, this was a joint effort between supply chain and retail divisions to deliver pallets of products to fill empty shelves in stores.



Inventory Adjustment Approach

- Inventory adjustment transactions were used to adjust the inventory down in Freight Way and increase levels in stores.
- Product code numbers and quantities were documented on spreadsheets and signed by the retail member who was transporting the shipment.

“Fill the Shelves” resulted in manual adjustments of \$1.02M.



List of Products Sent

ITEM	DESCRIPTION	SIZE
004866	Dewar's White Label Scotch	750ml
005036	The Glenlivet 12 Year Single Malt Scotch	750ml
015626	Jameson Irish Whiskey	750ml
016845	Blanton's Single Barrel Bourbon	375ml
017958	Evan Williams Black Bourbon	1.75L
018352	Four Roses Bourbon	750ml
019066	Jim Beam Bourbon	750ml
019068	Jim Beam Bourbon	1.75L
019476	Maker's Mark Bourbon	750ml
019477	Maker's Mark Bourbon	1L
019478	Maker's Mark Bourbon	1.75L
022239	Woodford Reserve Double Oaked Bourbon	375ml
022257	Woodford Reserve Wheat Whiskey	750ml
026827	Jack Daniel's Old No. 7 Tennessee Whiskey	1L
028867	Tanqueray Gin	1L
032234	Seagram's Extra Dry Gin	375ml
034006	Absolut Vodka	750ml
034007	Absolut Vodka	1L
034162	Belvedere Vodka	1L
034425	Grey Goose Vodka	1.75L
038177	Tito's Handmade Vodka	1L
042717	Malibu Coconut Rum	1L
042718	Malibu Coconut Rum	1.75L
048098	Hennessy VS Round	375ml
048106	Hennessy VS	750ml
048107	Hennessy VS	1L
048108	Hennessy VS	1.75L
064136	Disaronno Amaretto	750ml
064753	Chum Churum Original Soju	375ml
064867	Fireball Cinnamon Whisky	1L
065266	Jinro Chamisul Soju	375ml
065278	Jinro Chamisul Fresh Soju	375ml
067523	Kahlua Coffee Liqueur	200ml
067526	Kahlua Coffee Liqueur	750ml
080250	Jim Beam Bourbon Cream	750ml
087282	Casamigos Tequila Blanco	375ml
088294	Patron Silver Tequila	375ml
088296	Patron Silver Tequila	750ml
088371	Teremana Blanco Tequila	750ml
089626	Patron Tequila Reposado	750ml
089646	Patron Tequila Anejo	750ml

Inventory Adjustment Examples

Item ID	Product Name	Cases	BPC	Weight	Pallet Weight
34007	034007-Absolut Vodka-1L	28	12	3.43	1152.48
15626	015626-Jameson Irish Whiskey-750ml	28	12	2.63	883.68
26827	026827-Jack Daniel's Old No. 7 Tennessee Whiskey-1L	28	12	3.2	1075.2
48106	048106-Hennessy VS-750ml	28	12	2.67	897.12
88294	088294-Patron Silver Tequila-375ml	35	12	1.56	655.2
67526	067526-Kahlua Coffee Liqueur-750ml	35	12	2.71	1138.2
19068	019068-Jim Beam Bourbon-1.75L	26	6	6.21	968.76
88371	088371-Teremana Blanco Tequila-750ml	50	6	2.95	885
16845	016845-Blanton's Single Barrel Bourbon-375ml	15	12	1.56	
Totals		258			7655.64

225
ROGER BOMBARDI
MB

Manual BOL used during transfers



January 2022 – April 2022: Managing Challenges and Closing Out Hermitage

During this period ABC managed several challenges and closed out the Hermitage distribution center.

- February 2022 – March 2022: Freight Way Distribution Center repackaged inventory due to damages and performed decrease adjustments.
- February 2022 – March 2022: All location cycle count conducted between 2/21 and 3/4.
- February 2022 – April 2022: The remaining 10% of inventory in the Hermitage Distribution Center was shipped to stores.
- April 2022: Special order catalogue and non-catalogue single load deliveries were sent to one store in each district and consisted of both special-order and standard products to be distributed to other stores within the district.
- April 2022: Hermitage facility closed.

ABC Task					
Task #	240	Date Assigned	2/22/22	Due date	3/21/22
				Est. time to complete	.5
Assignee (All Region, Group, or Specific Store)					
All Stores					
Task Description					
<ul style="list-style-type: none"> **Urgent** Merchandise Received Not on BOL/Inventory 					
Task Instructions					
<ol style="list-style-type: none"> Over the next couple of weeks, you will be receiving boxes of merchandise that is not in inventory or on the BOL. You will perform a Write Off Correction (Positive Adjustments) using Reason Code-Warehouse Damages Download the attachment titled "In GK POS Portal" below to use as a guide on performing the Write Off Correction When these items are delivered you will receive a "Virginia ABC Damaged Merchandise BOL" to sign and date and return to the driver Print out any adjustment made and post by the receiving door for the next 30 days **Please note** This task is a follow-up to task 202. The cases were damaged at one point. And the bottles were cleaned and then repack in plain brown boxes. We need the staff to wear gloves when handling this merchandise. This should be a onetime program. 					
When to Mark Completed in System					
<p>Perform a Write Off Correction using Reason Code-Warehouse Damages for any merchandise that is not in inventory or on the BOL. You have signed and dated the "Virginia ABC Damaged Merchandise BOL" and returned to the driver each truck delivery. And you have printed off the adjustments and posted by the receiving door for the next 30 days.</p>					
Links					
ar\Action forms\Attachments\In GK POS Portal.pdf ar\Action forms\Attachments\Logistics\Virginia ABC Damaged Merchandise BOL.docx					

Region 20		
Store #303		
Code #	Case Count	Bottle Count
4773	1	
4878		4
5404		3
5502	1	
5891		12
6998		5
10791		8
11776		10
12886		11
15187		4
15830		11
15945		5
16096		7
17088		4
17915		10
17956		10

'Fill the shelves' products communication sent to stores 1/4/22 to complete all inventory transactions by EOD 1/7/22.

Snapshot: Physical Inventory and Cycle Counting

Freight Way Inventory Counts

Full inventory counts conducted in February 2022, June 2022, and March 2023.

February 2022

An all-location cycle count was conducted between 02/21 - 03/04.

Result: \$297,669 net adjustments = 0.29% of DC inventory value.

June 2022

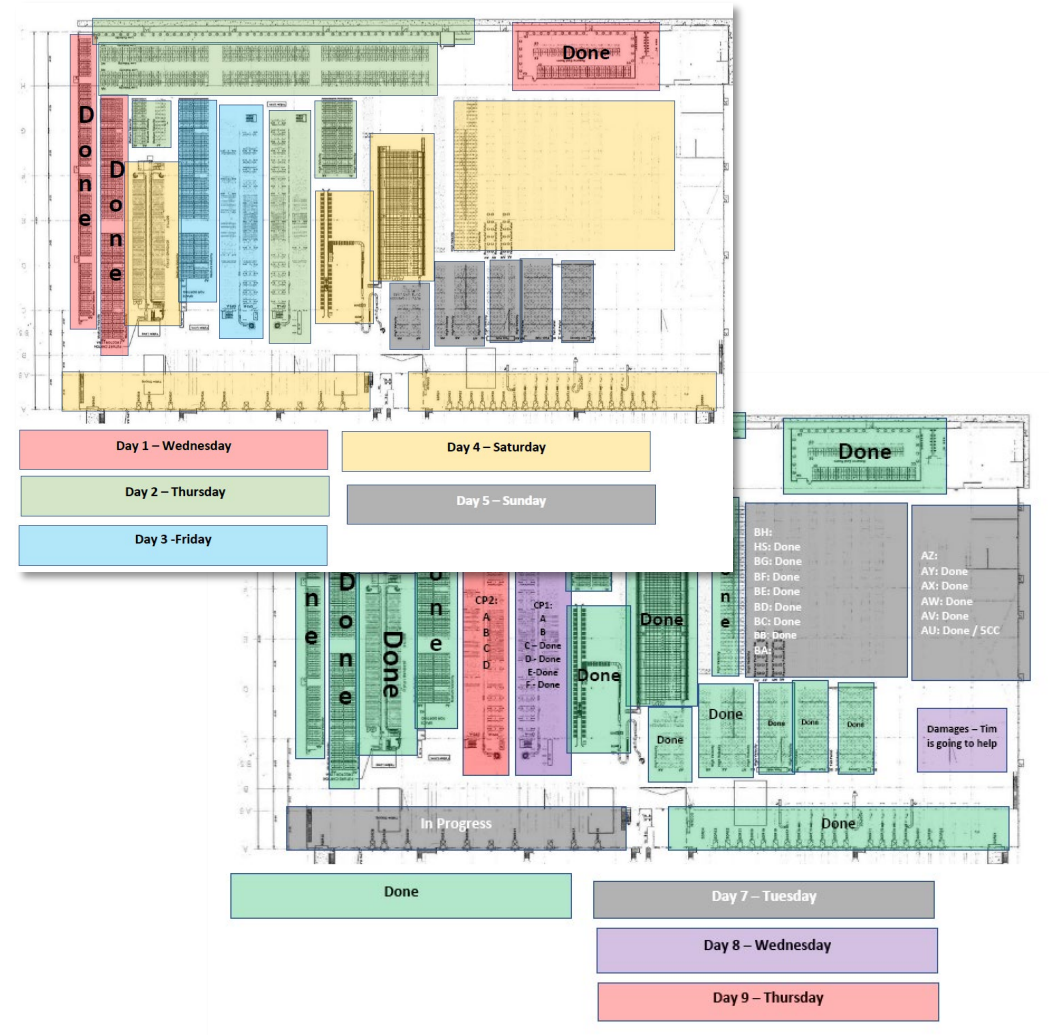
Over 10 calendar days; area by area was operationally shut down and counted.

Result: (\$151,332) net adjustments = 0.15% of DC inventory value.

March 2023

Stores were top loaded to allow a 2-day full operational shut down to count the entire DC.

Result: Approximately \$13,000 net adjustments = 0.01% of DC inventory value.



Workforce Optimization and Continuous Improvement

April 2022 – Present

April 2022 – Present: Workforce Optimization and Continuous Improvement



Once Hermitage was officially closed and the new Distribution Center had begun to stabilize, a workgroup was pulled together in April 2022 to begin preparing for the 2022 Holiday season.

- April 2022: Hermitage facility closed.
- April 2022 – September 2022: Workforce Optimization Workgroup (WOW) launched. Logistics partnered with Change Management Office to launch integrated change team and deliver on essential readiness needs for the 2022 Holiday Season.
- June 2022: Freight Way inventory count.
- October 2022 – December 2022: Holiday season – Stabilization and WOW impacts observed.
- March 2023: Freight Way inventory count.

Prepare DC for the 2022 Holiday season and identify sustainability needs.

WOW began as an integrated, cross-authority initiative where Logistics partnered with the Change Management Office to launch an integrated change team and deliver on essential readiness needs for the 2022 Holiday Season.

Workforce Optimization Workgroup Impacts

- 4 months; 54 deliverables; 100% of milestones met
- Program structure saved time, while strengthening team unity, and expediting results
- 4 domains of impact:
 - Operations and Logistics
 - People, Performance, and Culture
 - Safety and Enforcement
 - Communications and Training
- Record-breaking outcomes in Productivity, Safety, and Retention with sustained results

April 2022 – Present: Workforce Optimization – WOW Impact



The table below illustrates key performance indicators before and after the Workforce Optimization Workgroup was implemented.

	Prior to Team WOW (Jan-Apr 2022)	After Team WOW (Oct/Nov/Dec 2022)	Impact
Production (peak day cases shipped)	30,623	37,346	“DC hit an all-time high in outbound volume in an 8-hour period”
Production (packed total cases/hour)	70	118	“Training and onboarding process developed by Team WOW led to huge increase in cases per hour”
Production (packed avg cases/person labor hour)	27.12	32.86	“Team WOW materials created for DC leadership with training, coaching, labor management and team building increased efficiency, energy and results” Current YTD: 33.89
Safety (total injuries)	15	1	“Work led to massive reduction in safety operations and cost thanks to heightened focus on safety first culture and processes.”
Safety (days without injury)	56	146	“146 days w/out a recordable injury is an all-time record for VA ABC DC.”
Retention (# employees)	149	132	“Work resulted in intentional reduction due to lean & more efficient operations & enhanced performance accountability”
Retention rate (turnover)	-21.43%	-3.88%	“DECREASE in turnover due to INCREASE in improved operations and boosted morale”

Questions?

Hearing

TAJZMAH ENTERPRISES, LLC
TAJZMAH'S LOUNGE



Board Appeal Hearing Docket

License/Applicant	Attorneys	Appellant	Complaints/Charges	Trans. No. of Pgs.	Charges/Objections Heard by ALJ	Contacts/Pbjectors	Date and Time
TAJZMAH ENTERPRISES, LLC TAJZMAH'S LOUNGE 434 CHURCH AVE ROANOKE, VIRGINIA 24016-5010	Rachel Yates, Esq. Assoc. Legal Counsel for BLE	Applicant	The place to be occupied by the applicant is so located with respect to a residence that the operation of such place under the license will adversely affect real property values or substantially interfere with the usual quietude and tranquility of such residence. REF: Section 4.1-222 2.d. of the Code of Virginia.	89	The place to be occupied by the applicant is so located with respect to a residence that the operation of such place under the license will adversely affect real property values or substantially interfere with the usual quietude and tranquility of such residence. REF: Section 4.1-222 2.d. of the Code of Virginia.	N. Aneja	July 20, 2023 10 a.m.

New Business

Board Approval: Approve Board Orders for archives
(Daniel)

Board Approval: FMLA Policy (Singleton)

Board Approval: Real Estate Recommendations (Hill)

Board Approval: FY2024 Budget

Board Information: Internal Audit Update

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
145	7 ELEVEN STORE 30487 C (SUMMARY SUSPENSION)	086327	13990 JEFFERSON DAVIS HWY	WOODBRIDGE	VA	22191-2011	1. THE LICENSEE HAS FAILED TO TAKE REASONABLE MEASURES TO PREVENT AN ACT OF VIOLENCE RESULTING IN DEATH OR SERIOUS BODILY INJURY, OR A RECURRENCE OF SUCH ACTS, FROM OCCURRING ON THE LICENSED PREMISES, ANY PREMISES IMMEDIATELY ADJACENT TO THE LICENSED PREMISES THAT IS OWNED OR LEASED BY THE LICENSEE, OR ANY PORTION OF PUBLIC PROPERTY IMMEDIATELY ADJACENT TO THE LICENSED PREMISES IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.Q. OF THE CODE OF VIRGINIA. 2. THE PLACE OCCUPIED BY THE LICENSEE HAS BECOME A PLACE WHERE ILLEGAL DRUGS ARE REGULARLY USED OR DISTRIBUTED, IN VIOLATION OF SECTION 4.1-225 2.C. OF THE CODE OF VIRGINIA., IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.P. OF THE CODE OF VIRGINIA.	2	N	ALEXANDRIA	BOARD APPEAL	1/19/2023	N	1/26/2023	2/3/2023	2/13/2023	3/1/2023						Y		SEE DECISION FOR ADDITIONAL DETAILS	34
146	VIRGINIA BEER MUSEUM	092147	16 CHESTER STR.	FRONT ROYAL	VA	22630-3321	ON JULY 6, 2022, AT APPROXIMATELY 4:43 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	7/6/2022	N	2/24/2023				3/1/2023	25							5
147	ORIGINAL MEXICAN RESTAURANT	050802	6406 HORSEPEN ROAD	RICHMOND	VA	23226-2906	ON 10/28/2022 AT APPROXIMATELY 7:20 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	10/28/2022	N	2/27/2023				3/2/2023		\$ 2,500.00						3
148	HUNTERS LANDING AT THE COVE	088833	6320 BELMONT ROAD	MINERAL	VA	23117-9659	ON 10/09/2022 AT APPROXIMATELY 9:35 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	10/9/2022	N	2/16/2023				3/2/2023		\$ 2,500.00						14
149	FOOD LION 1148	009812	7424 NORTHUMBERLAND HIGHWAY	HEATHSVILLE	VA	22473	ON 09/27/22 AT APPROXIMATELY 1213 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/27/2022	N	2/16/2023				3/2/2023		\$ 2,500.00						14
150	LATINO MERCADO & COCINA	751408	107 FREE COURT	STERLING	VA	20164-3202	ON SEPTEMBER 18, 2022 AT APPROXIMATELY 11:30 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	9/18/2022	N	2/16/2023				3/2/2023		\$ 2,500.00						14
151	QUIK N SAV	067642	3234 CROMWELL DRIVE	NORFOLK	VA	23509-2645	ON 9/15/2022 AT APPROXIMATELY 4:35 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/15/2022	N	2/27/2023				3/2/2023		\$ 2,500.00						3
152	CLAY MART	750920	801 W CLAY STREET	RICHMOND	VA	23220-3115	ON 08/29/2022 AT APPROXIMATELY 1200HRS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	8/29/2022	N	2/24/2023				3/2/2023		\$ 2,500.00						6
153	HILTON GARDEN INN WINCHESTER	054461	120 WINGATE DRIVE	WINCHESTER	VA	22601-4457	ON JUNE 21 2022 AT APPROXIMATELY 6:49PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	6/21/2022	N	2/24/2023				3/2/2023		\$ 2,500.00						6
154	TINEE GIANT 249	055187	2701 E OCEAN VIEW AVE	NORFOLK	VA	23518-1213	ON 9/14/2022 AT APPROXIMATELY 6:45PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/14/2022	N	2/28/2023				3/3/2023		\$ 2,500.00						3
155	THE COUNTRY MART	092666	2765 NORTHWESTERN PIKE	WINCHESTER	VA	22603-3822	ON 8/18/2022 AT APPROXIMATELY 1500 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	8/18/2022	N	2/27/2023				3/3/2023		\$ 2,500.00						4
156	CVS PHARMACY 7389	067310	1875 ELECTRIC ROAD	SALEM	VA	24153-7207	ON JUNE 26, 2022 AT APPROXIMATELY 11:34 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/26/2022	N	2/27/2023				3/3/2023		\$ 2,500.00						4
157	WAL MART SUPERCENTER #2662	016170	313 THACKER AVE	COVINGTON	VA	24426-2264	ON 6/11/2022 AT APPROXIMATELY 12:20 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/11/2022	N	2/23/2023				3/3/2023		\$ 2,500.00						8
158	WAWA #8641	088788	5280 MERCURY BLVD	HAMPTON	VA	23605-2759	ON JUNE 2, 2022 AT APPROXIMATELY 5:14 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	6/2/2022	N	2/23/2023				3/3/2023		\$ 2,500.00						8

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
159	MINKS SHOP	755297	3909 TWIN PINES ROAD	PORTSMOUTH	VA	23703	ON SEPTEMBER 24, 2022 AT APPROXIMATELY 9:35 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/24/2022	N	2/27/2023				3/6/2023		\$ 2,500.00						7
160	RED BARN FOOD STORE	082487	3960 GARWOOD AVE	PORTSMOUTH	VA	23701-2600	ON SEPTEMBER 24, 2022 AT APPROXIMATELY 1:04 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/24/2022	N	2/28/2023				3/6/2023		\$ 2,500.00						6
161	7 ELEVEN STORE 2516 15058 H	020614	486 WYTHE CREEK ROAD	POQUOSON	VA	23662-1936	ON SEPTEMBER 12, 2022 AT APPROXIMATELY 5:41 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	9/12/2022	N	2/28/2023				3/6/2023		\$ 2,500.00						6
162	MT. TORREY CONVENIENCE	753488	587 MR. TORREY ROAD	LYNDHURST	VA	22952-2600	ON 21 JUNE 2022 AT APPROXIMATELY 1625 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	6/21/2022	N	2/24/2023				3/6/2023		\$ 2,500.00						10
163	CVS PHARMACY 3521	079902	471 N MILITARY HIGHWAY	NORFOLK	VA	23502-5401	ON 9/07/2022 AT APPROXIMATELY 5:20 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/7/2022	N	2/28/2023				3/7/2023		\$ 2,500.00						7
164	COURTYARD MARRIOTT HARRISONBURG	751506	1890 EVELYN BYRD AVE	HARRISONBURG	VA	22801-3571	ON 08/24/2022 AT APPROXIMATELY 0933 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	8/24/2022	N	2/27/2023				3/7/2023		\$ 2,500.00						8
165	RIVERSIDE GROCERY	096165	23 SCENIC HIGHWAY	CHURCHVILLE	VA	24421-2400	ON 9 JUNE 2022 AT APPROXIMATELY 0832 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	6/9/2022	N	2/27/2023				3/7/2023		\$ 2,500.00						8
166	FOOD LION 597	30515	12917 JEFFERSON AVENUE	NEWPORT NEWS	VA	23608-1600	ON OCTOBER 27, 2022 AT APPROXIMATELY 6:05 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	10/27/2022	N	2/28/2023				3/8/2023		\$ 2,500.00						8
167	SHEETZ 290	010237	1804 TAPPAHANNOCK BLVD	TAPPAHANNOCK	VA	22560-9350	ON 9/27/2022 AT APPROXIMATELY 6:10 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/27/2022	N	2/28/2023				3/8/2023		\$ 2,500.00						8
168	DOLLAR GENERAL STORE 319	083617	2837 DENBIGH BOULEVARD	GRAFTON	VA	23692-6501	ON SEPTEMBER 12, 2022 AT APPROXIMATELY 7:22 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	9/12/2022	N	2/28/2023				3/8/2023		\$ 2,500.00						8
169	THE CAPITAL BURGER	751899	11853 MARKET STREET	RESTON	VA	20190-5613	ON SEPTEMBER 7, 2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 50-30-30.	1	N	ALEXANDRIA	EXPEDITED CONSENT	9/7/2022	N	2/27/2023				3/8/2023		\$ 500.00						9
170	MAYHUGHS 3	030515	4662 CATLETT ROAD	MIDLAND	VA	22728-2016	ON 09/06/2022 AT APPROXIMATELY 12:06 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	9/6/2022	N	2/28/2023				3/8/2023		\$ 2,500.00						8
171	DOLLAR GENERAL STORE 20317	097977	49 TYCO STREET	HARRISONBURG	VA	22802	ON 08/24/2022 AT APPROXIMATELY 1028 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	8/24/2022	N	2/27/2023				3/8/2023		\$ 2,500.00						9
172	HOLIDAY INN EXPRESS	756263	196 BURGESS ROAD	HARRISONBURG	VA	22801-9820	ON 08/24/2022 AT APPROXIMATELY 0904 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	8/24/2022	N	2/28/2023				3/8/2023	25							8
173	LITTLE EARLES	755030	2632 BATTLEFIELD BOULEVARD	CHESAPEAKE	VA	23322	ON AUGUST 17, 2022 AT APPROXIMATELY 05:48 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/17/2022	N	2/27/2023				3/8/2023		\$ 2,500.00						9

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER				
174	LEONS MARKET OF VIRGINIA	754217	3600 WICKHAM AVENUE	NEWPORT NEWS	VA	23607	ON JUNE 30, 2022 AT APPROXIMATELY 11:15 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	6/30/2022	N	2/21/2023				3/8/2023		\$ 2,500.00							15	
175	DOLLAR GENERAL STORE 1543	086203	17413 WARWICH BOULEVARD	NEWPORT NEWS	VA	23603-1324	ON JUNE 23, 2022 AT APPROXIMATELY 5:40 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	6/23/2022	N	2/23/2023				3/8/2023		\$ 2,500.00							13	
176	MURPHY USA 7634	090820	2302 S. PLEASANT VALLEY ROAD	WINCHESTER	VA	22601-7006	ON JUNE 21, 2022 AT APPROXIMATELY 6:40 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	6/21/2022	N	2/27/2023				3/8/2023		\$ 2,500.00							9	
177	FOOD LION 497	009713	11 ORCHARD HILLS DRIVE	STAUNTON	VA	24401-5086	ON 21 JUNE 2022 AT APPROXIMATELY 2018 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	6/21/2022	N	2/28/2023				3/8/2023		\$ 2,500.00							8	
178	FOOD LION 1625	013762	123 NEWMARKET SQUARE	HAMPTON	VA	23605-2729	ON JUNE 2, 2022 AT APPROXIMATELY 4:43 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	6/2/2022	N	2/28/2023				3/8/2023		\$ 2,500.00							8	
179	ROYAL FUELS	076252	23755 ROGERS CLARK BLVD.	RUTHER GLEN	VA	22546	(1) ON 09/21/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30. (2) BETWEEN 11/15/2022 AND 12/14/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30. (3) THE LICENSEE FAILED TO PAY THE REQUIRED STATE LICENSE FEE BY CASH, AND/OR THE LICENSEE FAILED TO PAY CASH TO THE BOARD, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 B. & F. (3) THE LICENSEE FAILED TO PAY THE REQUIRED STATE LICENSE FEE BY CASH, AND/OR THE LICENSEE FAILED TO PAY CASH TO THE BOARD, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 B. & F.	3	N	FREDERICKSBURG	EXPEDITED CONSENT	12/14/2022	N	2/28/2023				3/9/2023	15									9
180	THE ALEXANDRIAN - KING & RYE	095711	480 KING STREET	ALEXANDRIA	VA	22314-3102	BETWEEN 11/04/2022 AND 11/11/2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	ALEXANDRIA	EXPEDITED CONSENT	11/11/2022	N	3/2/2023				3/9/2023		\$ 500.00							7	
181	TRU BY HILTON THORNBURG	753647	6524 DOMINION RACEWAY	WOODFORD	VA	22580-9667	ON 9/25/2022 AT APPROXIMATELY 11:00 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/25/2022	N	2/28/2023				3/9/2023		\$ 2,500.00							9	
182	PLAZA ANTIGUA	751963	23 WINDIGROVE DR	WAYNESBORO	VA	22980	(1) ON 9 SEPTEMBER 2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30. (2) ON 10 SEPTEMBER 2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	2	Y	STAUNTON	EXPEDITED CONSENT	9/10/2022	N	3/2/2023				3/9/2023		\$ 1,000.00							7	
183	WAL MART SUPERCENTER #5488	045369	7530 TIDEWATER DRIVE	NORFOLK	VA	23505-3717	ON 09/07/2022 AT APPROXIMATELY 6:33 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/7/2022	N	2/28/2023				3/9/2023		\$ 2,500.00							9	
184	SUSSEX MINI MART	088197	47749 COURTHOUSE ROAD	WAVERLY	VA	23890-4442	ON (DATE) AT APPROXIMATELY (TIME), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	8/29/2022	N	2/28/2023				3/9/2023	25								9	
185	FAIRFIELD INN & SUITES	090685	33760 OLD VALLEY PIKE	STRASBURG	VA	22657-3705	ON 08/24/2022 AT APPROXIMATELY 1610 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	8/24/2022	N	2/24/2023				3/9/2023	25								13	

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
186	FRIENDLYS	093950	21542 #58 RTE	PATRICK SPRINGS	VA	24133	ON 07/03/22 AT APPROXIMATELY 11:30 A.M. , THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	7/3/2022	N	2/27/2023				3/9/2023		\$ 2,500.00						10
187	RT 1 BP	055569	2307 JEFFERSON DAVIS HIGHWAY	FREDERICKSBURG	VA	22401-2115	ON 10/9/2022 AT APPROXIMATELY 10:45 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	10/9/2022	N	3/3/2023				3/10/2023		\$ 2,500.00						7
188	CVS PHARMACY #1561	062911	306 W ATLANTIC ST	EMPORIA	VA	23847-1206	ON SEPTEMBER 10, 2022 AT APPROXIMATELY 1:26 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/10/2022	N	3/3/2023				3/10/2023		\$ 2,500.00						7
189	SPEEDWELL MARKET LLC	048923	6752 GRAYSON TPKE	SPEEDWELL	VA	24374-3054	ON 9/9/22 AT APPROXIMATELY 1:10 P.M. , THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/9/2022	N	3/3/2023				3/10/2023		\$ 2,500.00						7
190	SMITHFIELD STATION	043243	415 S CHURCH STREET	SMITHFIELD	VA	23430-1703	ON (DATE) AT APPROXIMATELY (TIME), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	8/30/2022	N	3/7/2023				3/10/2023		\$ 2,500.00						3
191	BRASSERIE SAISON	091364	111 E MAIN STREET	CHARLOTTESVILLE	VA	22902-5223	ON 08/17/2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	8/17/2022	N	2/28/2023				3/10/2023		\$ 500.00						10
192	7 ELEVEN STORE 33279 A	053673	2093 LYNNHAVEN PKWY	VIRGINIA BEACH	VA	23456	ON AUGUST 9, 2022 AT APPROXIMATELY 6:55 P.M. , THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/9/2022	N	2/27/2023				3/10/2023		\$ 2,500.00						11
193	WAWA MARKET #8629	084871	2401 W MERCURY BOULEVARD	HAMPTON	VA	23666-3101	ON JUNE 22, 2022 AT APPROXIMATELY 5:09 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	HAMPTON	EXPEDITED CONSENT	6/22/2022	N	2/28/2023				3/10/2023		\$ 4,000.00				TRAINING		10
194	HOLIDAY INN CHRISTIANBURG/BLACKSBURG	069390	99 BRADLEY DR	CHRISTIANSBURG	VA	24073	ON 6/18/2022 AT APPROXIMATELY 6:10 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/18/2022	N	3/3/2023				3/10/2023		\$ 2,500.00						7
195	HOLIDAY TRAVEL PARK	056783	1075 GENERAL BOOTH BOULEVARD	VIRGINIA BEACH	VA	23451-4828	ON 8/10/2022 AT APPROXIMATELY 8:15 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/10/2022	N	3/8/2023				3/13/2023	25							5
196	RACEWAY 6799	079392	1503 ARMISTEAD AVENUE	HAMPTON	VA	23666-4303	ON JUNE 22, 2022 AT APPROXIMATELY 7:04 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	NEGOTIATION NOTICE	6/22/2022	N	2/16/2023				3/13/2023		\$ 2,500.00						25
197	TTs ONE STOP SHOP	088752	1313 PARK AVENUE	CHESAPEAKE	VA	23324-2221	ON SEPTEMBER 20, 2022, AT APPROXIMATELY 5:09 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	INITIAL HEARING	9/20/2022	N	11/2/2022	1/12/2023	1/31/2023	3/14/2023	7	\$ 2,150.00							132
198	TRI STAR SUPER MARKET	045524	81 IRVINGTON ROAD	KILMARNOCK	VA	22482	ON 11/10/2022 AT APPROXIMATELY 1:25 P.M. , THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	11/10/2022	N	3/6/2023				3/14/2023		\$ 2,500.00						8
199	HILTON GARDEN INN	086206	325 VILLAGE CIRCLE	BRISTOL	VA	24201-8301	ON 9/28/22 AT APPROXIMATELY 4:20 P.M. , THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/28/2022	N	3/9/2023				3/14/2023		\$ 2,500.00						5
200	JUSTINS MARKET	756342	3306 RICHMOND HIGHWAY	STAFFORD	VA	22554-4701	ON SEPTEMBER 21, 2022, AT APPROXIMATELY 1055, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/21/2022	N	3/6/2023				3/14/2023		\$ 2,500.00						8

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER				
201	HOPE SPRINGS MARINA	059140	4 HOPE SPRINGS LANE	STAFFORD	VA	22554-5237	ON 9/21/22 AT APPROXIMATELY 12:20 P.M. , THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/21/2022	N	3/7/2023				3/14/2023	25							7		
202	7 ELEVEN STORE 18667 B	092610	120 N. GEORGE WASHINGTON	CHESAPEAKE	VA	23323-1802	ON SEPTEMBER 20, 2022 AT APPROXIMATELY 6:01 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/20/2022	N	2/27/2023				3/14/2023	\$ 2,500.00							15		
203	MACHIPONGO TRADING COMPANY	052496	13037 LANKFORD HIGHWAY	MANCHIPONGO	VA	23405	ON 08/21/2022, AT APPROXIMATELY 10:45 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/21/2022	N	3/7/2023				3/14/2023	\$ 2,500.00							7		
204	FOOD MART 2	095182	5880 JUBAL EARLY HIGHWAY	HARDY	VA	24101-3832	ON 2022 AUGUST 17, AT APPROXIMATELY 07:42 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	8/17/2022	N	3/3/2023				3/14/2023	\$ 2,500.00							11		
205	BOS BELLY BARN 112 KERNSTOWN SHELL	008851	3612 VALLEY PIKE	WINCHESTER	VA	22602	ON AUGUST 8, 2022, AT APPROXIMATELY 12:15 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	STAUNTON	NEGOTIATION NOTICE	8/8/2022	N	2/24/2023				3/14/2023	\$ 4,000.00						MART TRAINING WITHIN 60 DAYS OF SIGNING ORDER	18		
206	WAL MART SUPERCENTER 4636	064786	505 OAKVILLE ROAD	APPOMATTOX	VA	24522-8361	ON JUNE 28, 2022, AT APPROXIMATELY 5:51 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	6/28/2022	N	3/3/2023				3/14/2023	\$ 2,500.00							11		
207	HOLIDAY INN ROANOKE VALLEY VIEW	090953	3315 ORDWAY DRIVE	ROANOKE	VA	24017-01916	ON JUNE 20, 2022, AT APPROXIMATELY 1:55 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/20/2022	N	3/8/2023				3/14/2023	\$ 2,500.00							6		
208	FOOD LION 219	009643	2909 MEMORIAL AVENUE	LYNCHBURG	VA	24501-2627	ON 5/26/22, AT APPROXIMATELY 4:47 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	5/26/2022	N	3/3/2023				3/14/2023	\$ 2,500.00							11		
209	MIRANDAS GRILL	753191	8837 SEMINOLE TRAIL	RUCKERSVILLE	VA	22968-3448	1. ON 12/31/2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1- 119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VACS-30-30. 2. ON 12/23/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-2251.B. OF THE CODE OF VIRGINIA AND 3VACS-30-30. 3. ON 7 /8/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-2251.B. OF THE CODE OF VIRGINIA AND 3VACS-30-30. 4. ON 12/21/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 LB. OF THE CODE OF VIRGINIA AND 3VACS-30-30. 5. ON 3/29/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3VACS-30-30.	5	Y	CHARLOTTESVILLE	NEGOTIATION NOTICE	12/31/2022	N	2/13/2023				3/15/2023	\$ 1,250.00								CASH ONLY BASIS FOR ONE YEAR	30
210	JAVA SURF CAFÉ & EXPRESSO BAR	094170	1807 MEDITERRANEAN AVE	VIRGINIA BEACH	VA	23451-4108	ON OCTOBER 26, 2022 AT APPROXIMATELY 2:37 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	10/26/2022	N	2/27/2023				3/15/2023	\$ 2,500.00							16		
211	TRIANGLE QUICK MART	089384	100 WRIGHT SHOP RD	MADISON HEIGHTS	VA	24572-5701	ON OCTOBER 11, 2022 AT APPROXIMATELY 5:31 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	10/11/2022	N	3/3/2023				3/15/2023	\$ 2,500.00							12		
212	HOLIDAY INN OCEANSIDE	038081	2101 ATLANTIC AVE	VIRGINIA BEACH	VA	23451-3346	ON AUGUST 30, 2022, AT APPROXIMATELY 7:44 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/30/2022	N	3/8/2023				3/15/2023	\$ 2,500.00							7		
213	NEPTUNES SMOKE SHOP	756321	1021 VIRGINIA BEACH BLVD	VIRGINIA BEACH	VA	23451-5669	ON SEPTEMBER 7, 2022 AT APPROXIMATELY 7:28 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/7/2022	N	3/9/2023				3/15/2023	\$ 2,500.00							6		

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
214	7 ELEVEN STORE 33653 B	080943	5827 E VIRGINIA BEACH BLVD	VIRGINIA BEACH	VA	23502-2423	ON 08/31/2022, AT APPROXIMATELY 6:50 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/31/2022	N	3/9/2023												6	
215	HAPPY 21	754994	6715 STAPLES MILL RD	HENRICO	VA	23228-4927	ON 08/11/2022, AT APPROXIMATELY 3:36 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	8/11/2022	N	3/6/2023													9
216	TY THAI CUISINE	082272	112 TRADEWYND DRIVE	LYNCHBURG	VA	24502-3110	ON 02/21/2023, AT APPROXIMATELY 4:34 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	2/21/2023	N	3/10/2023				25									6
217	CORNER MARKET	025968	145 GEORGE WASHINGTON HIGHWAY	CHARLOTTE COURT HOUSE	VA	23923-3749	ON 9/28/22, AT APPROXIMATELY 4:58 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/28/2022	N	3/3/2023													13
218	PARI FOOD MART	085689	616 CAROLINA ROAD	SUFFOLK	VA	23434-4889	ON (DATE) AT APPROXIMATELY (TIME), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	9/25/2022	N	3/9/2023													7
219	BROOK STORE	085537	3540 N MAIN STREET	TOMS BROOK	VA	22660-1710	ON 09/15/22, AT APPROXIMATELY 1358 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	9/15/2022	N	3/8/2023													8
220	PILOT TRAVEL CENTER 4651	098248	781 MOORES FERRY ROAD	SKIPPERS	VA	23879-2107	ON SEPTEMBER 10, 2022, AT APPROXIMATELY 12:16 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/10/2022	N	3/8/2023													8
221	GULF	083780	6029 INDIAN RIVER RD	VIRGINIA BEACH	VA	23464-3801	ON SEPTEMBER 7, 2022, AT APPROXIMATELY 5:12 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/7/2022	N	3/9/2023													7
222	257 GROCERY EXPRESS	756175	6939 BRIERY BRANCH ROAD	DAYTON	VA	22821-3214	ON AUGUST 23, 2022, AT APPROXIMATELY 1440 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	NEGOTIATION NOTICE	8/23/2022	N	2/28/2023													16
223	HOMWOOD SUITES BY HILTON	096792	5733 CLEVELAND STREET	VIRGINIA BEACH	VA	23462-1751	ON 08/23/2022, AT APPROXIMATELY 8:21 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/23/2022	N	3/8/2023													8
224	R & R MARKET	095509	1611 WADSWORTH ST	RADFORD	VA	24141-3413	ON 5/26/22, AT APPROXIMATELY 7:15 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	5/26/2022	N	3/8/2023													8
225	OUTBACK STEAKHOUE 4727	057041	7420 BELL CREEK ROAD	MECHANICSVILLE	VA	23111-3550	ON 2/17/2023 AT APPROXIMATELY 2:14 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	2/17/2023	N	3/8/2023													9
226	ROYS SEAFOOD	072147	10101 TETOTUM ROAD	KING GEORGE	VA	22485-4726	ON 10/13/2022, AT APPROXIMATELY 4:50 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	10/13/2022	N	3/13/2023				25									4
227	MADE IN VA STORE INC	013151214	920 CAROLINE STREET	FREDERICKSBURG	VA	22401-5808	ON 10/09/2022 AT APPROXIMATELY 01:20 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	10/9/2022	N	3/14/2023													3
228	HAMPTON INN & SUITES BATTLEFIELD	063704	1421 N BATTLEFIELD BOULEVARD	CHESAPEAKE	VA	23320-4505	ON SEPTEMBER 28, 2022, AT APPROXIMATELY 4:42 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	9/28/2022	N	3/9/2023													8

BOARD ORDER SPREADSHEET
March - June 2023

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
229	BIG LICK GENERAL STORE	755565	829 SE TAZEWELL AVENUE	ROANOKE	VA	24013-1454	ON 9/17/2022 AT APPROXIMATELY 4:20 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/17/2022	N	3/10/2023				3/17/2023		\$ 2,500.00						7
230	COMMUNITY INN	073979	1304 GRANDIN ROAD	ROANOKE	VA	24015-2316	ON 9/17/2022 AT APPROXIMATELY 5:15 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/17/2022	N	3/13/2023				3/17/2023		\$ 2,500.00						4
231	NEIGHBORHOOD SUPER MARKET	055674	131 WELLONS STREET	SUFFOLK	VA	23434-5331	ON (DATE) AT APPROXIMATELY (TIME), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/25/2022	N	3/7/2023				3/17/2023		\$ 2,500.00						10
232	7 ELEVEN 39255 B	753358	798 LYNNHAVEN PARKWAY	VIRGINIA BEACH	VA	23452	ON 08/23/2022, AT APPROXIMATELY 5:41 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/23/2022	N	3/10/2023				3/17/2023		\$ 2,500.00						7
233	CLARION POINTE	756150	103 2ND STREET	CLARKSVILLE	VA	23927	ON AUGUST 18, 2022, AT APPROXIMATELY 6:48 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	8/18/2022	N	2/23/2023				3/17/2023	25							22
234	STOP IN FOOD STORES 160	088585	955 FEDERAL STREET	RICH CREEK	VA	24147-0308	1. ON 07/10/22 AT APPROXIMATELY 02:55PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20. 2. THE LICENSEE HAS KNOWINGLY EMPLOYED IN THE BUSINESS CONDUCTED UNDER THE LICENSE AS AGENT, SERVANT, OR EMPLOYEE OTHER THAN A BUSBOY, COOK OR OTHER KITCHEN HELP TONI BROWN, A PERSON WHO HAS BEEN CONVICTED OF A FELONY OR OF ANY CRIME OR OFFENSE INVOLVING MORAL TURPITUDE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.H. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 D.	2	Y	ABINGDON	NEGOTIATION NOTICE	7/10/2022	N	3/3/2023				3/17/2023		\$ 3,000.00		12				14
235	TRU BY HILTON ROANOKE HOLLINS	095107	8161 GANDER WAY	ROANOKE	VA	24019-1624	ON 6/12/2022 AT APPROXIMATELY 11:00 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/12/2022	N	3/9/2023				3/17/2023	25							8
236	PAINT BANK GENERAL STORE	073966	16071 PAINT BANK ROAD	PAINT BACK	VA	24131-8058	ON 6/11/2022 AT APPROXIMATELY 2:14 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/11/2022	N	3/10/2023				3/17/2023		\$ 2,500.00						7
237	SHEETZ 627	092109	151 WAGNER ROAD	PETERSBURG	VA	23805-9303	ON SEPTEMBER 28, 2022, AT APPROXIMATELY 1845 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	9/28/2022	N	3/8/2023				3/20/2023		\$ 2,500.00						12
238	PEOPLES MARKET & DELI	087431	11901 TIDEWATER TRAIL	FREDERICKSBURG	VA	22408-7314	ON 9/1/2022, AT APPROXIMATELY 1:40 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/1/2022	N	3/15/2023				3/20/2023		\$ 2,500.00						5
239	BLACK WATER TRADING POST	093173	5605 BLACKWATER ROAD	VIRGINIA BEACH	VA	23457-1151	ON AUGUST 30, 2022, AT APPROXIMATELY 4:42 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/30/2022	N	3/3/2023				3/20/2023	25							17
240	NORTH STREET MARKET	099065	5 NORTH STREET	ONANCOCK	VA	23417-1921	ON 08/21/2022, AT APPROXIMATELY 3:00 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/21/2022	N	3/8/2023				3/20/2023		\$ 2,500.00						12
241	LIBERTY STREET MARKET	754454	1012 LIBERTY STREET	MARTINSVILLE	VA	24112-1302	ON 09/17/2022, AT APPROXIMATELY 10:15 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	8/17/2022	N	3/13/2023				3/20/2023		\$ 2,500.00						7

BOARD ORDER SPREADSHEET
March - June 2023

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y				
LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER					
242	CRISP SALAD AND JUICE BAR	755485	1124 CHURCH STREET	LYNCHBURG	VA	24504-4508	1. THE LICENSEE HAS FAILED TO TAKE REASONABLE MEASURES TO PREVENT AN ACT OF VIOLENCE RESULTING IN DEATH OR SERIOUS BODILY INJURY, OR A RECURRENCE OF SUCH ACTS, FROM OCCURRING ON THE LICENSED PREMISES, ANY PREMISES IMMEDIATELY ADJACENT TO THE LICENSED PREMISES THAT IS OWNED OR LEASED BY THE LICENSEE, OR ANY PORTION OF PUBLIC PROPERTY IMMEDIATELY ADJACENT TO THE LICENSED PREMISES IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.Q. OF THE CODE OF VIRGINIA. 2. THE LICENSEE HAS FAILED TO TAKE REASONABLE MEASURES TO PREVENT THE LICENSED PREMISES, AN ADJACENT PREMISES OWNED OR LEASED BY THE LICENSEE, OR PUBLIC PROPERTY ADJACENT TO THE LICENSED PREMISES, FROM BECOMING A PLACE WHERE PATRONS OF THE ESTABLISHMENT COMMIT CRIMINAL VIOLATIONS ENUMERATED IN SECTION 4.1-225 1.P. AND SUCH VIOLATIONS LEAD TO ARRESTS THAT ARE SO FREQUENT AND SERIOUS AS TO BE REASONABLY DEEMED A CONTINUING THREAT TO PUBLIC SAFETY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.P. OF THE CODE OF VIRGINIA. 3. BETWEEN NOVEMBER 2021 AND JULY 2022, THE LICENSEE FAILED TO KEEP COMPLETE, ACCURATE AND SEPARATE RECORDS, IN VIOLATION OF SECTIONS 4.1-202, 4.1-204 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-70-90 AND 3 VAC 5-70-180. 4. DURING THE PRECEDING LICENSE YEAR AUGUST 2021 THROUGH JULY 2022, BASED ON THE GROSS RECEIPTS FROM THE SALE OF FOOD AND NONALCOHOLIC BEVERAGES AND THE GROSS RECEIPTS FROM THE SALE OF MIXED BEVERAGES, THE LICENSED ESTABLISHMENT DID NOT MEET THE REQUIREMENTS FOR A MIXED	4	N	LYNCHBURG	BOARD APPEAL	8/5/2022	N	10/19/2022	3/20/2023	3/21/2023	3/21/2023	10	\$ 2,000.00								SEE DECISION FOR ADDITIONAL DETAILS	153
243	WAWA FOOD MARKET #668	009009	830 WARRENTON ROAD	FREDERICKSBURG	VA	22406	ON 10/22/2022, AT APPROXIMATELY 1300, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	10/22/2022	N	3/15/2023			3/21/2023		\$ 2,500.00							6		
244	CAMBERLEYS MARTHA WASHINGTON INN	073011	150 W MAIN STREET	ABINGDON	VA	24210-2810	ON 09/27/2022, AT APPROXIMATELY 6:45 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/27/2022	N	3/10/2023			3/21/2023		\$ 2,500.00							11		
245	WATTS & SONS SUPERMARKET	754840	6563 RICHMOND HIGHWAY	TAPPAHANNOCK	VA	23115	ON 9/27/2022, AT APPROXIMATELY 7:00 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/27/2022	N	3/15/2023			3/21/2023		\$ 2,500.00							6		
246	CLARION POINTE	013149873	170 OLD JONESBORO ROAD	ABINGDON	VA	24210-4714	ON 09/27/2022, AT APPROXIMATELY 07:34 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/27/2022	N	3/16/2023			3/21/2023	25								5		
247	TOBACCO & GAS CORNER	096802	5318 JEFFERSON DAVIS HIGHWAY	FREDERICKSBURG	VA	22408-2608	ON 9/25/2022, AT APPROXIMATELY 9:50 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/25/2022	N	3/14/2023			3/21/2023	25								7		
248	FREDERICKSBURG SHELL	082416	5317 JEFFERSON DAVIS HIGHWAY	FREDERICKSBURG	VA	22408-2607	ON 9/25/2022, AT APPROXIMATELY 9:30 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/25/2022	N	3/14/2023			3/21/2023	25								7		
249	KROGER 575	096703	1282 SMITHFIELD PLAZA	SMITHFIELD	VA	23430-6054	ON (AUGUST 30, 2022) AT APPROXIMATELY (1703), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	8/30/2022	N	3/14/2023			3/21/2023		\$ 2,500.00							7		
250	RED OAKS MARKET	753483	1464 JEB STUART HIGHWAY	RED OAK	VA	23964-3073	ON 8/27/22, AT APPROXIMATELY 11:29 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	8/27/2022	N	3/8/2023			3/21/2023		\$ 2,500.00							13		
251	KROGER 400	006601	614 BRANDON AVENUE	ROANOKE	VA	24015-3212	ON JUNE 26, 2022 AT APPROXIMATELY 1:25 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/26/2022	N	3/9/2023			3/21/2023		\$ 2,500.00							12		
252	WAL MART SUPERCENTER #1934	039501	315 FURR ST	SOUTH HILL	VA	23970-9500	ON 9/10/22 AT APPROXIMATELY 2:36 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/10/2022	N	3/13/2023			3/21/2023		\$ 2,500.00							8		
253	KROGER #343	078005	850 STATLER BOULEVARD	STAUNTON	VA	24401-4880	ON 13 JUNE 2022 AT APPROXIMATELY 1949 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	6/13/2022	N	3/14/2023			3/21/2023		\$ 2,500.00							7		

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
254	CHATMOSS COUNTRY CLUB	005309	550 MOUNT OLIVET ROAD	MARTINSVILLE	VA	24112	ON 2/26/2023, AT APPROXIMATELY 11:15 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	2/26/2023	N	3/13/2023				3/22/2023		\$ 2,500.00						9	
255	FAST STOP 1	086530	13493 BROOKNEAL HIGHWAY	GLADYS	VA	24554-2387	ON 11/15/22, AT APPROXIMATELY 6:44 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	11/15/2022	N	3/13/2023				3/22/2023		\$ 2,500.00						9	
256	DARBYTOWN MINI MART	013131050	1581 DARBYTOWN ROAD	RICHMOND	VA	23231-4050	ON 10/2/2022 AT APPROXIMATELY 100 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	10/2/2022	N	3/10/2023				3/22/2023		\$ 2,500.00						12	
257	APPLE MARKET 517	089417	1421 SEYMOUR DRIVE	SOUTH BOSTON	VA	24592	ON SEPTEMBER 19, 2022, AT APPROXIMATELY 5:33 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/19/2022	N	3/9/2023				3/22/2023		\$ 2,500.00						13	
258	QUIK FUEL	066544	608 E ATLANTIC STREET	SOUTH HILL	VA	23970-2710	ON 9/10/22, AT APPROXIMATELY 2:10 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	LYNCHBURG	EXPEDITED CONSENT	9/10/2022	N	3/13/2023				3/22/2023		\$ 4,000.00					REQUIRED TRAINING	9	
259	FOOD LION 2636	038580	13530 WATERFORD PLACE	MIDLOTHIAN	VA	23112-3928	ON 09/07/2022, AT APPROXIMATELY 1705 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	9/7/2022	N	3/10/2023				3/22/2023		\$ 2,500.00						12	
260	FAS MART #2	026108	2515 SALEM CHURCH ROAD	FREDERICKSBURG	VA	22407-6466	ON 9/1/2022 AT APPROXIMATELY 10:18 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/1/2022	N	3/3/2023				3/22/2023		\$ 2,500.00						19	
261	FOOD LION 1058	009804	5835 VIRGINIA AVENUE	BASSETT	VA	24055-5893	ON 8/27/2022, AT APPROXIMATELY 4:45 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	8/27/2022	N	3/13/2023				3/22/2023		\$ 2,500.00						9	
262	FOOD LION 2508	012363	22485 LANKFORD HIGHWAY	CAPE CHARLES	VA	233310-2101	ON 08/21/2022, AT APPROXIMATELY 4:44 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/21/2022	N	3/10/2023				3/22/2023		\$ 2,500.00						12	
263	CORNER MARKET	752141	713 N MAIN STREET	FARMVILLE	VA	23901-3038	ON JUNE 29, 2022, AT APPROXIMATELY 07:00 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	6/29/2022	N	3/13/2023				3/22/2023		\$ 2,500.00						9	
264	JOLLY GRAPE	099909	1418 GRANDIN ROAD	ROANOKE	VA	24015-2318	ON JUNE 26, 2022, AT APPROXIMATELY 2:55 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/26/2022	N	3/9/2023				3/22/2023		\$ 2,500.00						13	
265	FOOD LION 607	009736	2110 BENNINGTON STREET	ROANOKE	VA	24014-3704	ON JUNE 20, 2022, AT APPROXIMATELY 11:31 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/20/2022	N	3/9/2023				3/22/2023		\$ 2,500.00						13	
266	SUPER VAL U GROCERY #1	038221	109 BLUE GRASS TRAIL	NEWPORT	VA	24128-4033	ON MAY 26, 2022, AT APPROXIMATELY 6:08 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	NEGOTIATION NOTICE	5/26/2022	N	2/27/2023				3/22/2023		\$ 2,500.00						23	
267	QUAKER STEAK & LUBE	013186254	30 COMMERCE PARK ROAD	RAPHINE	VA	24472-2547	ON 03 MARCH 2022 AT APPROXIMATELY 1553 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	3/3/2023	N	3/20/2023				3/23/2023		\$ 2,500.00						3	
268	UNCLE RICOS CANTINA	752224	9685 LIBERTY AVENUE	MANASSAS	VA	20110-1740	1. ON MARCH 1, 2023, AT APPROXIMATELY 11 :30 A. M., THE LICENSEE KEPT AT THE PLACE DESCRIBED IN THE LICENSE ALCOHOLIC BEVERAGES NOT BEARING MIXED BEVERAGE STAMPS, IN VIOLATION OF SECTIONS 4.1-202 , 4.1-225 L.B. AND 4.1- 325 A4 OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60 B.1 . (MIXED BEVERAGE RESTAURANT LICENSE) 2. THE LICENSEE PURCHASED WINE OR BEER FOR RESALE FROM A PERSON OTHER THAN A WINE OR BEER WHOLESALER LICENSED IN THIS COMMONWEALTH, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 L. B. AND 4.1-326 OF THE CODE OF VIRGINIA. (WINE AND BEER ON AND OFF PREMISES LICENSE)	2	N	ALEXANDRIA	EXPEDITED CONSENT	3/1/2023	N	3/21/2023				3/23/2023		\$ 1,500.00							2

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
269	FOOD LION 271	009654	6435 IRON BRIDGE PLACE	NORTH CHESTERFIELD	VA	23234-5265	ON 10/7/2022 AT APPROXIMATELY 1140 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	RICHMOND	EXPEDITED CONSENT	10/7/2022	N	3/10/2023				3/23/2023		\$ 4,000.00					REQUIRED TRAINING	13	
270	FAS MART #88	026082	338 E WILLIAMSBURG ROAD	SANDSTON	VA	23150-1644	ON 10/2/2022 AT APPROXIMATELY 1340 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	RICHMOND	EXPEDITED CONSENT	10/2/2022	N	3/10/2023				3/23/2023		\$ 4,000.00					REQUIRED TRAINING	13	
271	TIDEWATER YACHT MARINA	095605	10 CRAWFORD PARKWAY	PORTSMOUTH	VA	23704-2606	ON SEPTEMBER 18, 2022, AT APPROXIMATELY 1:03 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	NEGOTIATION NOTICE	9/18/2022	N	2/28/2023				3/24/2023		\$ 2,500.00						24	
272	SHEETZ 532	083715	2807 LAFAYETTE BOULEVARD	FREDERICKSBURG	VA	22408-3919	ON 9/1/2022 AT APPROXIMATELY 11:20 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/1/2022	N	3/14/2023				3/24/2023		\$ 2,500.00						10	
273	COUNTRY CORNER	069899	1942 CARTERSVILLE ROAD	CARTERSVILLE	VA	23027-9618	ON JUNE 29, 2022, AT APPROXIMATELY 5:40 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	6/29/2022	N	3/9/2023				3/24/2023		\$ 2,500.00						15	
274	EASY STOP 3	088377	8412 MARTISVILLE HIGHWAY	DANVILLE	VA	24541-8600	ON JUNE 20, 2022, AT APPROXIMATELY 10:47 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	NEGOTIATION NOTICE	6/20/2022	N	3/3/2023				3/24/2023		\$ 2,500.00						21	
275	PRINCE FOOD MART	049482	1422 S DURANT ROAD	COVINGTON	VA	24426-2231	ON 6/11/2023, AT APPROXIMATELY 12:05 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/11/2022	N	3/13/2023				3/24/2023		\$ 2,500.00						11	
276	JEFFERSON ALE HOUSE	091146	44699 BRIMFIELD DRIVE	ASHBURN	VA	20147-5941	ON AUGUST 20, 2022 AT APPROXIMATELY 12:20 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	INITIAL HEARING	8/20/2022	N	12/8/2022	2/7/2023	2/22/2023	3/27/2023	14	\$ 2,500.000					SEE DECISION FOR ADDITIONAL DETAILS	109		
277	GREENLEAF PUB & TAVERN (SUMMARY SUSPENSION)	090388	765 SCOTLAND STREET	WILLIAMSBURG	VA	23185	THE LICENSEE HAS FAILED TO TAKE REASONABLE MEASURES TO PREVENT AN ACT OF VIOLENCE RESULTING IN DEATH OR SERIOUS BODILY INJURY, OR A RECURRENCE OF SUCH ACTS, FROM OCCURRING ON THE LICENSED PREMISES, ANY PREMISES IMMEDIATELY ADJACENT TO THE LICENSED PREMISES THAT IS OWNED OR LEASED BY THE LICENSEE, OR ANY PORTION OF PUBLIC PROPERTY IMMEDIATELY ADJACENT TO THE LICENSED PREMISES.	1	N	HAMPTON	NEGOTIATION NOTICE	3/19/2023	N	3/24/2023				3/27/2023						SS resolved via Negotiation before coming to Hearings SEE DECISION FOR ADDITIONAL DETAILS	3		
278	MI PUEBLO SPORTS BAR & GRILL	752406	5863 COLUMBIA PIKE	FALLS CHURCH	VA	22041-2023	1. ON MARCH 8, 2023, AT 3:25 P.M., THE LICENSEE FAILED TO KEEP COMPLETE, ACCURATE AND SEPARATE RECORDS AT THE PLACE OF BUSINESS AND AVAILABLE FOR INSPECTION BY SPECIAL AGENTS OF THE BOARD, IN VIOLATION OF SECTIONS 4.1-202, 4.1-204 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-70-90 AND 3 VAC 5-70-180. 2. ON MARCH 8, 2023, AT APPROXIMATELY 3:25 P.M., THE LICENSEE FAILED TO HAVE A DESIGNATED MANAGER PRESENT AND IN ACTUAL CHARGE OF THE LICENSED BUSINESS, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A.	2	N	ALEXANDRIA	EXPEDITED CONSENT	3/8/2023	N	3/16/2023				3/27/2023		\$ 1,250.00							11
279	EDINBURG MILL RESTAURANT	094458	214 S MAIN STREET	EDINBURG	VA	22824-9323	ON 4 MARCH 2023 AT APPROXIMATELY 1700 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	3/4/2023	N	3/20/2023				3/27/2023		\$ 2,500.00						7	
280	CATINA D ITALIA	058620	150 ELDEN STREET	HERNDON	VA	20170-4381	ON JANUARY 6, 2023, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	ALEXANDRIA	EXPEDITED CONSENT	1/6/2023	N	3/15/2023				3/27/2023		\$ 500.00						12	
281	QUIK SERVE	051235	1804 W WASHINGTON STREET	PETERSBURG	VA	23803-2858	BETWEEN 10/10/2022 AND 10/14/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B.	1	N	RICHMOND	EXPEDITED CONSENT	10/14/2022	N	3/24/2023				3/27/2023		\$ 500.00						3	
282	DEL RIO OF STEPHENS CITY	066471	356 FAIRFAX PIKE	STEPHENS CITY	VA	22655-2968	1. ON 9/15/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B. (ADMINISTRATIVE CASE NO. 013321452) 2. ON 9/30/22, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B. (ADMINISTRATIVE CASE NO. 013321545)	2	N	STAUNTON	EXPEDITED CONSENT	9/30/2022	N	3/16/2023				3/27/2023		\$ 1,000.00							11

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
283	THE LUCKY DUCKY	751340	4707 DRAKES MAIN STREET	DRAKES BRANCH	VA	23937-2934	ON 8/27/22 AT APPROXIMATELY 10:41 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	8/27/2022	N	3/9/2023				3/27/2023		\$ 2,500.00						18	
284	WESTSIDE FOOD MART	090211	942 BLUE RIDGE AVENUE	BEDFORD	VA	24523-2404	1. ON 2022 AUGUST 23 AT APPROXIMATELY 5:30PM, THE LICENSEE FAILED TO HAVE A DESIGNATED MANAGER PRESENT AND IN ACTUAL CHARGE OF THE LICENSED BUSINESS, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A. 2. ON 2022 AUGUST 23 AT APPROXIMATELY 5:30PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	2	Y	LYNCHBURG	EXPEDITED CONSENT	8/23/2022	N	3/16/2023				3/27/2023		\$ 3,250.00						11	
285	CIRCLE K 101	005550	407 E MAIN STREET	FLOYD	VA	24091-2132	ON JULY 10, 2022, AT APPROXIMATELY 05:20 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	NEGOTIATION NOTICE	7/10/2022	N	2/27/2023				3/27/2023		\$ 2,500.00						28	
286	TAMMIE'S PLACE (APPLICATION)	013201282	19857 MAIN ST	BUCHANAN	VA	24066	1. THE APPLICANT OR PERSON ENUMERATED IN SECTION 4.1-222 .1., TAMMIE FRATE, HAS BEEN CONVICTED OF A FELONY OR ANY CRIME OR OFFENSE INVOLVING MORAL TURPITUDE. REF: SECTION 4.1-222 1.B. OF THE CODE OF VIRGINIA. 1. ON 2022 SEPTEMBER 03 BETWEEN 10:42AM AND 10:57AM, THE LICENSEE PERMITTED ASHLEY MARTIN TO BE IN CHARGE OF THE BUSINESS BEING CONDUCTED UNDER THE LICENSE AND FAILED TO KEEP HER NAME POSTED DURING THE TIME SHE WAS IN CHARGE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A. 2. ON 2022 SEPTEMBER 03 AT APPROXIMATELY 10:50AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	INITIAL HEARING	9/15/2022	N	12/20/2022	1/26/2023	2/23/2023	3/28/2023									APPLICATION - LICENSE DENIED	98
287	FAMILY DOLLAR 26431	751418	710 N MEMORIAL BOULEVARD	MARTINSVILLE	VA	24112-2538	1. ON 2022 SEPTEMBER 03 BETWEEN 10:42AM AND 10:57AM, THE LICENSEE PERMITTED ASHLEY MARTIN TO BE IN CHARGE OF THE BUSINESS BEING CONDUCTED UNDER THE LICENSE AND FAILED TO KEEP HER NAME POSTED DURING THE TIME SHE WAS IN CHARGE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A. 2. ON 2022 SEPTEMBER 03 AT APPROXIMATELY 10:50AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	2	N	ROANOKE	EXPEDITED CONSENT	9/3/2022	N	3/13/2023				3/28/2023		\$ 3,000.00						15	
288	DOGTOWN ROADHOUSE	084195	302 S LOCUST STREET	FLOYD	VA	24091-2320	ON 11/09/2022, AT APPROXIMATELY 4:05 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	11/9/2022	N	3/10/2023				3/29/2023		\$ 2,500.00						19	
289	DOLLAR GENERAL STORE 12458	083690	10586 TINSBLOOM MILL LN	KING GEORGE	VA	22485-3467	ON 10/13/22 AT APPROXIMATELY 2:56 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	10/13/2022	N	3/13/2023				3/29/2023		\$ 2,500.00						16	
290	DOLLAR GENERAL STORE 11686	083691	15645 NORTHUMBERLAND HWY	BURGESS	VA	22432-2009	ON 9/27/22 AT APPROXIMATELY 12:31 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/27/2022	N	3/13/2023				3/29/2023		\$ 2,500.00						16	
291	DOLLAR GENERAL STORE 14120	083708	3656 HIGHWAY 903	BRACEY	VA	23919-2123	ON 9/19/22 AT APPROXIMATELY 3:55 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/19/2022	N	3/13/2023				3/29/2023		\$ 2,500.00						16	
292	DOLLAR GENERAL STORE 13650	083703	1009 LP BAILEY MEMORIAL HIGHWAY	HALIFAX	VA	24558-3197	ON SEPTEMBER 19, 2022 AT APPROXIMATELY 06:43 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	9/19/2022	N	3/15/2023				3/29/2023		\$ 2,500.00						14	
293	ADRIANAS MINIMARKET & GRILL	069590	2645 COUNTY DRIVE	PETERSBURG	VA	23803-4774	ON 9/14/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B.	1	N	RICHMOND	EXPEDITED CONSENT	9/14/2022	N	3/16/2023				3/29/2023		\$ 500.00						13	
294	DOLLAR GENERAL STORE 14251	083665	820 S MAIN ST	GALAX	VA	24333-4301	ON 9/12/2022 AT APPROXIMATELY 4:45 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	9/12/2022	N	3/13/2023				3/29/2023		\$ 2,500.00						16	
295	COURTYARD VB OCEANFRONT SOUTH	053472	2501 ATLANTIC AVENUE	VIRGINIA BEACH	VA	23451-3102	ON AUGUST 30, 2022 AT APPROXIMATELY 8:09 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/30/2022	N	3/16/2023				3/29/2023		\$ 2,500.00						13	
296	DOLLAR GENERAL STORE 393	083620	205 S COUNTY DRIVE	WAVERLY	VA	23890-5048	ON (AUGUST 29, 202) AT APPROXIMATELY (4:13) P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	8/29/2022	N	3/15/2023				3/29/2023		\$ 2,500.00						14	

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
297	DOLLAR GENERAL STORE 15072	086775	33156 LANKFORD HIGHWAY	PAINTER	VA	23420	ON 08/21/2022 AT APPROXIMATELY 3:41 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	8/21/2022	N	3/10/2023				3/29/2023		\$ 2,500.00						19
298	DOLLAR GENERAL STORE 2616	083638	79 COMMERCE ST	PULASKI	VA	24301	ON 6/18/2022 AT APPROXIMATELY 1:45 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	6/18/2022	N	3/8/2023				3/29/2023		\$ 2,500.00						21
299	TRU BY HILTON RADFORD	750212	2300 TYLER ROAD	CHRISTIANSBURG	VA	24073	ON 5/31/2022 AT APPROXIMATELY 4:45 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	5/31/2022	N	3/15/2023				3/29/2023		\$ 2,500.00						14
300	BILLIKENS SMOKEHOUSE AT THE CHIMNEYS	092231	623 CAROLINE STREET	FREDERICKSBURG	VA	22401-5901	ON 3/25/2022 AT APPROXIMATELY 2310 HOURS, THE LICENSEE OR AN EMPLOYEE OF THE LICENSEE CONSUMED ALCOHOLIC BEVERAGES WHILE ON DUTY IN A POSITION INVOLVED IN THE SELLING OR SERVING OF ALCOHOLIC BEVERAGES TO CUSTOMERS OR ALLOWED THE CONSUMPTION OF ALCOHOLIC BEVERAGES BY AN EMPLOYEE ON DUTY AND IN A POSITION INVOLVED IN THE SELLING OR SERVING OF ALCOHOLIC BEVERAGES, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-325 A.14. OF THE CODE OF VIRGINIA.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	3/25/2022	N	3/16/2023				3/29/2023		\$ 750.00						13
301	HOLLY JOS CREEKSIDE GRILL	750336	25174 VIRGIL H GOODE	BOONES MILL	VA	24065	ON MARCH 12, 2023 AT APPROXIMATELY 2:20 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202 1.B., AND 4.1-304 A OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-50.	1	N	ROANOKE	EXPEDITED CONSENT	3/12/2023	N	3/20/2023				3/30/2023		\$ 2,500.00						10
302	TRIANGLE QUICK MART	089384	100 WRIGHT SHOP RD	MADISON HEIGHTS	VA	24572-5701	ON 3/9/23 AT APPROXIMATELY 7:23 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	LYNCHBURG	EXPEDITED CONSENT	3/9/2023	N	3/24/2023				3/30/2023		\$ 4,000.00						6
303	CARMELAS AT THE LOFT	095477	21771 TIMBERLAKE RD	LYNCHBURG	VA	24502-7400	ON 3/9/23 AT APPROXIMATELY 5:05 PM, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	LYNCHBURG	EXPEDITED CONSENT	3/9/2023	N	3/24/2023				3/30/2023		\$ 2,500.00						6
304	CURITIBA ART CAFÉ	094856	919 CAROLINE STREET	FREDERICKSBURG	VA	22401-5807	ON 11/26/2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	11/26/2022	N	3/24/2023				3/30/2023		\$ 500.00						6
305	RESIDENCE INN	092690	850 PRICES FORK ROAD	BLACKSBURG	VA	24060	ON JUNE 18, 2022 AT APPROXIMATELY 4:05 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	NEGOTIATION NOTICE	6/18/2022	N	3/8/2023				3/30/2023		\$ 2,500.00						22
306	THE STADIUM INN	095367	3007 FORT AVENUE	LYNCHBURG	VA	24501-3807	ON 3/9/23 AT APPROXIMATELY 5:51 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	3/9/2023	N	3/27/2023				3/31/2023		\$ 2,500.00						4
307	TIME CAFÉ & MARKET	086443	4701 N CHAMBLISS ST, STE#A	ALEXANDRIA	VA	22312-1702	(1) ON FEBRUARY 24TH, 2023, AT APPROXIMATELY 11:35 A.M., THE LICENSEE KEPT AT THE PLACE DESCRIBED IN THE LICENSE ALCOHOLIC BEVERAGES NOT BEARING MIXED BEVERAGE STAMPS, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-325 A4 OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60 B.1. (2) ON FEBRUARY 24TH, 2023, AT 11:35 A.M., THE LICENSEE PERMITTED GENET DEMISSIE TO BE IN CHARGE OF THE BUSINESS BEING CONDUCTED UNDER THE LICENSE AND FAILED TO KEEP HER NAME POSTED DURING THE TIME SHE WAS IN CHARGE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A.	2	N	ALEXANDRIA	EXPEDITED CONSENT	2/24/2023	N	3/30/2023				4/3/2023		\$ 1,000.00						4
308	CRAB DU JOUR OF LYNCHBURG INC	751761	3810 WARDS RD	LYNCHBURG	VA	24502-2966	ON 2/21/23, AT APPROXIMATELY 5:33 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	2/21/2023	N	3/14/2023				4/3/2023		\$ 2,500.00						20
309	HETHWOOD MARKET	062026	820 HEATHER DRIVE	BLACKSBURG	VA	24060	ON AUGUST 24, 2022, AT APPROXIMATELY 5:00 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	ROANOKE	NEGOTIATION NOTICE	8/24/2022	N	3/9/2023				4/3/2023	25							25
310	7 ELEVEN STORE 16771 B	080859	4001 GLENSIDE DRIVE	RICHMOND	VA	23228-4101	ON 08/11/2022 AT APPROXIMATELY 1530HRS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	NEGOTIATION NOTICE	8/11/2022	N	3/3/2023				4/3/2023		\$ 2,500.00						31

BOARD ORDER SPREADSHEET
March - June 2023

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER				
311	KORNER STONE MARKET	099049	1125 LONGWOOD AVE	BEDFORD	VA	24523-2201	ON 8/10/23 AT APPROXIMATELY 6:35 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	8/10/2022	N	3/15/2023				4/3/2023		\$ 2,500.00						19		
312	FRONT ROYAL WINES	755667	300 MAIN STREET	FRONT ROYAL	VA	22630	ON JULY 6, 2022, AT APPROXIMATELY 5:07 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	NEGOTIATION NOTICE	7/6/2022	N	2/27/2023				4/3/2023		\$ 2,500.00						35		
313	MI PUEBLO SPORTS BAR & GRILL	752406	5863 COLUMBIA PIKE	FALLS CHURCH	VA	22041-2023	ON 3/12/23, BETWEEN 3:00 A.M. AND 3:40 A.M., THE LICENSEE THE L	1	N	ALEXANDRIA	EXPEDITED CONSENT	3/27/2023	N	3/27/2023				4/4/2023		\$ 1,250.00						8		
314	EAGLE ROCK GRAB N GO	095157	15881 BOTETOURT RD	EAGLE ROCK	VA	24085-3006	ON 3/12/23, AT APPROXIMATELY 12:51PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	3/12/2023	N	3/27/2023				4/4/2023		\$ 2,500.00						8		
315	ESCAPATE BAR & LOUNGE	095595	5735 HULL STREET ROAD	RICHMOND	VA	23224	ON JANUARY 14, 2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF 3 VAC 5-30-30 A. & B. AND SECTION 4.1-225 1.B. OF THE CODE OF VIRGINIA. (013257874); ON NOVEMBER 1, 2021, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF 3 VAC 5-30-30 A. & B. AND SECTION 4.1-225 1.B. OF THE CODE OF VIRGINIA. (013257874); ON JANUARY 14, 2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF 3 VAC 5-30-30 A. & B. AND SECTION 4.1-225 1.B. OF THE CODE OF VIRGINIA. (013315312); ON 8/4/22, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B. (013315828); ON 11/30/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B. (013315849); ON 11/18/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B. (013315857); THE LICENSEE FAILED TO TIMELY SUBMIT TO THE BOARD THE ANNUAL REVIEW REPORT FOR THE YEAR ENDING (04/01/2021 - 03/31/2022), IN VIOLATION OF SECTIONS 4.1-114, 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-70-90 D. (013317158)	7	Y	RICHMOND	NEGOTIATION NOTICE	11/30/2022	N	3/3/2023				4/4/2023						Y				32
316	CAN CAN	753817	3120 W CARY ST	RICHMOND	VA	23221-3504	ON 10/20/2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B., OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	RICHMOND	EXPEDITED CONSENT	10/20/2022	N	3/22/2023				4/4/2023		\$ 500.00						13		
317	RICKYS 7 TO 11, INC.	011461	719 PINEY POND ROAD	BRODNAX	VA	23920-0186	ON AUGUST 27, 2022 AT APPROXIMATELY 2:55 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	NEGOTIATION NOTICE	8/27/2022	N	3/8/2023				4/4/2023		\$ 2,500.00						27		
318	JOSE TEQUILAS	091754	205 BYPASS RD	WILLIAMSBURG	VA	23184	ON 8/26/23, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B.	1	N	HAMPTON	EXPEDITED CONSENT	8/26/2022	N	3/21/2023				4/4/2023		\$ 500.00						14		
319	INGLE KOREAN STEAKHOUSE	013283083	8369 LEESBURG PIKE,SUITE A	VIENNA	VA	22182-2421	ON DECEMBER 20,2022, AT APPROXIMATELY 2:50 PM, THE LICENSEE	1	N	ALEXANDRIA	EXPEDITED CONSENT	12/20/2022	N	3/16/2023				4/5/2023		\$ 500.00						20		
320	RESERVOIR DISTILLERY LLC	063640	1800 SUMMIT AVE. A	RICHMOND	VA	23230	ON 8/19/2022 AT APPROXIMATELY 1600HRS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	NEGOTIATION NOTICE	8/19/2022	N	3/15/2023				4/5/2023		\$ 2,500.00						21		
321	7 ELEVEN STORE 12554 10794 B	067801	9402 RICHMOND HIGHWAY	LORTON	VA	22079-2125	ON AUGUST 27, 2022, AT APPROXIMATELY 2:36 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	INITIAL HEARING	8/27/2022	N	12/2/2022	1/26/2023	3/6/2023	4/6/2023	25	\$ 2,500.00							125		
322	RED LOBSTER #0853	085139	75 PEPPERS FRY RD	CHRISTIANSBURG	VA	24073	ON 3/5/2022 AT APPROXIMATELY 3:28 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	3/5/2023	N	3/21/2023				4/6/2023		\$ 2,500.00						16		
323	CAPON RUN GENERAL STORE	755021	18941 BROCKS GAP RD	BERGTON	VA	22811	1) ON 11/9/22, THE LICENSEE PURCHASES WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A & B. (Administrative Case No. 013306437) 2) ON 12/07/2022, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.(Administrative Case No. 013315514)	2	N	STAUNTON	EXPEDITED CONSENT	12/7/2022	N	3/21/2023				4/6/2023		\$ 1,000.00							16	

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
324	BENNY SCARPETTAS	090443	1019 MAIN STREET	LYNCHBURG	VA	24504-1711	ON MARCH 28, 2023 AT APPROXIMATELY 6:30P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20	1	N	LYNCHBURG	EXPEDITED CONSENT	3/28/2023	N	3/30/2023				4/10/2023	25							11	
325	YAMATO JAPANESE RESTAURANT	95243	810 COMMONWEALTH BOULEVARD	MARTINSVILLE	VA	24112	ON FEBRUARY 26, 2023, AT APPROXIMATELY 12:21 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-2251.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	NEGOTIATION NOTICE	2/26/2023	N	3/16/2023				4/10/2023	\$ 2,500.00							25	
326	STOP IN FOOD STORES 123	088599	810 E MADISON ST	COVINGTON	VA	24426-6358	ON 3/12/23, AT APPROXIMATELY 11:21 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-2251.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	3/12/2023	N	3/30/2023				4/11/2023	\$ 2,500.00							12	
327	ANTHONETTE MARTIN TAD SPACE (BANQUET)	013312770	20 E CHURCH ST	MARTINSVILLE	VA	24112	1. THE BOARD IS NOT AUTHORIZED AND EMPOWERED UNDER THE PROVISIONS OF THE VA ABC ACT TO ISSUE THE LICENSE.	1	N	ROANOKE	INITIAL HEARING	3/7/2023	N	3/8/2023	3/10/2023	3/13/2023	4/12/2023								BANQUET LICENSE - DENIED	35	
328	J25 RESTAURANT AND LOUNGE	755118	218 WILLIAM ST	FREDERICKSBURG	VA	22401-5830	1. ON (9/23/2023) THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF CODE OF VIRGINIA AND 3 VAC 5-30-30. 2. (ON (01/23/2023) THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR	2	N	FREDERICKSBURG	EXPEDITED CONSENT	1/23/2023	N	3/13/2023				4/12/2023	\$ 1,000.00							30	
329	FREDERICKSBURG RESIDENCE INN	055313	60 TOWNE CENTRE BOULEVARD	FREDERICKSBURG	VA	22407-0110	ON SEPTEMBER 1, 2022, AT APPROXIMATELY 8:35 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-2251.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	FREDERICKSBURG	NEGOTIATION NOTICE	9/1/2022	N	3/15/2023				4/12/2023	25							28	
330	HULL STREET ROAD EXXON	094404	7100 HULL STREET	NORTH CHESTERFIELD	VA	23235	ON SEPTEMBER 14, 2022, AT APPROXIMATELY 1700 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-2251.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	NEGOTIATION NOTICE	9/14/2022	N	3/3/2023				4/13/2023	\$ 2,500.00							41	
331	FAST FUEL #2	061759	4959 DRAKES MAIN STREET	DRAKES BRANCH	VA	23937-2908	ON 9/28/22 AT APPROXIMATELY 5:32 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	LYNCHBURG	NEGOTIATION NOTICE	9/28/2022	N	3/13/2023				4/14/2023	\$ 2,500.00							32	
332	AMERICAN TELUGU ASSOCIATION	013335134	21610 ATLANTIC BLVD	STERLING	VA	20166	THE BOARD IS NOT AUTHORIZED AND EMPOWERED UNDER THE PROVISIONS OF THE VA ABC ACT TO ISSUE THE LICENSE, IN THAT THE APPLICANT IS NOT A NONPROFIT CORPORATION OR ASSOCIATION IN CHARGE OF A SPECIAL EVENT OPERATED SOLELY FOR AN ATHLETIC, CHARITABLE, CIVIC, EDUCATIONAL, POLITICAL, OR RELIGIOUS PURPOSE.	1	N	ALEXANDRIA	INITIAL HEARING	3/24/2023	N	3/24/2023	3/24/2023	4/18/2023	4/18/2023								BANQUET LICENSE - APPROVED	25	
333	CUCCHIS PIZZERIA	055850	566 E MADISON ST	COVINGTON	VA	24426-2133	ON MARCH 29, 2023 AT APPROXIMATELY 11:15 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	3/29/2023	N	4/10/2023				4/18/2023	\$ 2,500.00							8	
334	PAVEMINT TAPHOUSE & GRILL	087436	9 S COMMERCE AVE	FRONT ROYAL	VA	22630-3009	ON 01/12/2023, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	STAUNTON	EXPEDITED CONSENT	1/12/2023	N	4/12/2023				4/18/2023	\$ 500.00							6	
335	GRAZIANOS ITALIAN RESTAURANT	755086	14805 FOREST RD, STE# 105	FOREST	VA	24551	ON 04/01/2023 AT APPROXIMATELY 01:40 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	4/1/2023	N	4/10/2023				4/19/2023	25							9	
336	POK E JOES BBQ	751866	4925 BOONSBORO RD	LYNCHBURG	VA	24503-2260	ON 3/28/23 AT APPROXIMATELY 5:45 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	3/28/2023	N	4/12/2023				4/19/2023	\$ 2,500.00							7	
337	TIMMYS GROCERY	072781	505 COURT STREET	VICTORIA	VA	23974	ON 8/27/2022 AT APPROXIMATELY 1:06 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	NEGOTIATION NOTICE	8/27/2022	N	3/13/2023				4/19/2023	25							37	
338	FOOD CRAFT (APPLICATION)	013145646	5005 VICTORY BOULEVARD SUITE A1	YORKTOWN	VA	23693	1. THE APPLICANT, A PERSON NOT LICENSED UNDER THE ABC ACT TO SELL ALCOHOLIC BEVERAGES, SOLD ALCOHOLIC BEVERAGES WHILE THE APPLICATION WAS PENDING. REF: SECTIONS 4.1-222 1.N. AND 4.1-302 OF THE CODE OF VIRGINIA. 2. THE APPLICANT, A PERSON NOT LICENSED UNDER THE ABC ACT, HAS KEPT OR HAS ALLOWED TO BE KEPT ALCOHOLIC BEVERAGES UPON THE APPLICANT PREMISES WHILE THE APPLICATION WAS PENDING. REF: SECTIONS 4.1-222 1.N. AND 4.1-315 OF THE CODE OF VIRGINIA.	2	N	HAMPTON	INITIAL HEARING	11/4/2022	Y	11/28/2022	3/31/2023	4/12/2023	4/20/2023									APPLICATION - GRANTED - SEE ORDER FOR ADDITIONAL DETAILS	143

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER				
339	WHITE HART CAFÉ	752912	1208 MAIN ST	LYNCHBURG	VA	24502	ON 4/3/23 AT APPROXIMATELY 2:28 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	4/3/2023	N	4/10/2023				4/20/2023	25							10		
340	BBQ CHICKEN & BEER	754697	43801 CENTRAL STATION DR	ASHBURN	VA	20147-7216	ON APRIL 6, 2023, AT APPROXIMATELY 2:48 P.M., THE LICENSEE KEPT AT THE PLACE DESCRIBED IN THE LICENSE ALCOHOLIC BEVERAGES NOT BEARING MIXED BEVERAGE STAMPS, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-325 A4 OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60 B.1.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/6/2023	N	4/17/2023				4/24/2023		\$ 750.00						7		
341	SAN MARCOS MEXICAN RESTAURANT	067803	13950 US #29 HWY	CHATHAM	VA	24531-3669	ON 3/30/23 AT APPROXIMATELY 3:45 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	3/30/2023	N	4/18/2023				4/24/2023		\$ 2,500.00						6		
342	K FOOD	754826	3159 MIDLOTHIAN TURNPIKE	RICHMOND	VA	23224-1957	ON OCTOBER 5, 2022, AT APPROXIMATELY 1:07 PM, THE LICENSEE ILLEGALLY POSSESSED, DISTRIBUTED, SOLD OR USED, OR KNOWINGLY ALLOWED AN EMPLOYEE, AGENT OR OTHER PERSON(S) TO ILLEGALLY POSSESS, DISTRIBUTE, SELL OR USE MARIJUANA OR OTHER CONTROLLED SUBSTANCES, IMITATION CONTROLLED SUBSTANCES, DRUG PARAPHERNALIA, CONTROLLED PARAPHERNALIA OR SYNTHETIC CANNABINOIDS AS DEFINED IN SECTION 18.2-247 ET SEQ. UPON THE LICENSED PREMISES, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.O. OF THE CODE OF VIRGINIA.	1	N	RICHMOND	NEGOTIATION NOTICE	10/5/2022	N	3/6/2023				4/24/2023					Y			49		
343	CRYING TIGER	756377	9969 JEFFERSON DAVIS HWY	FREDERICKSBURG	VA	22407	ON 8/2/22, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	8/2/2022	N	4/10/2023				4/24/2023		\$ 500.00						14		
344	FLAVORS OF INDIA	013307841	308 S MAIN ST, STE#C	FARMVILLE	VA	23901-1771	ON 04/4/2023 AT APPROXIMATELY 7:21 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	4/4/2023	N	4/18/2023				4/25/2023		\$ 2,500.00						7		
345	SHAKERS GOOD FOOD DRINK	048147	1909 VALLEY VIEW BLVD	ROANOKE	VA	24012-2002	ON 04/8/2023 AT APPROXIMATELY 4:04 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	4/24/2023				4/26/2023		\$ 2,500.00						2		
346	POINTERS CONVENIENCE STORE	084221	5939 LEWIS B PULLER MEMORIAL HWY	MATTAPONI	VA	23110-2006	ON 9/13/2022 AT APPROXIMATELY 5:30 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	9/13/2022	N	4/24/2023				4/26/2023		\$ 2,500.00						2		
347	JERRYS PIZZA	012281	2635 GREENSBORO RD	MARTINSVILLE	VA	24112-0691	ON 2/26/23 AT APPROXIMATELY 11:42 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	2/26/2023	N	4/21/2023				4/26/2023		\$ 2,500.00						5		
348	JOSES TACO & TEQUILA BAR	753717	100 VADEN DR, STE#D	GRETNA	VA	24557-4226	ON 3/30/23 AT APPROXIMATELY 2:37 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	3/30/2023	N	4/18/2023				4/26/2023		\$ 2,500.00						8		
349	SUFFOLK SUNOCO	091666	2700 GOODWIN BOULEVARD	SUFFOLK	VA	23434-8036	ON AUGUST 25, 2022, AT APPROXIMATELY 5:58 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	NEGOTIATION NOTICE	8/25/2022	N	3/8/2023				4/27/2023		\$ 2,500.00						50		
350	THE WATERING HOLE	013235876	7226 WILLIAMSON ROAD	ROANOKE	VA	24019-4264	1. ON OR ABOUT DECEMBER 9, 2022, THE WATER HOLE LLC FAILED TO COMPLY WITH 4.1-304 A (SELL ALCOHOL TO SOMEONE WHO WAS INTOXICATED), IN VIOLATION OF SECTION 4.1-222 5. OF THE CODE OF VIRGINIA 3 VAC 5-50-110. 2. THE APPLICANT OR PERSON ENUMERATED IN SECTION 4.1-222 1., FREDRICK TODD HANCOCK, HAS DEMONSTRATED BY HIS POLICE RECORD A LACK OF RESPECT FOR LAW AND ORDER. REF: SECTION 4.1-222 1.H. OF THE CODE OF VIRGINIA. 3. THE APPLICANT MISREPRESENTED A MATERIAL FACT IN APPLYING TO THE BOARD FOR A LICENSE. REF: SECTION 4.1-222 1.L. OF THE CODE OF VIRGINIA.	3	N	ROANOKE	NEGOTIATION NOTICE	12/9/2022	N	3/20/2023				4/27/2023		\$ 3,500.00			12	N	N			38
351	RILEYS	72944	1043 E. MAIN STREET	RADFORD	VA	24141-1747	ON SEPTEMBER 29, 2022, WITHIN THE FIVE YEARS IMMEDIATELY PRECEDING THE DATE OF THE HEARING, THE LICENSEE OR A PERSON ENUMERATED IN SECTION 4.1-225 1., (BRUCE BAILEY), WAS CONVICTED OF THE VIOLATION OF A LAW OF THIS COMMONWEALTH APPLICABLE TO THE MANUFACTURE, TRANSPORTATION, POSSESSION, USE, OR SALE OF ALCOHOLIC BEVERAGES, IN VIOLATION OF SECTION 4.1-225 1.B. OF THE CODE OF VIRGINIA.	1	Y	ROANOKE	NEGOTIATION NOTICE	9/29/2022	N	3/20/2023				4/27/2023		\$ 1,500.00			N	N		38		
352	EL GICARITO RESTAURANT	088566	8059 CENTREVILLE ROAD	MANASSAS	VA	20111-2228	ON DECEMBER 30, 2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	Y	ALEXANDRIA	NEGOTIATION NOTICE	12/30/2022	N	3/16/2023				4/27/2023		\$ 1,000.00			N	N		42		

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
353	TUCOS TAQUERIA GARAJE	090983	416 SALEM AVE	ROANOKE	VA	24016-3623	ON 04/08/2023 AT APPROXIMATELY 2:55 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	4/24/2023				4/27/2023		\$ 2,500.00						3	
354	WILD RUN BREWING COMPANY	084912	3071 RICHMOND HIGHWAY	STAFFORD	VA	22554-4524	THE LICENSEE FAILED TO FILE WITH THE BOARD BY THE TENTH DAY OF EACH MONTH THE REQUIRED MALT BEVERAGE WHOLESALERS TAX REPORT, IN VIOLATION OF SECTIONS 4.1-102, 4.1-225 1.B. AND 4.1-239 AND OF THE CODE OF VIRGINIA.	1	N	COMPLIANCE	NEGOTIATION NOTICE	10/21/2021	N	3/15/2023			4/28/2023		\$ 750.00							44	
355	7 ELEVEN STORE 34729 A	078471	603 WEST MAIN STREET	SMITHFIELD	VA	23430-1012	ON AUGUST 30, 2022, AT APPROXIMATELY 6:47 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	NEGOTIATION NOTICE	8/30/2022	N	3/7/2023			4/28/2023		\$ 2,500.00							52	
356	7 ELEVEN STORE 24343 C	088220	1618 E INDIAN RIVER ROAD	NORFOLK	VA	23523-2150	ON SEPTEMBER 18, 2022, AT APPROXIMATELY 1:47 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	INITIAL HEARING	9/18/2022	N	1/16/2023	3/7/2023	3/22/2023	4/28/2023	28	\$ 2,650.00					SEE DECISION FOR ADDITIONAL DETAILS		102	
357	HANGING ROCK FAST FOOD MARKET	068828	1812 THOMPSON MEMORIAL DRIVE	ROANOKE	VA	24019-5532	ON MAY 25, 2022, AT APPROXIMATELY 2:35 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	NEGOTIATION NOTICE	5/25/2022	N	3/10/2023			5/1/2023		\$ 2,500.00							52	
358	GEORGES RESTAURANT & LOUNGE (APPLICATION)	12332216	20 W MERCURY BOULEVARD	HAMPTON	VA	23669-2509	1. THE APPLICANT MISREPRESENTED A MATERIAL FACT IN APPLYING TO THE BOARD FOR A LICENSE. REF: SECTION 4.1-222 A.1.L. OF THE CODE OF VIRGINIA. 2. THE PLACE TO BE OCCUPIED BY THE APPLICANT IS SO LOCATED WITH RESPECT TO A (RESIDENCE OR RESIDENTIAL AREA) THAT THE OPERATION OF SUCH PLACE UNDER THE LICENSE WILL ADVERSELY AFFECT REAL PROPERTY VALUES OR SUBSTANTIALLY INTERFERE WITH THE USUAL QUIETUDE AND TRANQUILITY OF SUCH (RESIDENCE OR RESIDENTIAL AREA). REF: SECTION 4.1-222 A.2.D. OF THE CODE OF VIRGINIA.	2	N	HAMPTON	INITIAL HEARING	12/20/2022	Y	1/23/2023	3/3/2023	3/30/2023	5/2/2023								APPLICATION - LICENSE GRANTED WITH CONDITIONS (SEE DECISION)		99
359	EL RANCHERO MEXICAN RESTAURANT	750847	302 S MAIN ST	BROADWAY	VA	22815-9554	ON 03/29/2023, AT APPROXIMATELY 11:02 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	3/29/2023	N	4/26/2023			5/2/2023		\$ 2,500.00							6	
360	TAP IN	756450	38 SE CATOCTIN CIR	LEESBURG	VA	20175-3628	ON APRIL 16, 2023, AT APPROXIMATELY 11:50 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/16/2023	N	4/26/2023			5/2/2023		\$ 2,500.00							6	
361	APPLEBEES NEIGHBORHOOD GRILL & BAR	756550	3607 OLD HALIFAX RD	SOUTH BOSTON	VA	24592-4917	ON APRIL 10, 2023, AT APPROXIMATELY 2:45 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	4/10/2023	N	4/24/2023			5/2/2023		\$ 2,500.00							8	
362	IGUANA AZUL MEXICAN RESTAURANT	095089	2556 JEFFERSON HWY	WAYNESBORO	VA	22980-6555	ON 04/01/2023, AT APPROXIMATELY 1152AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	4/1/2023	N	4/26/2023			5/2/2023		\$ 2,500.00							6	
363	RIVERTON SHELL	095678	10178 WINCHESTER RD	FRONT ROYAL	VA	22630-7105	ON 8/22/22, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B.	1	N	STAUNTON	EXPEDITED CONSENT	8/22/2022	N	4/24/2023			5/2/2023		\$ 500.00							8	
364	HORIZONS EDGE SPORTS CAMPUS	753106	325 CORNERSTONE LN	ROCKINGHAM	VA	22802-1178	ON 03/29/23, AT APPROXIMATELY 9:43 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	3/29/2023	N	5/1/2023			5/3/2023	25								2	
365	LA SABROSITA	750417	401 N POPLAR AVE, STE#A	WAYNESBORO	VA	22980	ON 04/01/2023, AT APPROXIMATELY 1040AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	4/1/2023	N	4/26/2023			5/3/2023		\$ 2,500.00							7	
366	EL MARIACHI MEXICAN RESTAURANT	087999	167 E RIVERSIDE DR	NORTH TAZEWELL	VA	24630-5046	ON 04/19/2023, AT APPROXIMATELY 01:55 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/19/2023	N	4/27/2023			5/3/2023		\$ 2,500.00							6	
367	PIG & BREW	093237	1313 HULL STREET RD	RICHMOND	VA	23224-3920	ON 04/14/2023, AT APPROXIMATELY 2:40 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	4/14/2023	N	4/27/2023			5/4/2023		\$ 2,500.00							7	

BOARD ORDER SPREADSHEET
March - June 2023

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
368	KESWICK VINEYARDS	014779	1575 KESWICK WINERY DR	KESWICK	VA	22947-1833	ON 04/7/2023, AT APPROXIMATELY 2:10 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	4/7/2023	N	5/1/2023				5/5/2023		\$ 2,500.00						4
369	VITOS ITALIAN RESTAURANT	045096	1631 ANDERSON HWY	CUMBERLAND	VA	23040-2528	ON 04/4/2023, AT APPROXIMATELY 6:37 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	4/4/2023	N	4/17/2023				5/5/2023		\$ 2,500.00						18
370	EL TOREO	092968	3133 FRANKLIN ROAD	ROANOKE	VA	24014-1305	ON 04/08/2023, AT APPROXIMATELY 12:56 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	4/24/2023				5/8/2023		\$ 2,500.00						14
371	LEMON HOOKAH LOUNGE	754771	20890 DAVENPORT DR, STE#100	STERLING	VA	20165	ON APRIL 20, 2023, AT APPROXIMATELY 5:00 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/20/2023	N	5/5/2023				25								4
372	THE BLACKBURN INN	094472	301 GREENVILLE AVE	STAUNTON	VA	24401-4642	ON 04/01/23, AT APPROXIMATELY 04:52PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	4/1/2023	N	4/26/2023				5/9/2023		\$ 2,500.00						13
373	BOBBYS HOT AND CHEESY	092554	2071 COLONIAL AVE	ROANOKE	VA	24015-3210	ON 04/08/23, AT APPROXIMATELY 12:00 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	5/2/2023				5/9/2023		\$ 2,500.00						7
374	A SMITH BOWMAN DISTILLERY	013121816	1 BOWMAN DRIVE	FREDERICKSBURG	VA	22408-7346	ON 9/1/2022 AT APPROXIMATELY 1:11P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	COMPLIANCE	NEGOTIATION NOTICE	9/1/2022	N	3/16/2023				5/8/2023		\$ 2,500.00		N	N			53
375	BRANCH & VINE	012609	2001 W MAIN ST 1/2	RICHMOND	VA	23220-4525	ON 04/14/2023 AT APPROXIMATELY 11:45 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	4/14/2023	N	5/1/2023				5/9/2023		\$ 2,500.00						8
376	419 WEST	017349	3865 ELECTRIC RD	ROANOKE	VA	24018-4510	ON 04/08/2023 AT APPROXIMATELY 11:35 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	5/2/2023				5/10/2023		\$ 2,500.00						8
377	SAN MIGUEL CAFÉ	090981	7239 COMMERCE ST	SPRINGFIELD	VA	22150-3411	ON APRIL 16, 2023 AT APPROXIMATELY 3:30 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/16/2023	N	4/26/2023				5/10/2023	25							14
378	SPRINGFIELD DISTILLERY	090329	9040 RIVER ROAD	SOUTH BOSTON	VA	24558-2344	ON SEPTEMBER 3 AT APPROXIMATELY 2:50 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	COMPLIANCE	NEGOTIATION NOTICE	9/3/2022	N	3/10/2023				5/11/2023		\$ 2,500.00		N	N			62
379	CANVAS	013327084	3110 ALLAINBY WAY, SUITE A130	HAMPTON	VA	23655	THE APPLICANT HAS NOT DEMONSTRATED FINANCIAL RESPONSIBILITY SUFFICIENT TO MEET THE REQUIREMENTS OF THE BUSINESS PROPOSED TO BE LICENSED. REF: SECTION 4.1-222 1.F. OF THE CODE OF VIRGINIA.	1	N	COMPLIANCE	NEGOTIATION NOTICE	4/13/2023	N	5/8/2023				5/11/2023		\$ 250.00						3
380	ABUELITAS	099903	6400 MIDLOTHIAN TPKE	RICHMOND	VA	23225-5608	ON 04/14/2023 AT APPROXIMATELY 2:00PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	4/14/2023	N	5/1/2023				5/12/2023		\$ 2,500.00						11
381	INCHIBAN JAPANESE RESTAURANT	082684	2004 ELECTRIC RD	ROANOKE	VA	24018-1938	THE LICENSEE FAILED TO TIMELY SUBMIT TO THE BOARD THE ANNUAL REVIEW REPORT FOR THE YEAR ENDING NOVEMBER 1, 2022, IN VIOLATION OF SECTIONS 4.1-114, 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-70-90 D.	1	N	ROANOKE	EXPEDITED CONSENT	11/1/2022	N	5/5/2023				5/12/2023		\$ 1,000.00						7
382	LITTLE FOOD MART	069968	908 HALIFAX ST	PETERSBURG	VA	23803-4941	ON 04/04/2023, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30 A. & B.	1	N	RICHMOND	EXPEDITED CONSENT	4/4/2022	N	4/24/2023				5/15/2023		\$ 500.00						21
383	LOCAL PROVISIONS	013313017	46286 CRANSTON ST	STERLING	VA	20165-7225	ON APRIL 20, 2023 AT APPROXIMATELY 5:25 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/20/2023	N	5/5/2023				5/15/2023		\$ 2,500.00						10

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER			
384	TACOS ROJAS 3	753478	5028 KEAGY RD	ROANOKE	VA	24018-2215	ON 04/08/2023 AT APPROXIMATELY 10:45 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	5/2/2023				5/15/2023		\$ 2,500.00						13	
385	COALTOWN TAPS	751592	108 FAIRFAX AVE	RICHLANDS	VA	24641-2202	ON 04/19/2023 AT APPROXIMATELY 5:02 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ABINGDON	EXPEDITED CONSENT	4/19/2023	N	5/2/2023				5/15/2023		\$ 2,500.00						13	
386	UNCLE BS RESTAURANTS LLC	89619	6352 VILLAGE CENTER DRIVE	BEALETON	VA	22712-3215	THE CHARACTERISTICS OF THE FOOD BUSINESS CONDUCTED UPON THE LICENSED PREMISES ARE SUCH THAT THE ESTABLISHMENT CEASES TO QUALIFY AS A "RESTAURANT" WITHIN THE MEANING OF SECTIONS 4.1-100, 4.1-206.3 A.1. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-110 A., 3 VAC 5-50-110 C., AND 3 VAC 5-50-110D.	1	N	STAUNTON	NEGOTIATION NOTICE	3/3/2023	N	4/10/2023				5/16/2023		\$ 1,000.00						36	
387	FIESTA JALISCO LLC	013193526	100 TAZEWELL MALL CIR	TAZEWELL	VA	24651	ON 04/19/2023 AT APPROXIMATELY 2:17 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/19/2023	N	5/2/2023				5/16/2023		\$ 2,500.00						14	
388	THE NOOK	044304	415 E MAIN ST	CHARLOTTESVILLE	VA	22902-5235	ON 03/17/2023 AT APPROXIMATELY 1:30 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	3/17/2023	N	5/10/2023				5/16/2023		\$ 4,000.00					WITH REQUIRED TRAINING	6	
389	WILTON KITCHEN LLC	013223154	412 S MAIN ST	HARRISONBURG	VA	22801-3611	ON 03/31/2023 AT APPROXIMATELY 08:26PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	COMPLIANCE	EXPEDITED CONSENT	3/31/2023	N	5/9/2023				5/18/2023		\$ 2,500.00						9	
390	EL PATRON AUTHENTIC MEXICAN RESTAURANT	091408	9112 OLD BATTLEFIELD BLVD	SPOTSYLVANIA	VA	22553-2046	ON 4/27/2023 AT APPROXIMATELY 1:40 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	4/27/2023	N	5/11/2023				5/19/2023		\$ 2,500.00						8	
391	LA MORENA LLC	091627	751 CHICAGO AVE	HARRISONBURG	VA	22802-2235	ON 03/29/2023 AT APPROXIMATELY 11:50AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	3/29/2023	N	5/9/2023				5/19/2023		\$ 2,500.00						10	
392	WEST STORE	084192	4225 MECHANICSVILLE TPKE	MECHANICSVILLE	VA	23111-6276	ON 6-2-2022, THE LICENSEE OR A PERSON ENUMERATED IN 4.1-225 1. WAS CONVICTED OF A FELONY OR OF ANY CRIME OR OFFENSE INVOLVING MORAL TURPITUDE, IN VIOLATION OF SECTION 4.1-225 1.C. OF THE CODE OF VIRGINIA.	1	N	FREDERICKSBURG	INITIAL HEARING	6/2/2022	N	3/24/2023	5/2/2023	5/17/2023	5/19/2023				36			SEE DECISION FOR ADDITIONAL DETAILS	56		
393	OLDE TOWN MARKET	011497	3701 MARSHALL AVENUE	NEWPORT NEWS	VA	23607-3068	ON JUNE 20, 2022, AT APPROXIMATELY 11:43 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	NEGOTIATION NOTICE	6/30/2022	N	2/21/2023				5/22/2023		\$ 2,500.00						90	
394	AURA BAR & GRILL	013244091	2401 WEST MAIN STREET	RICHMOND	VA	23220	1. BETWEEN JULY 2022 AND MARCH 2023 THE LICENSEE FAILED OR REFUSED TO COMPLY WITH A CONDITION OR RESTRICTION OF THE LICENSE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA. 2. BETWEEN OCTOBER 2022 AND APRIL 2023, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30. 3. ON MARCH 25-26, 2023, THE LICENSEE DELIVERED TO A CONSUMER AN ORIGINAL BOTTLE OF SPIRITS PURCHASED UNDER THE MIXED BEVERAGE LICENSE EXCEPT AS PROVIDED BY SECTION 4.1-206.3. OF THE CODE OF VIRGINIA, IN VIOLATION OF SECTIONS 4.1-202, 4.1-206.3., 4.1-225 1.B. AND 4.1-325 A.15. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60.	3	Y	RICHMOND	NEGOTIATION NOTICE	7/1/2022	N	4/10/2023				5/22/2023	45				12	N	N	SEE ORDER FOR ADDITIONAL DETAILS	42
395	CHESTERS SHELL STATION (Summary Suspension)	013149195	1919 10TH STREET, N.W.	ROANOKE	VA	24012-3811	ON MAY 12, 2023, AT APPROXIMATELY 9:45 A.M., THE LICENSEE FAILED TO TAKE REASONABLE MEASURES TO PREVENT AN ACT OF VIOLENCE RESULTING IN DEATH OR SERIOUS BODILY INJURY, OR A RECURRENCE OF SUCH ACTS, FROM OCCURRING ON THE LICENSED PREMISES, ANY PREMISES IMMEDIATELY ADJACENT TO THE LICENSED PREMISES THAT IS OWNED OR LEASED BY THE LICENSEE, OR ANY PORTION OF PUBLIC PROPERTY IMMEDIATELY ADJACENT TO THE LICENSED PREMISES, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 L.Q. OF THE CODE OF VIRGINIA.	1	N	ROANOKE	NEGOTIATION NOTICE	5/12/2023	N	5/18/2023				5/22/2023					N	N	SEE ORDER FOR ADDITIONAL DETAILS	4	
396	MI FINCA III INC	034750	987 PARK AVE	NORTON	VA	24273-1820	ON APRIL 24, 2023 AT APPROXIMATELY 1:25 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/24/2023	N	5/17/2023				5/23/2023		\$ 2,500.00						6	

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER				
397	AVELLINOS ITALIAN RESTAURANT & PIZZERIA	090005	1440 S. MAIN ST.	BLACKSBURG	VA	24060-5569	ON 3/5/2023 AT APPROXIMATELY 2:41 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	NEGOTIATION NOTICE	3/5/2023	N	3/20/2023				5/24/2023		\$ 2,500.00			N	N		65		
398	WEST BEACH (Summary Suspension)	089120	5000 CLEVELAND STREET	VIRGINIA BEACH	VA	23462-2504	1. THE LICENSEE FAILED TO TIMELY SUBMIT TO THE BOARD THE ANNUAL REVIEW REPORT FOR THE YEAR ENDING (FEBRUARY 2022- LAST DAY OF THE MONTH), IN VIOLATION OF SECTIONS 4.1-.114, 4.1-202, AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 V AC 5-70-90 D. 2. ON MAY 7, 2023, THE LICENSEE FAILED, OR HAD FAILED, TO OBLITERATE THE MIXED BEVERAGE STAMPS IMMEDIATELY WHEN CONTAINERS OF ALCOHOLIC BEVERAGES WERE EMPTIED, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60 B.3. 3. THE LICENSEE FAILED TO SUBMIT TO THE BOARD A COMPLETE AND ACCURATE ANNUAL REVIEW REPORT FOR THE YEAR ENDING (FEBRUARY 2021-LAST DAY OF THE MONTH), IN VIOLATION OF SECTIONS 4.1-114, 4.1-202, AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 V AC 5-70-90 D. 4. FAILED TO TAKE REASONABLE MEASURES TO PREVENT AN ACT OF VIOLENCE CAUSING DEATH OR SERIOUS BODILY HARM OR SERIOUS BODILY INJURY, OR A RECURRENCE OF SUCH ACTS, FROM OCCURRING ON THE LICENSED PREMISES, ANY PREMISES IMMEDIATELY ADJACENT TO THE LICENSED PREMISES THAT IS OWNED OR LEASED BY THE LICENSEE, OR ANY PORTION OF PUBLIC PROPERTY IMMEDIATELY ADJACENT TO THE LICENSED PREMISES IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.Q. OF THE CODE OF VIRGINIA. 5. ON MAY 7, 2023, AT APPROXIMATELY 10:11 A.M., THE LICENSEE KEPT OR ALLOWED TO BE KEPT ALCOHOLIC BEVERAGES THAT THE LICENSEE WAS NOT AUTHORIZED TO SELL, IN VIOLATION OF SECTIONS 4.1-324 A.7. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA. 6. ON MAY 7, 2023, AT APPROXIMATELY 10: 11 A.M., THE LICENSEE KEPT AT THE PLACE DESCRIBED IN THE LICENSE ALCOHOLIC BEVERAGES NOT BEARING MIXED BEVERAGE STAMPS, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60 B.3.	6	Y	CHESAPEAKE	NEGOTIATION NOTICE	5/7/2023	N	5/19/2023			5/24/2023		\$ 2,500.00		12		Y (MIXED BEVERAGE ONLY)	N		SEE ORDER FOR ADDITIONAL DETAILS		5
399	DELI ITALIANO	083602	9911 GEORGETOWN PIKE	GREAT FALLS	VA	22066-2826	ON APRIL 29, 2023 AT APPROXIMATELY 2:11 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/29/2023	N	5/23/2023			5/26/2023	25								3		
400	RED LOBSTER 572	085147	3109 SPOTSYLVANIA MALL DR	FREDERICKSBURG	VA	22407-1105	ON 4/27/2023 AT APPROXIMATELY 12:46 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	4/27/2023	N	5/24/2023			5/26/2023		\$ 2,500.00							2		
401	KENKO HIBACHI	093432	112 CORNERSTONE STREET	LYNCHBURG	VA	24502-5506	ON 02/21/2023 AT APPROXIMATELY 4:00PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	Y	LYNCHBURG	NEGOTIATION NOTICE	2/21/2023	N	3/10/2023			5/26/2023					Y	N		77			
402	CASA DEL BARCO	081108	321 S 11TH ST	RICHMOND	VA	23219-19230	ON 4/29/2023 AT APPROXIMATELY 11:45AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	RICHMOND	EXPEDITED CONSENT	4/29/2023	N	5/26/2023			6/2/2023		\$ 2,500.00							7		
403	HIMALAYAN HERITAGE RESTAURANT & BAR	753753	10336 SPOTSYLVANIA AVE	FREDERICKSBURG	VA	22408-2636	ON 4/27/2023 AT APPROXIMATELY 5:50 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	4/27/2023	N	5/24/2023			6/2/2023		\$ 2,500.00							9		
404	BLUE RIDGE GRILL	021631	113 N MAIN ST	GALAX	VA	24333-2907	1. ON APRIL 4, 2023 AT APPROXIMATELY 4:55PM, THE LICENSEE, AGENT IR EMPLOYEE, GARY WRIGHT, WAS INTOXICATED OR UNDER THE INFLUENCE OF A SELF-ADMINISTERED DRUG UPON THE LICENSED PREMISES, AS DEFINED IN THE CODE OF VIRGINIA, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.F. OF THE CODE OF VIRGINIA. 2. ON APRIL 4, 2023 AT APPROXIMATELY 4:55 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	2	N	ROANOKE	EXPEDITED CONSENT	4/4/2023	N	5/18/2023			6/2/2023	30									15	
405	OCEANS 14	089992	1307 ATLANTIC AVENUE	VIRGINIA BEACH	VA	23451-3416	ON AUGUST 20, 2022, AT APPROXIMATELY 7:16 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	NEGOTIATION NOTICE	8/30/2022	N	3/3/2023			6/5/2023		\$ 2,500.00							94		
406	WILLARDS REAL PIT BBQ	035431	4300 CHANTILLY SHOPPING CENTER DR	CHANTILLY	VA	20151-4013	ON MAY 10, 2023, AT APPROXIMATELY 5:34 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/10/2023	N	6/1/2023			6/6/2023	25								5		
407	LOS TOLTECOS AUTHENTIC MEXICAN FOOD RESTAURANT	753208	1046 MILLWOOD PIKE	WINCHESTER	VA	753208	ON 04/20/2023, AT APPROXIMATELY 7:09 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	4/20/2023	N	5/30/2023			6/6/2023		\$ 2,500.00								7	

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
408	BARBIES BURRITO BARN	091411	201 AVON ST	CHARLOTTESVILLE	VA	22902-5772	ON 3/17/23, AT APPROXIMATELY 1205HRS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	3/17/2023	N	5/30/2023				6/6/2023		\$ 2,500.00						7
409	PASSION FISH RESTAURANT	051157	11960 DEMOCRACY DR	RESTON	VA	20190-6277	ON APRIL 29, 2023, AT APPROXIMATELY 4:29 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	4/29/2023	N	5/26/2023				6/6/2023		\$ 2,500.00						11
410	SAPPHIRE VINEYARDS	754010	18301 WHITEHALL ESTATE LN	BLUEMONT	VA	20135	ON MAY 21, 2023, AT APPROXIMATELY 1:30 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/21/2023	N	6/2/2023				6/7/2023		\$ 2,500.00						5
411	TORTILLERIA MIXTECA	753814	451 EMANCIPATION HWY	FREDERICKSBURG	VA	22401	ON 05/07/2023, AT APPROXIMATELY 03:20 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	5/7/2023	N	5/30/2023				6/7/2023		\$ 2,500.00						8
412	FATBOYS FOODSTOP	755994	2016 W WASHINGTON ST	PETERSBURG	VA	23803-2878	ON 02/06/2023, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	N	RICHMOND	EXPEDITED CONSENT	2/6/2023	N	5/17/2023				6/7/2023		\$ 500.00						21
413	THAI DEELISH	066607	43330 JUNCTION PLZ	ASHBURN	VA	20147-3408	ON MAY 13, 2023, AT APPROXIMATELY 12:22 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/13/2023	N	6/2/2023				6/7/2023		\$ 2,500.00						5
414	THE OLIVE GARDEN ITALIAN RESTAURANT 4419	079373	302 MARKET CTR	BRISTOL	VA	24202	ON APRIL 8, 2023, AT APPROXIMATELY 12:58 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	EXPEDITED CONSENT	4/8/2023	N	5/31/2023				6/8/2023		\$ 2,500.00						8
415	THE OLIVE GARDEN ITALIAN RESTAURANT 1462	070782	12980 FAIR LAKES SHOPPING CTR	FAIRFAX	VA	22033-5176	ON MAY 6, 2023, AT APPROXIMATELY 1:59 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/6/2023	N	5/31/2023				6/8/2023		\$ 2,500.00						8
416	OCHARLEYS 280	003532	3173 LINDEN DR	BRISTOL	VA	24202-5802	ON 04/08/2023 AT APPROXIMATELY 01:38 PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ABINGDON	EXPEDITED CONSENT	4/8/2023	N	6/6/2023				6/8/2023		\$ 2,500.00						2
417	INDUSTRIAL TAPHOUSE	094337	10392 LEADBETTER RD	ASHLAND	VA	23005-3459	ON 05/13/23 AT APPROXIMATELY 02:40PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	5/13/2023	N	6/1/2023				6/9/2023		\$ 2,500.00						8
418	ANGELAS ITALIAN RESTAURANT AND PIZZA	078667	6336 PATRIOT HWY	SPOTSYLVANIA	VA	22551-2481	ON 4/27/23 AT APPROXIMATELY 4:35 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	4/27/2023	N	5/30/2023				6/9/2023		\$ 2,500.00						10
419	BARTOLOS MEXICAN BAR & GRILL	756046	5626 MAIN STREET	MOUNT JACKSON	VA	22842-9409	1. ON MARCH 31, 2023, AT APPROXIMATELY 1730 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3VAC5-50-10 AND 3VAC5-50-20. 2. ON MARCH 31, 2023, AT APPROXIMATELY 1730 HOURS, THE LICENSEE PERMITTED AN EMPLOYEE UNDER THE AGE OF EIGHTEEN YEARS TO SELL, SERVE OR DISPENSE ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-307 OF THE CODE OF VIRGINIA AND 3VAC5-50-50.	2	N	STAUNTON	NEGOTIATION NOTICE	3/31/2023	N	4/26/2023				6/9/2023		\$ 3,250.00						44
420	THE BREW HOUSE	750807	201 NORTH MAIN STREET	FARMVILLE	VA	23901-1300	THE LICENSEE FAILED TO TIMELY SUBMIT TO THE BOARD THE ANNUAL REVIEW REPORT FOR THE YEAR ENDING 07/01/2021 TO 06/30/2022, IN VIOLATION OF SECTIONS 4.1-114, 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-70-90 D.	1	Y	LYNCHBURG	NEGOTIATION NOTICE	3/30/2022	N	4/10/2023				6/12/2023		\$ 750.00		N	N		63	
421	BREEZY HILL MEADWORKS	750953	15981 BREEZY HILL LN	SMITHFIELD	VA	23430-6678	ON MAY 15, 2023 AT APPROXIMATELY 3:09 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	5/15/2023	N	6/6/2023				6/13/2023		\$ 2,500.00						7
422	GEORGES STEAK N THINGS	067606	5624 OX RD	FAIRFAX STATION	VA	22039-1018	ON MAY 6, 2023 AT APPROXIMATELY 1:05 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/6/2023	N	6/1/2023				6/14/2023	25							13

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y						
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER							
423	TAJZMAH'S LOUNGE	013253081	434 CHURCH AVENUE	ROANOKE	VA	24016-5010	THE PLACE TO BE OCCUPIED BY THE APPLICANT IS SO LOCATED WITH RESPECT TO A RESIDENCE THAT THE OPERATION OF SUCH PLACE UNDER THE LICENSE WILL ADVERSELY AFFECT REAL PROPERTY VALUES OR SUBSTANTIALLY INTERFERE WITH THE USUAL QUIETUDE AND TRANQUILITY OF SUCH RESIDENCE. REF: SECTION 4.1-222 2.D. OF THE CODE OF VIRGINIA.	1	N	ROANOKE	INITIAL HEARING	11/29/2022	N	3/20/2023	4/26/2023	5/12/2023	6/14/2023								GRANTED WITH CONDITIONS - SEE BOARD ORDER	86					
424	PLANTHOUSE	013219692	1564 LASKIN ROAD	VIRGINIA BEACH	VA	23451-6187	THE CHARACTERISTICS OF THE FOOD BUSINESS CONDUCTED UPON THE LICENSED PREMISES ARE SUCH THAT THE ESTABLISHMENT CEASES TO QUALIFY AS A "RESTAURANT" WITHIN THE MEANING OF SECTION 4.1-100 OF THE CODE OF VIRGINIA, IN VIOLATION OF SECTIONS 4.1-206.3 B.1. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-110.	1	Y	CHESAPEAKE	BOARD APPEAL	3/23/2022	Y	9/15/2022	6/8/2023	6/14/2023	6/14/2023					Y				272					
425	THE 4 CYBER CAFÉ	755746	4 WEST BROAD STREET	RICHMOND	VA	23220	1. BETWEEN 01/27/2022 AND 02/19/2022, THE LICENSEE PURCHASED ALCOHOLIC BEVERAGES FROM THE BOARD OTHER THAN BY CASH, IN THAT THE LICENSEE ISSUED A CHECK WHICH WAS DISHONORED UPON PRESENTATION TO THE BANK, IN VIOLATION OF SECTIONS 4.1-119 H., 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30. THIS LICENSEE HAS SUBMITTED MORE THAN ONE BAD CHECK WITHIN TWELVE MONTHS; THEREFORE, THIS LICENSEE IS ON A CASH ONLY BASIS. (ADMINISTRATIVE CASE NO. 013257859) 2. ON 11/09/2022 AT APPROXIMATELY 9:30 PM, THE LICENSEE ALLOWED THE CONSUMPTION OF UNAUTHORIZED ALCOHOLIC BEVERAGES UPON THE LICENSED PREMISES, IN VIOLATION OF SECTIONS 4.1-308 AND 4.1-225 1.K. OF THE CODE OF VIRGINIA. (ADMINISTRATIVE CASE NO. 013293985) 3. ON 11/09/2022 AT APPROXIMATELY 9:30 PM, THE LICENSEE SOLD UNAUTHORIZED ALCOHOLIC BEVERAGES, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., 4.1-324 A.1. AND 4.1-325 A.1. OF THE CODE OF VIRGINIA. (ADMINISTRATIVE CASE NO. 013293985) 4. THE LICENSEE CANNOT DEMONSTRATE FINANCIAL RESPONSIBILITY SUFFICIENT TO MEET THE REQUIREMENTS OF THE BUSINESS CONDUCTED UNDER THE LICENSE ISSUED BY THE BOARD, IN VIOLATION OF SECTION 4.1-225 1.E. OF THE CODE OF VIRGINIA. (ADMINISTRATIVE CASE NO. 013293985) 5. ON 11/09/2022 AT APPROXIMATELY 9:30 PM, THE LICENSEE KEPT OR ALLOWED TO BE KEPT ALCOHOLIC BEVERAGES THAT THE LICENSEE WAS NOT AUTHORIZED TO SELL, IN VIOLATION OF SECTIONS 4.1-324 A.7. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA. (ADMINISTRATIVE CASE NO. 013293985)	6	N	RICHMOND	BOARD APPEAL	8/5/2022	N	11/29/2022	6/8/2023	6/14/2023	6/14/2023									Y				197	
426	CAZADORES MEXICAN GRILL CARNICERIA	756623	203 RICHNECK RD	NEWPORT NEWS	VA	23608-1615	ON (05/14/2023) AT APPROXIMATELY (11:26AM), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	5/14/2023	N	6/12/2023			6/15/2023		\$ 2,500.00								3				
427	J & M ONE STOP SHOP INC	095073	1716 N MAIN ST	SOUTH BOSTON	VA	24592-4510	ON APRIL 27, 2023AT APPROXIMATELY 5:00P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	EXPEDITED CONSENT	4/27/2023	N	5/26/2023			6/15/2023		\$ 2,500.00								20				
428	SAMS STOP AND SHOP (APPLICATION)	013262123	1235 BAINBRIDGE BLVD	CHESAPEAKE	VA	23324	1. THE APPLICANT, A PERSON NOT LICENSED UNDER THE ABC ACT, IS/HAS KEEPING (KEPT) OR IS/HAS ALLOWING (ALLOWED) TO BE KEPT ALCOHOLIC BEVERAGES UPON THE APPLICANT PREMISES WHILE THE APPLICATION IS (WAS) PENDING. REF: SECTIONS 4.1-222 1.N. AND 4.1-315 OF THE CODE OF VIRGINIA. 2. THE APPLICANT, A PERSON NOT LICENSED UNDER THE VA ABC ACT TO SELL ALCOHOLIC BEVERAGES, IS SELLING (SOLD) ALCOHOLIC BEVERAGES WHILE THE APPLICATION IS (WAS) PENDING. REF: SECTIONS 4.1-222 1.N. AND/OR 4.1-302 OF THE CODE OF VIRGINIA.	2	N	CHESAPEAKE	NEGOTIATION NOTICE	4/27/2023	N	6/12/2023			6/15/2023		\$ 1,250.00									3			
429	THE WILLIAMSBURG WINERY	045855	5800 WESSEX HUNDRED	WILLIAMSBURG	VA	23185-8063	ON THURSDAY MAY 4, 2023, AT APPROXIMATELY 3:10PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	5/4/2023	N	6/14/2023			6/20/2023		\$ 2,500.00								6				
430	O MY CHI Q & BAR	013290255	7023 COLUMBIA PIKE	ANNDALE	VA	22003-3460	1. ON FEBRUARY 17TH, 2023, AT APPROXIMATELY 11:45 A.M., THE LICENSEE KEPT AT THE PLACE DESCRIBED IN THE LICENSE ALCOHOLIC BEVERAGES NOT BEARING MIXED BEVERAGE STAMPS, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-325 A4 OF THE CODE OF VIRGINIA AND 3 VAC 5-50-60 B.1. 2. ON JANUARY 6TH, 2023, AT APPROXIMATELY 02:24 P.M., THE LICENSEE PURCHASED WINE OR BEER FOR RESALE FROM A PERSON OTHER THAN A WINE OR BEER WHOLESALER LICENSED IN THIS COMMONWEALTH, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B. AND 4.1-326 OF THE CODE OF VIRGINIA. 3. THE LICENSEE HAS ADVERTISED ABOUT OR CONCERNING HAPPY HOUR CONTRARY TO THE RULES AND REGULATIONS OF THE BOARD, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B., OF THE CODE OF VIRGINIA AND 3 VAC 5-50-160. 4. ON FEBRUARY 17TH, 2023, AT APPROXIMATELY 11:45 A.M., THE LICENSEE PERMITTED TAE KIM TO BE IN CHARGE OF THE BUSINESS BEING CONDUCTED UNDER THE LICENSE AND FAILED TO KEEP HIS NAME POSTED DURING THE TIME HE WAS IN CHARGE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A. 5. ON FEBRUARY 17TH, 2023, AT APPROXIMATELY 11:45 A.M., THE LICENSEE PERMITTED TAE KIM TO BE IN CHARGE OF THE BUSINESS BEING CONDUCTED UNDER THE LICENSE AND FAILED TO KEEP HIS NAME POSTED DURING THE TIME HE WAS IN CHARGE, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-40 A. 6. BETWEEN OCTOBER 11TH, 2022 AND FEBRUARY 17TH, 2023, THE LICENSEE FAILED TO KEEP COMPLETE, ACCURATE AND SEPARATE RECORDS OF SALES AND PURCHASES OF ALCOHOLIC BEVERAGES.	6	N	ALEXANDRIA	NEGOTIATION NOTICE	2/17/2023	N	4/18/2023			6/21/2023		\$ 2,875.00												64

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER				
431	IN GOOD TASTE	013131600	9119 GRATON ROAD, BUILDING F	GRATON	CA	95444-9373	THE APPLICANT, A PERSON NOT LICENSED UNDER THE VA ABC ACT TO SELL ALCOHOLIC BEVERAGES, IS SELLING (SOLD) ALCOHOLIC BEVERAGES WHILE THE APPLICATION IS (WAS) PENDING. REF: SECTIONS 4.1-222 1.N. AND/OR 4.1-302 AND/OR 4.1-311 OF THE CODE OF VIRGINIA.	1	N	COMPLIANCE	NEGOTIATION NOTICE	5/16/2023	N	5/22/2023			6/21/2023		\$ 250.00		12					30		
432	REMEDY	013300956	11 S 12TH STREET	RICHMOND	VA	23219-4053	1. THE PLACE TO BE OCCUPIED BY THE APPLICANT IS SO CONSTRUCTED, ARRANGED, OR ILLUMINATED THAT LAW-ENFORCEMENT OFFICERS AND SPECIAL AGENTS OF THE BOARD ARE PREVENTED FROM READY ACCESS TO AND REASONABLE OBSERVATION OF ANY ROOM OR AREA WITHIN WHICH ALCOHOLIC BEVERAGES ARE TO BE SOLD OR CONSUMED. REF: SECTION 4.1-222 2.E. OF THE CODE OF VIRGINIA. 2. THE PLACE TO BE OCCUPIED BY THE APPLICANT IS SO LOCATED WITH RESPECT TO A (RESIDENCE OR RESIDENTIAL AREA) THAT THE OPERATION OF SUCH PLACE UNDER THE LICENSE WILL ADVERSELY AFFECT REAL PROPERTY VALUES OR SUBSTANTIALLY INTERFERE WITH THE USUAL QUIETUDE AND TRANQUILITY OF SUCH (RESIDENCE OR RESIDENTIAL AREA). REF: SECTION 4.1-222 2.D. OF THE CODE OF VIRGINIA. 3. THE PLACE TO BE OCCUPIED BY THE APPLICANT IS SO LOCATED THAT VIOLATIONS OF THE ABC ACT, THE LAWS OF THE COMMONWEALTH, OR LOCAL ORDINANCES RELATING TO PEACE AND GOOD ORDER WOULD RESULT FROM ISSUANCE OF THE LICENSE AND OPERATION THEREUNDER. REF: SECTION 4.1-222 2.B. OF THE CODE OF VIRGINIA.	3	N	RICHMOND	INITIAL HEARING	1/16/2023	N	2/23/2023	3/28/2023	5/9/2023	6/21/2023										APPLICATION - RQ FOR BOARD APPEAL WITHDRAWN - GRANTED WITH RESTRICTIONS - SEE DECISION	118
433	ROOSKYS BAR & GRILL	013223103	54 W CHURCH ST	MARTINSVILLE	VA	24112-6210	1. ON MARCH 11, 2023, AT APPROXIMATELY 11:30AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ROANOKE	INITIAL HEARING	3/11/2023	N	3/30/2023	4/27/2023	5/19/2023	6/21/2023	25	\$ 2,500.00								83	
434	1916 GRILLE	751073	9 WOODLAND RD	HANPTON	VA	23663-2310	ON JUNE 3, 2023 AT APPROXIMATELY 3:06 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	6/3/2023	N	6/15/2023			6/22/2023		\$ 2,500.00								7	
435	BARREL OAK FARM TAPHOUSE	091053	3623 GROVE LN	CHARLOTTESVILLE	VA	20144-2226	ON MAY 21, 2023 AT APPROXIMATELY 11:35 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	5/21/2023	N	6/15/2023			6/22/2023		\$ 2,500.00								7	
436	TEDS BULLETIN BALLSTON	095498	4238 WILSON BLVD	ARLINGTON	VA	22203-1832	ON MAY 20, 2023 AT APPROXIMATELY 11:22 A.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/20/2023	N	6/12/2023			6/22/2023		\$ 2,500.00								10	
437	TOUCH OF ITALY	013252247	1361 N FREDERICK PIKE	WINCHESTER	VA	22603-8693	ON 04/20/2023 AT APPROXIMATELY 6:25P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	4/20/2023	N	6/13/2023			6/22/2023		\$ 2,500.00								9	
438	WALLACES SUPERMARKET	753510	211-1 BOYDTON PLANK ROAD	MEKENNEY	VA	23872-2621	BETWEEN 02/17/2023 AND 03/01/2023, THE LICENSEE PURCHASED WINE OR BEER OTHER THAN BY CASH PAID AND COLLECTED AT THE TIME OF OR PRIOR TO DELIVERY, IN VIOLATION OF SECTIONS 4.1-202 AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-30-30.	1	Y	RICHMOND	NEGOTIATION NOTICE	4/7/2023	N	5/17/2023			6/22/2023		\$ 500.00								36	
439	WEST WIND FARM VINEYARD & WINERY	040924	180 W WIND DR	MAX MEADOWS	VA	24360-4141	ON APRIL 18, 2023 AT APPROXIMATELY 3:15P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ABINGDON	EXPEDITED CONSENT	4/18/2023	N	6/15/2023			6/23/2023		\$ 2,500.00								8	
440	TAVERN ON THE GREEN AT SPRING CREEK	084547	109 CLUBHOUSE WAY	ZION CROSSROADS	VA	22942-6960	ON 5/5/23 AT APPROXIMATELY 4:30P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	5/5/2023	N	6/21/2023			6/23/2023		\$ 2,500.00								2	
441	WING STOP	089703	7750 TIDEWATER DR	NORFOLK	VA	23505-3718	ON 04/17/2023 AT APPROXIMATELY 5:27P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	4/17/2023	N	6/21/2023			6/23/2023	25									2	
442	BLUE WING FROG	086053	219 CHESTER ST	FRONT ROYAL	VA	22630-2680	ON APRIL 14, 2023 AT APPROXIMATELY 5:40P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	4/14/2023	N	6/14/2023			6/23/2023	25									9	

BOARD ORDER SPREADSHEET
March - June 2023

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
							1. DURING THE PRECEDING LICENSE YEAR OCTOBER 2021 THROUGH SEPTEMBER 2022, BASED ON THE GROSS RECEIPTS FROM THE SALE OF FOOD AND NONALCOHOLIC BEVERAGES AND THE GROSS RECEIPTS FROM THE SALE OF MIXED BEVERAGES, THE LICENSED ESTABLISHMENT DID NOT MEET THE REQUIREMENTS FOR A MIXED BEVERAGE RESTAURANT LICENSE, IN VIOLATION OF SECTIONS 4.1-114, 4.1-206.3 A.1. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA. 2. THE CHARACTERISTICS OF THE FOOD BUSINESS CONDUCTED UPON THE LICENSED PREMISES ARE SUCH THAT THE ESTABLISHMENT CEASES TO QUALIFY AS A "RESTAURANT" WITHIN THE MEANING OF SECTIONS 4.1-100, 4.1-206.3 A.1. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-110 A., 3 VAC 5-50-110 C., AND 3 VAC 5-50-110 D.																			
443	MONARAYS	013324019	40 HALIFAX ST	PETERSBURG	VA	23802-4208		2	N	RICHMOND	INITIAL HEARING	12/22/2022	N	3/28/2023	5/2/2023	5/23/2023	6/23/2023	60	\$ 3,000.00	30					87	
444	DREAMZ RESTAURANT AND BANQUET HALL	013180665	840 E. WYTHE STREET	PETERSBURG	VA	23803-3542	1. ON 04/22/2023 AT APPROXIMATELY 12:25 AM, THE LICENSEE KEPT OR ALLOWED TO BE KEPT ALCOHOLIC BEVERAGES THAT THE LICENSEE WAS NOT AUTHORIZED TO SELL, IN VIOLATION OF SECTIONS 4.1-324 A.7. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA. 2. THE CHARACTERISTICS OF THE FOOD BUSINESS CONDUCTED UPON THE LICENSED PREMISES ARE SUCH THAT THE ESTABLISHMENT CEASES TO QUALIFY AS A "RESTAURANT" WITHIN THE MEANING OF SECTION 4.1-100 OF THE CODE OF VIRGINIA, IN VIOLATION OF SECTIONS 4.1-206.3 B.1. AND 4.1-225 1.B. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-110 A. AND 3 VAC 5-50-110 B.	2	N	RICHMOND	NEGOTIATION NOTICE	4/22/2023	N	6/22/2023			6/27/2023						Y			5
445	BAKERS CRUST	049875	1244 GREENBRIER PKWY	CHESAPEAKE	VA	23320-1603	ON MAY 6, 2023 AT APPROXIMATELY 10:32AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	5/6/2023	N	6/13/2023			6/27/2023		\$ 2,500.00							14
446	ISTANBUL GRILL	094844	4617 WILSON BLVD	ARLINGTON	VA	22203-1520	ON MAY 20, 2023 AT APPROXIMATELY 12:16 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	ALEXANDRIA	EXPEDITED CONSENT	5/20/2023	N	6/13/2023			6/27/2023		\$ 2,500.00							14
447	CHILIS GRILL & BAR 1825	755931	1030 STAFFORD MARKET PL	STAFFORD	VA	22556	ON 5/25/2023 AT APPROXIMATELY 3:20 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	FREDERICKSBURG	EXPEDITED CONSENT	5/25/2023	N	5/21/2023			6/27/2023		\$ 2,500.00							37
448	KICKBACK JACKS	755410	6110 COLLEGE DR	SUFFOLK	VA	23435-3684	ON (03/02/2023) AT APPROXIMATELY (07:01 P.M.), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	3/2/2023	N	6/22/2023			6/27/2023		\$ 2,500.00							5
449	CRAB SHACK	072425	7601 RIVER RD	NEWPORT NEWS	VA	23607-1780	ON MAY 8, 2023 AT APPROXIMATELY 2:53 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	5/8/2023	N	6/14/2023			6/27/2023		\$ 2,500.00							13
450	K-POT KOREAN BBQ & HOT POT	751778	7740 TIDEWATER DR	NORFOLK	VA	23505-3716	ON 04/17/2023 AT APPROXIMATELY 5:48PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	4/17/2023	N	6/22/2023			6/27/2023		\$ 2,500.00							5
451	FRANKLIN BOWLING CENTER	083732	1327 ARMORY DR	FRANKLIN	VA	23851-2419	ON (03/09/2023) AT APPROXIMATELY (05:30PM), THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	3/9/2023	N	6/14/2023			6/27/2023		\$ 2,500.00							13
452	OTTO TURKISH STREET FOOD	754193	111 W WATER ST	CHARLOTTESVILLE	VA	22902	ON 03/17/2023 AT APPROXIMATELY 12:50 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	3/17/2023	N	6/15/2023			6/27/2023		\$ 2,500.00							12
453	HONEY & HOPS LLC	013182459	212 E MAIN STREET	FRONT ROYAL	VA	22630-3338	ON 5/27/23 AT APPROXIMATELY 12:00 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	5/27/2023	N	6/21/2023			6/27/2023		\$ 2,500.00							6
454	CARMENS CAFÉ	089569	9610 1ST VIEW ST	NORFOLK	VA	23503-1604	ON 04/17/2023 AT APPROXIMATELY 03:24 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	4/17/2023	N	6/22/2023			6/28/2023	25								6
455	DAMON & COMPANY	038682	7104 GEORGE WASHINGTON MEMORIAL HWY	GLOUCESTER	VA	23061	ON MAY 11, 2023 AT APPROXIMATELY 6:18 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	5/11/2023	N	6/22/2023			6/28/2023		\$ 2,500.00							6

BOARD ORDER SPREADSHEET
March - June 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	LICENSEE NAME	ABC LICENSE #	PHYSICAL ADDRESS	CITY	STATE	ZIP	CHARGES	NUMBER OF CHARGES	REPEAT ABC OFFENSE?	REGION	DISPOSITION METHOD	VIOLATION DATE	CONTINUANCE?	DATE AVAILABLE TO H & A	DATE HEARD	DECISION DATE	DISPOSITION DATE	SUSPENSION (DAYS)	CIVIL PENALTY (\$)	MANDATORY SUSP. W/ CIVIL PENALTY (DAYS)	PROBATION (MONTHS)	REVOKED (Y/N)	DISMISSED (Y/N)	OTHER		
456	THAI BEST RESTAURANT	081580	8401 HAMPTON BLVD	NORFOLK	VA	23505-1018	ON 04/17/2023 AT APPROXIMATELY 6:18 P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHESAPEAKE	EXPEDITED CONSENT	4/17/2023	N	6/16/2023				6/28/2023	25							12
457	THE CHIPPER GRAFTON	754629	5619 GEORGE WASHINGTON MEM HWY	YORKTOWN	VA	23692	ON MARCH 25, 2023 AT APPROXIMATELY 11:17 AM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	HAMPTON	EXPEDITED CONSENT	5/25/2023	N	6/16/2023				6/29/2023	25							13
458	BELLA CUCINA OF THE LAKE	752026	4444 GERMANNA HWY, STE 130	LOCUST GROVE	VA	22508-2035	ON 05/05/2023 AT APPROXIMATELY 2:28P.M., THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	CHARLOTTESVILLE	EXPEDITED CONSENT	5/5/2023	N	6/15/2023				6/29/2023		\$ 2,500.00						14
459	BRYANT'S CIDER	094063	3224 EAST BRANCH LOOP	ROSELAND	VA	22967-2600	ON MAY 5, 2023 AT APPROXIMATELY 06:20PM, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	LYNCHBURG	NEGOTIATION NOTICE	5/5/2023	N	5/26/2023				6/30/2023		\$ 2,500.00					LICENSEE TO PAY IN TWO INSTALLMENTS. ONE DUE AT TIME OF SIGNING AND SECOND DUE AUGUST 3, 2023	35
460	LAS TRANCAS MEXICAN RESTAURANT	081341	151 MARKET ST	WINCHESTER	VA	22603-4750	ON 4 MAY 2023 AT APPROXIMATELY 1935 HOURS, THE LICENSEE SOLD ALCOHOLIC BEVERAGES TO A PERSON WHO THE LICENSEE KNEW OR HAD REASON AT THE TIME TO BELIEVE WAS LESS THAN TWENTY-ONE YEARS OF AGE, IN VIOLATION OF SECTIONS 4.1-202, 4.1-225 1.B., AND 4.1-304 A. OF THE CODE OF VIRGINIA AND 3 VAC 5-50-10 AND 3 VAC 5-50-20.	1	N	STAUNTON	EXPEDITED CONSENT	5/4/2023	N	6/26/2023				6/30/2023		\$ 2,500.00						4

FMLA Policy

For Board Approval

Approve FMLA Policy



FAMILY AND MEDICAL LEAVE ACT POLICY

POLICY AUTHORITY	Human Resources Division		
EFFECTIVE DATE	August 10, 2023	REVISION DATE	May 15, 2023

Purpose of Policy

The purpose of the Virginia Alcoholic Beverage Control Authority (Virginia ABC) *Family and Medical Leave Act Policy* is to establish requirements for compliance with the U.S. Department of Labor Wage and Hour Division’s Family and Medical Leave Act (FMLA).

Applicability

This policy is applicable to Virginia ABC employees who have been employed for a minimum of 12 months within the seven-year period immediately before the FMLA request period and worked at least 1,250 hours (excluding leave and holiday hours) in the 12-month period immediately before the same FMLA request period.

Employees who are not eligible for FMLA leave at the beginning of their approved leave may become eligible and begin using FMLA leave once they meet the requirements.

Exceptions: Eligibility for FMLA leave also depends on employment and reinstatement requirements that result in some exceptions to the seven-year rule indicated above such as through employment and reinstatement requirements in Virginia ABC written employment agreements and/or collective bargaining agreements, state law, the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA) and the Civilian Reservist Emergency Workforce Act of 2021 (Crew Act).

Definitions

The following definitions are simplified versions of the definitions found in the FMLA. These definitions have been included to simplify complicated statutory language to assist with understanding terms prior to meeting with the Human Resources Division. A selection of key definitions from the FMLA are included, verbatim from federal law, as an appendix to this document. Employees must work with the Human Resources Division to fully understand their rights and responsibilities under the FMLA. The terms as defined in the federal statute and regulations must be used to make all FMLA decisions. In the event that this document contradicts federal statute and regulations, the statute and regulations shall prevail.

Adoption — Legally and permanently assuming the responsibility of raising a child as one's own.

Covered Servicemember — Current member of the Armed Forces or veteran eligible for FMLA benefits.

Foster Care — 24-hour care for children in substitution for, and away from, their parents or guardian. This placement is made by or with the agreement of the State.

Health care provider — A doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate), or any other person determined by the U.S. Secretary of Labor to be capable of providing health care services.

Intermittent Leave — Leave taken in separate periods of time due to a single illness or injury, rather than for one continuous period of time.

Medical Certification — Certification from the health care provider supporting the employee’s request for the family and medical leave.

Military Caregiver Leave — Leave taken to care for a covered servicemember with a serious injury or illness under the FMLA.

Next of Kin (of a covered servicemember) — The nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter.

Outpatient Status — With respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to either a military medical treatment facility as an outpatient; or a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.

Parent — A biological, adoptive, step or foster father or mother, or any other individual who stood in place of a parent (in loco parentis) to the employee when the employee was a son or daughter as defined below. This term does not include parents “in law.”

Qualifying Exigency — A reason for taking FMLA leave, arising out of the fact that the eligible employee’s spouse, son, daughter, or parent (the military member or member) is on covered active duty or call to covered active-duty status (or has been notified of an impending call or order to covered active duty).

Recertification — Additional medical certification from the health care provider supporting the employee’s ongoing use of family and medical leave, which may include the same type of information as the original certification.

Reduced Work/Leave Schedule — A leave schedule that reduces the usual number of hours per workweek, or hours per workday of an employee.

Rolling Period (Rolling Leave Year) — A rolling 12-month period measured backward from the date an employee uses FMLA leave (each time an employee takes FMLA leave, the remaining leave is the balance of the 12 weeks not used during the immediately preceding 12 months).

Serious Health Condition — An illness, injury, impairment or physical or mental condition that involves inpatient care or continuing treatment by a health care provider.

Serious Injury or Illness — In the case of a current member of the Armed Forces, an injury or illness that was incurred by the covered servicemember in the line of duty on active duty. In the case of a covered veteran, an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces).

Son or Daughter — A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis (in place of a parent), who is either under age 18, or age 18 or older and “incapable of self-care because of a mental or physical disability” at the time that FMLA leave is to commence.

Spouse — As defined in the [federal] statute, a husband or wife. Husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage.

Detailed Policy Statement

A. Family and Medical Leave Overview

1. Virginia ABC must provide FMLA leave for events such as the birth and care of a newborn child, adoption and foster care, qualifying military exigency, and to care for employees’ own serious health condition or the serious health condition or serious illness or injury of covered persons (e.g., covered servicemember, next of kin, parent, son or daughter, spouse) in compliance with the U.S. Department of Labor Wage and Hour Division’s FMLA standards.

2. Virginia ABC must provide, in a rolling leave year, up to 12 weeks of unpaid leave for approved non-military caregiver related leave requests. Virginia ABC must provide up to 26 weeks of unpaid leave for approved military caregiver related leave requests in a single 12-month period (rolling leave year). Leave will be granted in accordance with the *Family and Medical Leave Act Procedure (FMLA Procedure)*.
3. FMLA leave may be used in addition to or in conjunction with other leave types according to each respective policy at the discretion of the Human Resources Division, which is responsible for compliance with state and federal laws and regulations as well as Virginia ABC policies.
4. FMLA leave may be taken continuously, based on a reduced work schedule, or intermittently in the smallest allowable increment.

B. The Human Resources Benefits Team is responsible for:

1. Compliance with state and federal laws and regulations as well as Virginia ABC policies.
2. Facilitating the FMLA process (e.g., disseminating forms such as medical certifications, notices and designations; and coordinating with Human Resources counterparts, Payroll Department, and employees' management when circumstances require modifications) as outlined in the *FMLA Procedure*.
3. Preserving the confidentiality of all FMLA-related correspondence and information.
4. Advising employees' management regarding necessary accommodations and/or restrictions on work duties.

C. Employees who need to request FMLA are responsible for:

1. Notifying their management and/or the Benefits Team as soon as possible.
2. Submitting the appropriate medical certification from the health care provider by the timelines established in the *FMLA Procedure*.
3. Providing any additional documentation deemed necessary by the Benefits Team to support the request for FMLA leave.

D. Management is responsible for:

1. Supporting the Benefits Team in advising employees of their responsibility to submit documentation to the Benefits Team by specific timelines.
2. Communicating to the Benefits Team any information provided by an employee regarding an FMLA request.
3. Working with the Benefits Team to support employees' need for accommodations and/or restrictions on work duties.

E. Violations

Intentional misuse of FMLA including providing fraudulent information or documentation constitutes a violation of the *Standards of Conduct Policy* and is subject to corrective action up to and including termination.

Records Retention

Library of Virginia General Schedule:

- GS 101, Series 100350: Policy and Procedure Records: Agency Record Copy
- GS 102, Series 200113: Payroll Records: 5 Years after end of state fiscal year – Confidential Destruction
- GS 103, Series 100491: Employee Health Certificates: 3 Years after event – Confidential Destruction

Reference Policies, Procedures, Documents, Forms

The following regulations, policies and procedures are referenced or associated with this policy:

- [Code of Federal Regulations: Family and Medical Leave Act](#)
- Family and Medical Leave Act Procedure
- [Hours of Work Policy](#)
- [Leave of Absence and Return to Work Policy](#)
- [Leave Without Pay Policy](#)
- [Military Leave Policy](#)
- [Paid Time Off Policy](#)

- [Standards of Conduct](#)

The following forms and documents are associated with this policy:

- [Certification of Health Care Provider for Employee's Serious Health Condition \(US DOL Form WH-380-E\)](#)
- [Certification of Health Care Provide for Family Member's Serious Health Condition \(US DOL Form WH-380-F\)](#)
- [Certification of Qualifying Exigency for Military Family Leave \(US DOL Form WH-384\)](#)
- [Certification for Serious Injury or Illness of a Current Servicemember \(US DOL Form WH-385\)](#)
- [Certification for Serious Injury or Illness of a Veteran \(US DOL Form WH-385V\)](#)
- [Designation Notice \(US DOL Form WH-382\)](#)
- [Employer's Guide to the Family and Medical Leave Act](#)
- [Notice of Eligibility and Rights and Responsibilities \(US DOL Form WH-381\)](#)

APPENDIX: Key Federal FMLA Definitions for Reference

The following definitions are excerpted from the Family and Medical Leave Act of 1993, Public Law 103-3 (February 5, 1993), 107 Stat. 6 (29 U.S.C. 2601 et seq., as amended). These definitions are not a comprehensive list of definitions contained in the FMLA. Employees must work with the Human Resources Division to fully understand their rights and responsibilities under the FMLA. The terms as defined in the federal statute and regulations must be used to make all FMLA decisions. In the event that this document contradicts federal statute and regulations, the statute and regulations shall prevail.

Adoption — Legally and permanently assuming the responsibility of raising a child as one's own. The source of an adopted child (e.g., whether from a licensed placement agency or otherwise) is not a factor in determining eligibility for FMLA leave.

Covered servicemember —

- (1) A current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status; or is otherwise on the temporary disability retired list, for a serious injury or illness.
- (2) A covered veteran who is undergoing medical treatment, recuperation or therapy for a serious injury or illness. Covered veteran means an individual who was a member of the Armed Forces (including a member of the National Guard or Reserves), and was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran. An eligible employee must commence leave to care for a covered veteran within five years of the veteran's active duty service, but the single 12-month period described in paragraph (e)(1) of [§ 825.127] may extend beyond the five-year period. (i) For an individual who was a member of the Armed Forces (including a member of the National Guard or Reserves) and who was discharged or released under conditions other than dishonorable prior to the effective date of this Final Rule, the period between October 28, 2009 and the effective date of this Final Rule shall not count towards the determination of the five-year period for covered veteran status.

Foster Care — 24-hour care for children in substitution for, and away from, their parents or guardian. Such placement is made by or with the agreement of the State as a result of a voluntary agreement between the parent or guardian that the child be removed from the home, or pursuant to a judicial determination of the necessity for foster care, and involves agreement between the State and foster family that the foster family will take care of the child. Although foster care may be with relatives of the child, State action is involved in the removal of the child from parental custody. See [§ 825.121](#) for rules governing leave for foster care.

Health care provider —

- (1) The Act defines health care provider as:
 - (i) A doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate) by the State in which the doctor practices; or

- (ii) Any other person determined by the [U.S.] Secretary [of Labor] to be capable of providing health care services.
- (2) Others “capable of providing health care services” include only:
 - (i) Podiatrists, dentists, clinical psychologists, optometrists, and chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist) authorized to practice in the State and performing within the scope of their practice as defined under State law;
 - (ii) Nurse practitioners, nurse-midwives, clinical social workers and physician assistants who are authorized to practice under State law and who are performing within the scope of their practice as defined under State law;
 - (iii) Christian Science Practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts. Where an employee or family member is receiving treatment from a Christian Science practitioner, an employee may not object to any requirement from an employer that the employee or family member submit to examination (though not treatment) to obtain a second or third certification from a health care provider other than a Christian Science practitioner except as otherwise provided under applicable State or local law or collective bargaining agreement.
 - (iv) Any health care provider from whom an employer or the employer's group health plan's benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits; and
 - (v) A health care provider listed above who practices in a country other than the United States, who is authorized to practice in accordance with the law of that country, and who is performing within the scope of his or her practice as defined under such law.
- (3) The phrase “authorized to practice in the State” as used in this section means that the provider must be authorized to diagnose and treat physical or mental health conditions.

Intermittent Leave —Leave taken in separate periods of time due to a single illness or injury, rather than for one continuous period of time, and may include leave of periods from an hour or more to several weeks. Examples of intermittent leave would include leave taken on an occasional basis for medical appointments, or leave taken several days at a time spread over a period of six months, such as for chemotherapy.

Medical certification —

- (a) Required information. When leave is taken because of an employee's own serious health condition, or the serious health condition of a family member, an employer may require an employee to obtain a medical certification from a health care provider that sets forth the following information:
 - (1) The name, address, telephone number, and fax number of the health care provider and type of medical practice/specialization;
 - (2) The approximate date on which the serious health condition commenced, and its probable duration;
 - (3) A statement or description of appropriate medical facts regarding the patient's health condition for which FMLA leave is requested. The medical facts must be sufficient to support the need for leave. Such medical facts may include information on symptoms, diagnosis, hospitalization, doctor visits, whether medication has been prescribed, any referrals for evaluation or treatment (physical therapy, for example), or any other regimen of continuing treatment;
 - (4) If the employee is the patient, information sufficient to establish that the employee cannot perform the essential functions of the employee's job as well as the nature of any other work restrictions, and the likely duration of such inability (see § 825.123(b) and (c));
 - (5) If the patient is a covered family member with a serious health condition, information sufficient to establish that the family member is in need of care, as described in § 825.124, and an estimate of the frequency and duration of the leave required to care for the family member;
 - (6) If an employee requests leave on an intermittent or reduced schedule basis for planned medical treatment of the employee's or a covered family member's serious health condition, information sufficient to establish the medical necessity for such intermittent or reduced schedule leave and an estimate of the dates and duration of such treatments and any periods of recovery;
 - (7) If an employee requests leave on an intermittent or reduced schedule basis for the employee's serious health condition, including pregnancy, that may result in unforeseeable episodes of incapacity, information sufficient to

establish the medical necessity for such intermittent or reduced schedule leave and an estimate of the frequency and duration of the episodes of incapacity; and

- (8) If an employee requests leave on an intermittent or reduced schedule basis to care for a covered family member with a serious health condition, a statement that such leave is medically necessary to care for the family member, as described in §§ 825.124 and 825.203(b), which can include assisting in the family member's recovery, and an estimate of the frequency and duration of the required leave.

Military caregiver leave — Leave taken to care for a covered servicemember with a serious injury or illness under the Family and Medical Leave Act of 1993. *See also* [§ 825.127](#).

Next of kin of a covered servicemember — The nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA. When no such designation is made, and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember's next of kin and may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember's only next of kin. *See also* § 825.127(d)(3).

Outpatient status — With respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to either a military medical treatment facility as an outpatient; or a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.

Parent — A biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the employee when the employee was a son or daughter as defined below. This term does not include parents “in law.”

Qualifying Exigency —

- (a) Eligible employees may take FMLA leave for a qualifying exigency while the employee's spouse, son, daughter, or parent (the military member or member) is on covered active duty or call to covered active duty status (or has been notified of an impending call or order to covered active duty).
 - (1) Covered active duty or call to covered active duty status in the case of a member of the Regular Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country. The active duty orders of a member of the Regular components of the Armed Forces will generally specify if the member is deployed to a foreign country.
 - (2) Covered active duty or call to covered active duty status in the case of a member of the Reserve components of the Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country under a Federal call or order to active duty in support of a contingency operation pursuant to: Section 688 of Title 10 of the United States Code, which authorizes ordering to active duty retired members of the Regular Armed Forces and members of the retired Reserve who retired after completing at least 20 years of active service; Section 12301(a) of Title 10 of the United States Code, which authorizes ordering all reserve component members to active duty in the case of war or national emergency; Section 12302 of Title 10 of the United States Code, which authorizes ordering any unit or unassigned member of the Ready Reserve to active duty; Section 12304 of Title 10 of the United States Code, which authorizes ordering any unit or unassigned member of the Selected Reserve and certain members of the Individual Ready Reserve to active duty; Section 12305 of Title 10 of the United States Code, which authorizes the suspension of promotion, retirement or separation rules for certain Reserve components; Section 12406 of Title 10 of the United States Code, which authorizes calling the National Guard into Federal service in certain circumstances; [chapter 15 of Title 10 of the United States Code](#), which authorizes calling the National Guard and state military into Federal service in the case of insurrections and national emergencies; or any other provision of law during a war or during a national emergency declared by the President or Congress so long as it is in support of a contingency operation. *See* [10 U.S.C. 101\(a\)\(13\)\(B\)](#).
 - (i) For purposes of covered active duty or call to covered active duty status, the Reserve components of the Armed Forces include the Army National Guard of the United States, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard of the United States, Air Force Reserve and Coast Guard

Reserve, and retired members of the Regular Armed Forces or Reserves who are called up in support of a contingency operation pursuant to one of the provisions of law identified in paragraph (a)(2).

- (ii) The active duty orders of a member of the Reserve components will generally specify if the military member is serving in support of a contingency operation by citation to the relevant section of Title 10 of the United States Code and/or by reference to the specific name of the contingency operation and will specify that the deployment is to a foreign country.
 - (3) Deployment of the member with the Armed Forces to a foreign country means deployment to areas outside of the United States, the District of Columbia, or any Territory or possession of the United States, including international waters.
 - (4) A call to covered active duty for purposes of leave taken because of a qualifying exigency refers to a Federal call to active duty. State calls to active duty are not covered unless under order of the President of the United States pursuant to one of the provisions of law identified in [paragraph \(a\)\(2\)](#) of this section.
 - (5) Son or daughter on covered active duty or call to covered active duty status means the employee's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the employee stood in loco parentis, who is on covered active duty or call to covered active duty status, and who is of any age.
- (b) An eligible employee may take FMLA leave for one or more of the following qualifying exigencies:
- (1) Short-notice deployment.
 - (i) To address any issue that arises from the fact that the military member is notified of an impending call or order to covered active duty seven or less calendar days prior to the date of deployment;
 - (ii) Leave taken for this purpose can be used for a period of seven calendar days beginning on the date the military member is notified of an impending call or order to covered active duty;
 - (2) Military events and related activities.
 - (i) To attend any official ceremony, program, or event sponsored by the military that is related to the covered active duty or call to covered active duty status of the military member; and
 - (ii) To attend family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross that are related to the covered active duty or call to covered active duty status of the military member;
 - (3) Childcare and school activities. For the purposes of leave for childcare and school activities listed in (i) through (iv) of this paragraph, a child of the military member must be the military member's biological, adopted, or foster child, stepchild, legal ward, or child for whom the military member stands in loco parentis, who is either under 18 years of age or 18 years of age or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence. As with all instances of qualifying exigency leave, the military member must be the spouse, son, daughter, or parent of the employee requesting qualifying exigency leave.
 - (i) To arrange for alternative childcare for a child of the military member when the covered active duty or call to covered active duty status of the military member necessitates a change in the existing childcare arrangement;
 - (ii) To provide childcare for a child of the military member on an urgent, immediate need basis (but not on a routine, regular, or everyday basis) when the need to provide such care arises from the covered active duty or call to covered active duty status of the military member;
 - (iii) To enroll in or transfer to a new school or day care facility a child of the military member when enrollment or transfer is necessitated by the covered active duty or call to covered active duty status of the military member; and
 - (iv) To attend meetings with staff at a school or a daycare facility, such as meetings with school officials regarding disciplinary measures, parent-teacher conferences, or meetings with school counselors, for a child of the military member, when such meetings are necessary due to circumstances arising from the covered active duty or call to covered active duty status of the military member;
 - (4) Financial and legal arrangements.
 - (i) To make or update financial or legal arrangements to address the military member's absence while on covered active duty or call to covered active duty status, such as preparing and executing financial and healthcare powers of attorney, transferring bank account signature authority, enrolling in the Defense Enrollment Eligibility Reporting System (DEERS), obtaining military identification cards, or preparing or updating a will or living trust; and

- (ii) To act as the military member's representative before a federal, state, or local agency for purposes of obtaining, arranging, or appealing military service benefits while the military member is on covered active duty or call to covered active duty status, and for a period of 90 days following the termination of the military member's covered active duty status;
- (5) Counseling. To attend counseling provided by someone other than a health care provider, for oneself, for the military member, or for the biological, adopted, or foster child, a stepchild, or a legal ward of the military member, or a child for whom the military member stands in loco parentis, who is either under age 18, or age 18 or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence, provided that the need for counseling arises from the covered active duty or call to covered active duty status of the military member;
- (6) Rest and Recuperation.
 - (i) To spend time with the military member who is on short-term, temporary, Rest and Recuperation leave during the period of deployment;
 - (ii) Leave taken for this purpose can be used for a period of 15 calendar days beginning on the date the military member commences each instance of Rest and Recuperation leave;
- (7) Post-deployment activities.
 - (i) To attend arrival ceremonies, reintegration briefings and events, and any other official ceremony or program sponsored by the military for a period of 90 days following the termination of the military member's covered active duty status; and
 - (ii) To address issues that arise from the death of the military member while on covered active duty status, such as meeting and recovering the body of the military member, making funeral arrangements, and attending funeral services;
- (8) Parental care. For purposes of leave for parental care listed in (i) through (iv) of this paragraph, the parent of the military member must be incapable of self-care and must be the military member's biological, adoptive, step, or foster father or mother, or any other individual who stood in loco parentis to the military member when the member was under 18 years of age. A parent who is incapable of self-care means that the parent requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living or instrumental activities of daily living. Activities of daily living include adaptive activities such as caring appropriately for one's grooming and hygiene, bathing, dressing, and eating. Instrumental activities of daily living include cooking, cleaning, shopping, taking public transportation, paying bills, maintaining a residence, using telephones and directories, using a post office, etc. As with all instances of qualifying exigency leave, the military member must be the spouse, son, daughter, or parent of the employee requesting qualifying exigency leave.
 - (i) To arrange for alternative care for a parent of the military member when the parent is incapable of self-care and the covered active duty or call to covered active duty status of the military member necessitates a change in the existing care arrangement for the parent;
 - (ii) To provide care for a parent of the military member on an urgent, immediate need basis (but not on a routine, regular, or everyday basis) when the parent is incapable of self-care and the need to provide such care arises from the covered active duty or call to covered active duty status of the military member;
 - (iii) To admit to or transfer to a care facility a parent of the military member when admittance or transfer is necessitated by the covered active duty or call to covered active duty status of the military member; and
 - (iv) To attend meetings with staff at a care facility, such as meetings with hospice or social service providers for a parent of the military member, when such meetings are necessary due to circumstances arising from the covered active duty or call to covered active duty status of the military member but not for routine or regular meetings;
- (9) Additional activities. To address other events which arise out of the military member's covered active duty or call to covered active duty status provided that the employer and employee agree that such leave shall qualify as an exigency, and agree to both the timing and duration of such leave.

Recertification [For leave taken because of a serious health condition] –

- (a) 30-day rule. An employer may request recertification no more often than every 30 days and only in connection with an absence by the employee, unless paragraphs (b) or (c) of this section apply.

- (b) More than 30 days. If the medical certification indicates that the minimum duration of the condition is more than 30 days, an employer must wait until that minimum duration expires before requesting a recertification, unless paragraph (c) of this section applies. For example, if the medical certification states that an employee will be unable to work, whether continuously or on an intermittent basis, for 40 days, the employer must wait 40 days before requesting a recertification. In all cases, an employer may request a recertification of a medical condition every six months in connection with an absence by the employee. Accordingly, even if the medical certification indicates that the employee will need intermittent or reduced schedule leave for a period in excess of six months (e.g., for a lifetime condition), the employer would be permitted to request recertification every six months in connection with an absence.
- (c) Less than 30 days. An employer may request recertification in less than 30 days if:
 - (1) The employee requests an extension of leave;
 - (2) Circumstances described by the previous certification have changed significantly (e.g., the duration or frequency of the absence, the nature or severity of the illness, complications). For example, if a medical certification stated that an employee would need leave for one to two days when the employee suffered a migraine headache and the employee's absences for his or her last two migraines lasted four days each, then the increased duration of absence might constitute a significant change in circumstances allowing the employer to request a recertification in less than 30 days. Likewise, if an employee had a pattern of using unscheduled FMLA leave for migraines in conjunction with his or her scheduled days off, then the timing of the absences also might constitute a significant change in circumstances sufficient for an employer to request a recertification more frequently than every 30 days; or
 - (3) The employer receives information that casts doubt upon the employee's stated reason for the absence or the continuing validity of the certification. For example, if an employee is on FMLA leave for four weeks due to the employee's knee surgery, including recuperation, and the employee plays in company softball league games during the employee's third week of FMLA leave, such information might be sufficient to cast doubt upon the continuing validity of the certification allowing the employer to request a recertification in less than 30 days.
- (d) Timing. The employee must provide the requested recertification to the employer within the time frame requested by the employer (which must allow at least 15 calendar days after the employer's request), unless it is not practicable under the particular circumstances to do so despite the employee's diligent, good faith efforts.
- (e) Content. The employer may ask for the same information when obtaining recertification as that permitted for the original certification as set forth in § 825.306. The employee has the same obligations to participate and cooperate (including providing a complete and sufficient certification or adequate authorization to the health care provider) in the recertification process as in the initial certification process. See § 825.305(d). As part of the information allowed to be obtained on recertification for leave taken because of a serious health condition, the employer may provide the health care provider with a record of the employee's absence pattern and ask the health care provider if the serious health condition and need for leave is consistent with such a pattern.
- (f) Any recertification requested by the employer shall be at the employee's expense unless the employer provides otherwise. No second or third opinion on recertification may be required.

Reduced leave schedule — A leave schedule that reduces the usual number of hours per workweek, or hours per workday, of an employee.

Rolling period — A “rolling” 12-month period measured backward from the date an employee uses any FMLA leave, as described in paragraph § 825.200 (a).

Serious health condition — An illness, injury, impairment or physical or mental condition that involves inpatient care as defined in [§ 825.114](#) or continuing treatment by a health care provider as defined in [§ 825.115](#). Conditions for which cosmetic treatments are administered (such as most treatments for acne or plastic surgery) are not serious health conditions unless inpatient hospital care is required or unless complications develop. Restorative dental or plastic surgery after an injury or removal of cancerous growths are serious health conditions provided all the other conditions of this regulation are met. Mental illness or allergies may be serious health conditions, but only if all the conditions of [§ 825.113](#) are met.

Serious injury or illness —

1. In the case of a current member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness that was incurred by the covered servicemember in the line of duty on active duty in the Armed

Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces and that may render the servicemember medically unfit to perform the duties of the member's office, grade, rank, or rating.

2. In the case of a covered veteran, an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and manifested itself before or after the member became a veteran, and is:
 1. A continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the servicemember unable to perform the duties of the servicemember's office, grade, rank, or rating; or
 2. A physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability Rating (VASRD) of 50 percent or greater, and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or
 3. A physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or
 4. An injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers. *See also* [§ 825.127\(c\)](#).

Son or daughter — A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age 18, or age 18 or older and “incapable of self-care because of a mental or physical disability” at the time that FMLA leave is to commence.

Son or daughter of a covered servicemember — A covered servicemember's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the covered servicemember stood in loco parentis, and who is of any age. *See also* [§ 825.127\(d\)\(1\)](#).

Son or daughter of on active duty or call to covered active duty status — the employee's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the employee stood in loco parentis, who is on covered active duty or call to covered active duty status, and who is of any age. *See also* [§ 825.126\(a\)\(5\)](#).

Spouse — As defined in the [federal] statute, means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage in the State in which the marriage was entered into or, in the case of a marriage entered into outside of any State, if the marriage is valid in the place where entered into and could have been entered into in at least one State. This definition includes an individual in a same-sex or common law marriage that either (1) was entered into in a State that recognizes such marriages; or (2) if entered into outside of any State, is valid in the place where entered into and could have been entered into in at least one State. State means any State of the United States or the District of Columbia or any Territory or possession of the United States.

For additional, key FMLA definitions please see [§ 825.102](#) and [§ 825.122](#) of the FMLA.

Policy Change History

Revision Date	Author	Description <i>Identify if the policy is new or briefly describe the substantive revisions to the policy</i>	Board Approval Required? (Y/N)
8/15/2017		Policy created.	Yes, RACI.
1/15/2018		Transition to Authority.	

5/15/2023	Williamson, L.	Removed procedural content from the policy, added appendix of definitions verbatim from Code of Federal Regulations (CFR); clarified language, roles and responsibilities.	xx/xx/xxxx

Board Information Item: FMLA Procedure

FAMILY AND MEDICAL LEAVE ACT PROCEDURE

POLICY IN REFERENCE	Family and Medical Leave Act (FMLA)		
PROCEDURE AUTHORITY	Division of Human Resources		
EFFECTIVE DATE	August 10, 2023	REVISION DATE	May 15, 2023

Purpose of Procedure

The purpose of the Virginia Alcoholic Beverage Control Authority (Virginia ABC) *Family and Medical Leave Act (FMLA) Procedure* is to establish the requirements and provide instructions for implementing FMLA in accordance with state and federal regulations and Virginia ABC policy.

Applicability

This procedure is applicable to Virginia ABC employees who have been employed by the Commonwealth in a salaried or wage position for a minimum of 12 months within the seven-year period immediately before the FMLA request period and have worked at least 1,250 hours (excluding leave and holiday hours) during the 12 months before their FMLA leave starts.

Employees who are not eligible for FMLA leave at the beginning of their approved leave may become eligible and begin using FMLA leave once they meet the requirements.

Exceptions: Eligibility for FMLA leave also depends on employment and reinstatement requirements that result in some exceptions to the seven-year rule indicated above, such as through employment and reinstatement requirements in Virginia ABC written employment agreements and/or collective bargaining agreements, state law, the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA) and the Civilian Reservist Emergency Workforce Act of 2021 (Crew Act).

Definitions

The following definitions are simplified versions of the definitions found in the FMLA. These definitions have been included to simplify complicated statutory language to assist with understanding terms prior to meeting with the Human Resources Division. A selection of key definitions from the FMLA are included, verbatim from federal law, as an appendix to this document. Employees must work with the Human Resources Division to fully understand their rights and responsibilities under the FMLA. The terms as defined in the federal statute and regulations must be used to make all FMLA decisions. In the event that this document contradicts federal statute and regulations, the statute and regulations shall prevail.

Adoption — Legally and permanently assuming the responsibility of raising a child as one's own.

Covered Servicemember — Current member of the Armed Forces or veteran eligible for FMLA benefits.

Foster Care — 24-hour care for children in substitution for, and away from, their parents or guardian. This placement is made by or with the agreement of the State.

Health care provider — A doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate), or any other person determined by the U.S. Secretary of Labor to be capable of providing health care services.

Intermittent Leave — Leave taken in separate periods of time due to a single illness or injury, rather than for one continuous period of time.

Medical Certification — Certification from the health care provider supporting the employee's request for the family and medical leave.

Military Caregiver Leave — Leave taken to care for a covered servicemember with a serious injury or illness under the FMLA.

Next of Kin (of a covered servicemember) — The nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter.

Outpatient Status — With respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to either a military medical treatment facility as an outpatient; or a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.

Parent — A biological, adoptive, step or foster father or mother, or any other individual who stood in place of a parent (in loco parentis) to the employee when the employee was a son or daughter as defined below. This term does not include parents "in law."

Qualifying Exigency — A reason for taking FMLA leave, arising out of the fact that the eligible employee's spouse, son, daughter, or parent (the military member or member) is on covered active duty or call to covered active-duty status (or has been notified of an impending call or order to covered active duty).

Recertification — Additional medical certification from the health care provider supporting the employee's ongoing use of family and medical leave, which may include the same type of information as the original certification.

Reduced Work/Leave Schedule — A leave schedule that reduces the usual number of hours per workweek, or hours per workday of an employee.

Rolling Period (Rolling Leave Year) — A rolling 12-month period measured backward from the date an employee uses FMLA leave (each time an employee takes FMLA leave, the remaining leave is the balance of the 12 weeks not used during the immediately preceding 12 months).

Serious Health Condition — An illness, injury, impairment or physical or mental condition that involves inpatient care or continuing treatment by a health care provider.

Serious Injury or Illness — In the case of a current member of the Armed Forces, an injury or illness that was incurred by the covered servicemember in the line of duty on active duty. In the case of a covered veteran, an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces).

Son or Daughter — A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis (in place of a parent), who is either under age 18, or age 18 or older and "incapable of self-care because of a mental or physical disability" at the time that FMLA leave is to commence.

Spouse — As defined in the [federal] statute, a husband or wife. Husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage.

Detailed Procedure

A. Initial Request for FMLA

1. Eligible employees request up to 12 weeks of unpaid leave in a rolling leave year in the form of continuous, intermittent, or reduced work schedule basis for the following qualifying circumstances:

- a. The prenatal care for or the birth of a child, and to care for the newborn child.
 - b. Placement of a child with the employee for adoption or foster care.
 - c. To care for the spouse, son, daughter, or parent with a serious health condition.
 - d. Because of a serious health condition which renders the employee unable to perform the functions of the employee's position.
 - e. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a covered servicemember on active duty or has been notified of an impending call or order to active duty in support of a contingency operation. Additional details on qualifying exigencies are available to employees here: [Fact Sheet #28M\(c\): Qualifying Exigency Leave under the Family and Medical Leave Act](#). Covered activities include the following:
 - i. Short notice deployments
 - ii. Military events and related activities
 - iii. Care of the military member's parent
 - iv. Financial and legal arrangements
 - v. Counseling
 - vi. Rest and recuperation
 - vii. Post-deployment activities
2. Eligible employees request up to 26 weeks of unpaid leave in a rolling leave year in the form of continuous, intermittent, or reduced work schedule basis to provide care to a covered servicemember with a serious injury or illness when the covered servicemember is the employee's spouse, son or daughter, parent, or if the employee is the covered servicemember's next of kin (also known as military caregiver leave). See [29 CFR 825.127\(d\)](#).
 - a. When an employee has used all 26 weeks of their military caregiver leave, they are not entitled to any additional FMLA leave within the same rolling leave year.
 - b. When the maximum 12 weeks for any non-military-caregiver related FMLA event has been used, an employee may use an additional 14 weeks (totaling 26) for military caregiver leave events only. However, they are not eligible for additional FMLA leave to cover other non-military caregiver related FMLA events within the same rolling leave year.
 - c. Eligible employees may not use more than 26 weeks of FMLA leave in a rolling leave year (e.g., an eligible employee may take 16 weeks of military caregiver leave under family and medical leave to care for a covered servicemember and up to 10 weeks of "regular" family and medical leave to care for a newborn child for a total of 26 weeks).
 3. Employees advise management and/or the Benefits Team of the need for FMLA leave at least 30 days in advance of the leave start date, when practical (e.g., planned absences, medical procedures, etc.).
 - a. Management advises the Benefits Team when an employee contacts management first.
 - b. When employees are unable to initiate a request, a third party (e.g., family member, friend, health care provider) may submit the request on behalf of the employee.
 - c. Management must notify the Benefits Team when an employee is absent for more than three consecutive days.
 4. The Benefits Team provides employees with the proper documentation according to the list below:
 - a. For certification of serious health condition(s):
 - i. Form for certification from a health care provider for the employee's own serious health condition ([U.S. Department of Labor Form WH-380-E](#)).
 - ii. Form for the serious health condition of the employee's family member ([U.S. Department of Labor Form WH-380-F](#)).
 - iii. Virginia ABC may obtain a second medical opinion from a health care provider of its choosing at Virginia ABC's expense if Human Resources has reason to doubt the validity of the initial medical certification provided by the employee.

- iv. If the opinions of the employee's and Virginia ABC's health care providers differ, Virginia ABC may require a third opinion at Virginia ABC's expense. The third health care provider must be designated or approved jointly by Virginia ABC and the employee.
 - v. See [other opinions and recertifications](#).
 - b. Form for the certification for military family leave for qualifying exigency while a spouse, son, daughter, or parent who is a regular component of the Armed Forces or a member of the National Guard or Reserves is on active duty or called to active duty status in support of a contingency operation ([U.S. Department of Labor Form WH-384](#)).
 - c. Form for the serious injury or illness of a covered service member or veteran, respectively, if the employee is the spouse, son or daughter, parent, or next of kin of the servicemember or veteran ([U.S. Department of Labor Form WH-385](#) or [U.S. Department of Labor Form WH-385V](#)).
 - d. For a qualifying exigency, a copy of the covered servicemember's military orders or other documentation issued by the military is only required for the initial FMLA leave request unless circumstances change resulting in new or updated orders for the same or a new covered service member. All documentation must include dates of the covered servicemember's active duty service.
5. Employees are required to return the applicable forms to the Benefits Team within 15 calendar days unless extenuating circumstances exist. A third party may return the forms within a timeframe as close to 15 calendar days as possible on behalf of the employee when the employee is unable to do so.
 6. Failure to provide complete and sufficient certification or clarification in a timely manner may result in denial of FMLA leave.

B. Benefits Team Review of Eligibility

1. The Benefits Team reviews the FMLA request and any accompanying documentation, and notifies employee of their eligibility within five business days using the "Notice of Rights and Responsibilities" form ([U.S. Department of Labor Form WH-381](#)).
2. Once the Benefits Team has made a determination in accordance with FMLA regulations and within five business days of receiving sufficient information (e.g., complete medical certification for the leave requested), a "Designation Notice" will be provided to the employee via form [U.S. Department of Labor Form WH-382](#).
3. Virginia ABC may designate FMLA leave for an employee when notified that the employee has a serious health condition rather than wait for the employee to request it. However, documentation requirements still need to be fulfilled in accordance with this procedure.
4. The Benefits Team works with management and Human Resources counterparts (such as Talent Acquisition and HR Generalists) to determine adequate alternative positions, when necessary, for employees who require modifications for a reduced work schedule or intermittent leave.
 - a. The Benefits Team will maintain this information with the FMLA documentation and provide a copy to the employee and manager in writing as confirmation of the arrangement(s).
 - b. Virginia ABC may temporarily transfer an employee to another position with equivalent pay and benefits to better accommodate the intermittent leave or reduced leave schedule.
 - c. Any changes identified or made in accordance with section B4 above must also comply with the Americans with Disabilities Act/Americans with Disabilities Amendments Act (ADA/ADAA) should the employee's need for modifications extend beyond a period of six or more months. See Americans with Disabilities Act Policy and Procedure.

C. FMLA Approved Uses

1. When medically necessary because of an eligible employee's own serious health condition or the serious health condition of a son or daughter, spouse or parent, an employee may take family or medical leave on an intermittent leave basis or work a reduced schedule, not to exceed 12 or 26 workweeks, as appropriate.
2. Employees who take intermittent leave or work a reduced schedule may use their available paid leave balances as permitted by each specific leave policy or take unpaid intermittent leave.

3. If approval is granted by Virginia ABC management in advance, an employee may take intermittent leave or work a reduced schedule to care for a newborn child or a child that has been placed with the employee for adoption or foster care.
4. When leave is needed for planned medical treatment, the employee must make a reasonable effort to schedule treatment that does not disproportionately disrupt Virginia ABC's operations.

D. Calculating Leave

1. Full time employees' FMLA benefit is calculated based on a total of 40 hours per week times 12 weeks per leave year for a total of 480 hours (40x12 = 480).
2. Part time employees' FMLA benefit is calculated based on the prorated equivalent of 40 hours per week times 12 weeks per leave year according to the percentage of hours they are normally scheduled to work in a week (e.g., a part-time employee works 25 hours per week year-round times 12 weeks per leave year for a total of 300 hours (25x12=300)).
3. Wage employees' FMLA benefit is calculated based on a prorated basis relative to the percentage of hours they actually worked during the 365-day period prior to the leave date.
4. Military caregiver leave is calculated based on the same methods outlined above for full time, part time, and wage employees for the appropriate number of weeks.

E. Additional Disclosures for Birth, Adoption, and Foster Care Placement

1. Birth, adoption, or foster care placement of a child do not require medical certification. Other confirmation may be required in the case of adoption or foster care placement.
2. Eligible spouses who both work for Virginia ABC are limited to a combined total of 12 workweeks of leave in a rolling calendar year for, among other reasons, birth, placement, and bonding with a new child. This limit does not apply to unmarried partners who work for the same employer.
3. FMLA leave to bond with a child must be taken within the first year of the qualifying event (birth, adoption, foster care). Neither a minimum period for the foster care placement, nor a permanent placement is required for the employee to qualify for FMLA leave for the placement.
4. Employees may review the following fact sheet for more information: [Fact Sheet #28Q: Taking Leave from Work for Birth, Placement, and Bonding with a Child under the FMLA.](#)

F. Status of Pay, Leave, and Employment Benefits During FMLA Leave

1. FMLA leave is unpaid however employees may use other leave types to be paid during their FMLA leave.
2. The Benefits Team facilitates the designation of FMLA leave in Employee Connect as well as health and life insurance according to the following requirements.
 - a. Health and life insurance premiums must be administered in the following manner:
 - i. Virginia ABC and employee contributions for health insurance premiums of fulltime and parttime employees are made via payroll deductions for employee's using paid leave, as appropriate under each leave policy, for absences covered by the provisions of FMLA.
 - ii. Virginia ABC continues to pay the employer portion of health insurance premiums for salaried employees on FMLA leave without pay (LWOP). Employees on an LWOP/unpaid status who want to maintain healthcare coverage must submit their portion of premium payments to the Virginia ABC's Payroll Department by check by the first day of the month of coverage.
 - iii. Failure to provide premium payments by the first day of the coverage month results in the termination of coverage effective that date.
 - iv. When an employee does not return to work at the end of FMLA leave, Virginia ABC maintains the right to recover from the employee the employer's share of premiums paid during the period of LWOP.
 - v. Premiums must not be recovered when the employee does not return to work due to the onset, recurrence, or continuation of serious health conditions that entitled the employee to leave to care for oneself or for a family member, or other circumstances beyond the employee's control.
 - vi. Virginia ABC continues to pay life insurance premiums while employees are on FMLA leave.
 - b. Other employment benefits and practices must be administered according to the following requirements:

- i. Virginia ABC determines employee eligibility for performance increases in accordance with the *Performance Planning and Evaluation and Compensation* policies.
- ii. Employees may not accrue paid time off (PTO) hours during any period of leave without pay, or after 90 calendar days on leave with pay.
- iii. When an employee takes more than 14 consecutive calendar days of unpaid FMLA leave, the employee is placed on inactive service status and their next annual leave anniversary dates will be advanced according to the length of time taken on unpaid FMLA leave.
- iv. Any periods of unpaid FMLA leave exceeding 14 consecutive calendar days are not credited as service time toward the required five years of continuous state service.
- v. Virginia ABC must make retirement contributions (including the component to fund the retiree health credit) for any pay period in which qualifying compensation has been received by the employee. Retirement contributions must not be made for any pay period in which no qualifying compensation has been received by the employee (i.e., the employee was on leave without pay on the first day of the month, they do not receive retirement contributions for the entire month).

G. Recertification and Returning from FMLA Leave

1. Virginia ABC may request recertification of eligibility for FMLA leave in connection with the continued absence of an employee incrementally and for leave types allowed under FMLA. Virginia ABC may also request a new medical certification each leave year for medical conditions that last longer than one year.
2. Employees wishing to return from leave must advise management and the Benefits Team of their intent to return to work. For employees returning to work after being absent due to a serious health condition, the employee must provide certification from the employee's healthcare provider denoting their ability to return to work.
3. The Benefits Team must advise employees of their responsibility to periodically report to management their status and intent to return to work.
4. Employees must provide certification from their health care provider denoting their ability to return to work, as appropriate.
5. Virginia ABC may deny continuation of FMLA leave for failure to provide complete and sufficient recertification information or clarification in a timely manner.
6. If the employee never provides recertification, the leave is not FMLA leave and must be denied.
7. Recertification does not apply to qualifying exigency leave or leave to care for a covered servicemember.
8. The Benefits Team must support employees and their management with returns to work in accordance with the *Leave of Absence and Return to Work Policy*.
9. Employees must be reinstated to their original position or an equivalent position.

Records Retention

Library of Virginia General Schedule:

- GS 101, Series 100350: Policy and Procedure Records: Agency Record Copy
- GS 102, Series 200113: Payroll Records: 5 Years after end of state fiscal year – Confidential Destruction
- GS 103, Series 100491: Employee Health Certificates: 3 Years after event – Confidential Destruction

Reference Policies, Procedures, Documents, Forms

The following regulations, policies and procedures are referenced or associated with this procedure:

- [Code of Federal Regulations: Family and Medical Leave Act](#)
- Family and Medical Leave Act Policy
- [Hours of Work Policy](#)
- [Leave of Absence and Return to Work Policy](#)
- [Leave Without Pay Policy](#)

- [Military Leave Policy](#)
- [Paid Time Off Policy](#)
- [Standards of Conduct](#)

The following forms and documents are associated with this procedure:

- [Certification of Health Care Provider for Employee's Serious Health Condition \(US DOL Form WH-380-E\)](#)
- [Certification of Health Care Provide for Family Member's Serious Health Condition \(US DOL Form WH-380-F\)](#)
- [Certification of Qualifying Exigency for Military Family Leave \(US DOL Form WH-384\)](#)
- [Certification for Serious Injury or Illness of a Current Servicemember \(US DOL Form WH-385\)](#)
- [Certification for Serious Injury or Illness of a Veteran \(US DOL Form WH-385V\)](#)
- [U.S. DOL Wage and Hour Division Administrator's Interpretation No. 2010-3: In Loco Parentis](#)
- [Designation Notice \(US DOL Form WH-382\)](#)
- [Employer's Guide to the Family and Medical Leave Act](#)
- [Fact Sheet #28M\(c\): Qualifying Exigency Leave under the Family and Medical Leave Act](#)
- [Fact Sheet #28Q: Taking Leave from Work for Birth, Placement, and Bonding with a Child under the FMLA](#)
- [Notice of Eligibility and Rights and Responsibilities \(US DOL Form WH-381\)](#)

APPENDIX: Key Federal FMLA Definitions for Reference

The following definitions are excerpted from the Family and Medical Leave Act of 1993, Public Law 103-3 (February 5, 1993), 107 Stat. 6 (29 U.S.C. 2601 et seq., as amended). These definitions are not a comprehensive list of definitions contained in the FMLA. Employees must work with the Human Resources Division to fully understand their rights and responsibilities under the FMLA. The terms as defined in the federal statute and regulations must be used to make all FMLA decisions. In the event that this document contradicts federal statute and regulations, the statute and regulations shall prevail.

Adoption — Legally and permanently assuming the responsibility of raising a child as one's own. The source of an adopted child (e.g., whether from a licensed placement agency or otherwise) is not a factor in determining eligibility for FMLA leave.

Covered servicemember —

- (1) A current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status; or is otherwise on the temporary disability retired list, for a serious injury or illness.
- (2) A covered veteran who is undergoing medical treatment, recuperation or therapy for a serious injury or illness. Covered veteran means an individual who was a member of the Armed Forces (including a member of the National Guard or Reserves), and was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran. An eligible employee must commence leave to care for a covered veteran within five years of the veteran's active duty service, but the single 12-month period described in paragraph (e)(1) of [§ 825.127] may extend beyond the five-year period. (i) For an individual who was a member of the Armed Forces (including a member of the National Guard or Reserves) and who was discharged or released under conditions other than dishonorable prior to the effective date of this Final Rule, the period between October 28, 2009 and the effective date of this Final Rule shall not count towards the determination of the five-year period for covered veteran status.

Foster Care — 24-hour care for children in substitution for, and away from, their parents or guardian. Such placement is made by or with the agreement of the State as a result of a voluntary agreement between the parent or guardian that the child be removed from the home, or pursuant to a judicial determination of the necessity for foster care, and involves agreement between the State and foster family that the foster family will take care of the child. Although foster care may be with relatives of the child, State action is involved in the removal of the child from parental custody. See [§ 825.121](#) for rules governing leave for foster care.

Health care provider —

- (1) The Act defines health care provider as:
 - (i) A doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate) by the State in which the doctor practices; or
 - (ii) Any other person determined by the [U.S.] Secretary [of Labor] to be capable of providing health care services.
- (2) Others “capable of providing health care services” include only:
 - (i) Podiatrists, dentists, clinical psychologists, optometrists, and chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist) authorized to practice in the State and performing within the scope of their practice as defined under State law;
 - (ii) Nurse practitioners, nurse-midwives, clinical social workers and physician assistants who are authorized to practice under State law and who are performing within the scope of their practice as defined under State law;
 - (iii) Christian Science Practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts. Where an employee or family member is receiving treatment from a Christian Science practitioner, an employee may not object to any requirement from an employer that the employee or family member submit to examination (though not treatment) to obtain a second or third certification from a health care provider other than a Christian Science practitioner except as otherwise provided under applicable State or local law or collective bargaining agreement.
 - (iv) Any health care provider from whom an employer or the employer's group health plan's benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits; and
 - (v) A health care provider listed above who practices in a country other than the United States, who is authorized to practice in accordance with the law of that country, and who is performing within the scope of his or her practice as defined under such law.
- (3) The phrase “authorized to practice in the State” as used in this section means that the provider must be authorized to diagnose and treat physical or mental health conditions.

Intermittent Leave —Leave taken in separate periods of time due to a single illness or injury, rather than for one continuous period of time, and may include leave of periods from an hour or more to several weeks. Examples of intermittent leave would include leave taken on an occasional basis for medical appointments, or leave taken several days at a time spread over a period of six months, such as for chemotherapy.

Medical certification —

- (a) Required information. When leave is taken because of an employee's own serious health condition, or the serious health condition of a family member, an employer may require an employee to obtain a medical certification from a health care provider that sets forth the following information:
 - (1) The name, address, telephone number, and fax number of the health care provider and type of medical practice/specialization;
 - (2) The approximate date on which the serious health condition commenced, and its probable duration;
 - (3) A statement or description of appropriate medical facts regarding the patient's health condition for which FMLA leave is requested. The medical facts must be sufficient to support the need for leave. Such medical facts may include information on symptoms, diagnosis, hospitalization, doctor visits, whether medication has been prescribed, any referrals for evaluation or treatment (physical therapy, for example), or any other regimen of continuing treatment;
 - (4) If the employee is the patient, information sufficient to establish that the employee cannot perform the essential functions of the employee's job as well as the nature of any other work restrictions, and the likely duration of such inability (see § 825.123(b) and (c));
 - (5) If the patient is a covered family member with a serious health condition, information sufficient to establish that the family member is in need of care, as described in § 825.124, and an estimate of the frequency and duration of the leave required to care for the family member;
 - (6) If an employee requests leave on an intermittent or reduced schedule basis for planned medical treatment of the employee's or a covered family member's serious health condition, information sufficient to establish the medical necessity for such intermittent or reduced schedule leave and an estimate of the dates and duration of such treatments and any periods of recovery;

- (7) If an employee requests leave on an intermittent or reduced schedule basis for the employee's serious health condition, including pregnancy, that may result in unforeseeable episodes of incapacity, information sufficient to establish the medical necessity for such intermittent or reduced schedule leave and an estimate of the frequency and duration of the episodes of incapacity; and
- (8) If an employee requests leave on an intermittent or reduced schedule basis to care for a covered family member with a serious health condition, a statement that such leave is medically necessary to care for the family member, as described in §§ 825.124 and 825.203(b), which can include assisting in the family member's recovery, and an estimate of the frequency and duration of the required leave.

Military caregiver leave — Leave taken to care for a covered servicemember with a serious injury or illness under the Family and Medical Leave Act of 1993. *See also* [§ 825.127](#).

Next of kin of a covered servicemember — The nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA. When no such designation is made, and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember's next of kin and may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember's only next of kin. *See also* § 825.127(d)(3).

Outpatient status — With respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to either a military medical treatment facility as an outpatient; or a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.

Parent — A biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the employee when the employee was a son or daughter as defined below. This term does not include parents "in law."

Qualifying Exigency —

- (a) Eligible employees may take FMLA leave for a qualifying exigency while the employee's spouse, son, daughter, or parent (the military member or member) is on covered active duty or call to covered active duty status (or has been notified of an impending call or order to covered active duty).
 - (1) *Covered active duty or call to covered active duty status* in the case of a member of the Regular Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country. The active duty orders of a member of the Regular components of the Armed Forces will generally specify if the member is deployed to a foreign country.
 - (2) *Covered active duty or call to covered active duty status* in the case of a member of the Reserve components of the Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country under a Federal call or order to active duty in support of a contingency operation pursuant to: Section 688 of Title 10 of the United States Code, which authorizes ordering to active duty retired members of the Regular Armed Forces and members of the retired Reserve who retired after completing at least 20 years of active service; Section 12301(a) of Title 10 of the United States Code, which authorizes ordering all reserve component members to active duty in the case of war or national emergency; Section 12302 of Title 10 of the United States Code, which authorizes ordering any unit or unassigned member of the Ready Reserve to active duty; Section 12304 of Title 10 of the United States Code, which authorizes ordering any unit or unassigned member of the Selected Reserve and certain members of the Individual Ready Reserve to active duty; Section 12305 of Title 10 of the United States Code, which authorizes the suspension of promotion, retirement or separation rules for certain Reserve components; Section 12406 of Title 10 of the United States Code, which authorizes calling the National Guard into Federal service in certain circumstances; [chapter 15 of Title 10 of the United States Code](#), which authorizes calling the National Guard and state military into Federal service in the case of insurrections and national emergencies; or any other provision of law during a war or during a national emergency declared by the President or Congress so long as it is in support of a contingency operation. *See* [10 U.S.C. 101\(a\)\(13\)\(B\)](#).

- (i) For purposes of covered active duty or call to covered active duty status, the Reserve components of the Armed Forces include the Army National Guard of the United States, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard of the United States, Air Force Reserve and Coast Guard Reserve, and retired members of the Regular Armed Forces or Reserves who are called up in support of a contingency operation pursuant to one of the provisions of law identified in paragraph (a)(2).
 - (ii) The active duty orders of a member of the Reserve components will generally specify if the military member is serving in support of a contingency operation by citation to the relevant section of Title 10 of the United States Code and/or by reference to the specific name of the contingency operation and will specify that the deployment is to a foreign country.
- (3) *Deployment of the member with the Armed Forces to a foreign country* means deployment to areas outside of the United States, the District of Columbia, or any Territory or possession of the United States, including international waters.
- (4) A call to covered active duty for purposes of leave taken because of a qualifying exigency refers to a Federal call to active duty. State calls to active duty are not covered unless under order of the President of the United States pursuant to one of the provisions of law identified in [paragraph \(a\)\(2\)](#) of this section.
- (5) *Son or daughter on covered active duty or call to covered active duty status* means the employee's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the employee stood in loco parentis, who is on covered active duty or call to covered active duty status, and who is of any age.
- (b) An eligible employee may take FMLA leave for one or more of the following qualifying exigencies:
- (1) *Short-notice deployment.*
 - (i) To address any issue that arises from the fact that the military member is notified of an impending call or order to covered active duty seven or less calendar days prior to the date of deployment;
 - (ii) Leave taken for this purpose can be used for a period of seven calendar days beginning on the date the military member is notified of an impending call or order to covered active duty;
 - (2) *Military events and related activities.*
 - (i) To attend any official ceremony, program, or event sponsored by the military that is related to the covered active duty or call to covered active duty status of the military member; and
 - (ii) To attend family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross that are related to the covered active duty or call to covered active duty status of the military member;
 - (3) *Childcare and school activities.* For the purposes of leave for childcare and school activities listed in (i) through (iv) of this paragraph, a child of the military member must be the military member's biological, adopted, or foster child, stepchild, legal ward, or child for whom the military member stands in loco parentis, who is either under 18 years of age or 18 years of age or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence. As with all instances of qualifying exigency leave, the military member must be the spouse, son, daughter, or parent of the employee requesting qualifying exigency leave.
 - (i) To arrange for alternative childcare for a child of the military member when the covered active duty or call to covered active duty status of the military member necessitates a change in the existing childcare arrangement;
 - (ii) To provide childcare for a child of the military member on an urgent, immediate need basis (but not on a routine, regular, or everyday basis) when the need to provide such care arises from the covered active duty or call to covered active duty status of the military member;
 - (iii) To enroll in or transfer to a new school or day care facility a child of the military member when enrollment or transfer is necessitated by the covered active duty or call to covered active duty status of the military member; and
 - (iv) To attend meetings with staff at a school or a daycare facility, such as meetings with school officials regarding disciplinary measures, parent-teacher conferences, or meetings with school counselors, for a child of the military member, when such meetings are necessary due to circumstances arising from the covered active duty or call to covered active duty status of the military member;
 - (4) *Financial and legal arrangements.*
 - (i) To make or update financial or legal arrangements to address the military member's absence while on covered active duty or call to covered active duty status, such as preparing and executing financial and healthcare powers of attorney, transferring bank account signature authority, enrolling in the Defense

- Enrollment Eligibility Reporting System (DEERS), obtaining military identification cards, or preparing or updating a will or living trust; and
- (ii) To act as the military member's representative before a federal, state, or local agency for purposes of obtaining, arranging, or appealing military service benefits while the military member is on covered active duty or call to covered active duty status, and for a period of 90 days following the termination of the military member's covered active duty status;
- (5) *Counseling.* To attend counseling provided by someone other than a health care provider, for oneself, for the military member, or for the biological, adopted, or foster child, a stepchild, or a legal ward of the military member, or a child for whom the military member stands in loco parentis, who is either under age 18, or age 18 or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence, provided that the need for counseling arises from the covered active duty or call to covered active duty status of the military member;
- (6) *Rest and Recuperation.*
- (i) To spend time with the military member who is on short-term, temporary, Rest and Recuperation leave during the period of deployment;
 - (ii) Leave taken for this purpose can be used for a period of 15 calendar days beginning on the date the military member commences each instance of Rest and Recuperation leave;
- (7) *Post-deployment activities.*
- (i) To attend arrival ceremonies, reintegration briefings and events, and any other official ceremony or program sponsored by the military for a period of 90 days following the termination of the military member's covered active duty status; and
 - (ii) To address issues that arise from the death of the military member while on covered active duty status, such as meeting and recovering the body of the military member, making funeral arrangements, and attending funeral services;
- (8) *Parental care.* For purposes of leave for parental care listed in (i) through (iv) of this paragraph, the parent of the military member must be incapable of self-care and must be the military member's biological, adoptive, step, or foster father or mother, or any other individual who stood in loco parentis to the military member when the member was under 18 years of age. A parent who is incapable of self-care means that the parent requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living or instrumental activities of daily living. Activities of daily living include adaptive activities such as caring appropriately for one's grooming and hygiene, bathing, dressing, and eating. Instrumental activities of daily living include cooking, cleaning, shopping, taking public transportation, paying bills, maintaining a residence, using telephones and directories, using a post office, etc. As with all instances of qualifying exigency leave, the military member must be the spouse, son, daughter, or parent of the employee requesting qualifying exigency leave.
- (i) To arrange for alternative care for a parent of the military member when the parent is incapable of self-care and the covered active duty or call to covered active duty status of the military member necessitates a change in the existing care arrangement for the parent;
 - (ii) To provide care for a parent of the military member on an urgent, immediate need basis (but not on a routine, regular, or everyday basis) when the parent is incapable of self-care and the need to provide such care arises from the covered active duty or call to covered active duty status of the military member;
 - (iii) To admit to or transfer to a care facility a parent of the military member when admittance or transfer is necessitated by the covered active duty or call to covered active duty status of the military member; and
 - (iv) To attend meetings with staff at a care facility, such as meetings with hospice or social service providers for a parent of the military member, when such meetings are necessary due to circumstances arising from the covered active duty or call to covered active duty status of the military member but not for routine or regular meetings;
- (9) *Additional activities.* To address other events which arise out of the military member's covered active duty or call to covered active duty status provided that the employer and employee agree that such leave shall qualify as an exigency, and agree to both the timing and duration of such leave.

Recertification [For leave taken because of a serious health condition] –

- (a) 30-day rule. An employer may request recertification no more often than every 30 days and only in connection with an absence by the employee, unless paragraphs (b) or (c) of this section apply.
- (b) More than 30 days. If the medical certification indicates that the minimum duration of the condition is more than 30 days, an employer must wait until that minimum duration expires before requesting a recertification, unless paragraph (c) of this section applies. For example, if the medical certification states that an employee will be unable to work, whether continuously or on an intermittent basis, for 40 days, the employer must wait 40 days before requesting a recertification. In all cases, an employer may request a recertification of a medical condition every six months in connection with an absence by the employee. Accordingly, even if the medical certification indicates that the employee will need intermittent or reduced schedule leave for a period in excess of six months (e.g., for a lifetime condition), the employer would be permitted to request recertification every six months in connection with an absence.
- (c) Less than 30 days. An employer may request recertification in less than 30 days if:
 - (1) The employee requests an extension of leave;
 - (2) Circumstances described by the previous certification have changed significantly (e.g., the duration or frequency of the absence, the nature or severity of the illness, complications). For example, if a medical certification stated that an employee would need leave for one to two days when the employee suffered a migraine headache and the employee's absences for his or her last two migraines lasted four days each, then the increased duration of absence might constitute a significant change in circumstances allowing the employer to request a recertification in less than 30 days. Likewise, if an employee had a pattern of using unscheduled FMLA leave for migraines in conjunction with his or her scheduled days off, then the timing of the absences also might constitute a significant change in circumstances sufficient for an employer to request a recertification more frequently than every 30 days; or
 - (3) The employer receives information that casts doubt upon the employee's stated reason for the absence or the continuing validity of the certification. For example, if an employee is on FMLA leave for four weeks due to the employee's knee surgery, including recuperation, and the employee plays in company softball league games during the employee's third week of FMLA leave, such information might be sufficient to cast doubt upon the continuing validity of the certification allowing the employer to request a recertification in less than 30 days.
- (d) Timing. The employee must provide the requested recertification to the employer within the time frame requested by the employer (which must allow at least 15 calendar days after the employer's request), unless it is not practicable under the particular circumstances to do so despite the employee's diligent, good faith efforts.
- (e) Content. The employer may ask for the same information when obtaining recertification as that permitted for the original certification as set forth in § 825.306. The employee has the same obligations to participate and cooperate (including providing a complete and sufficient certification or adequate authorization to the health care provider) in the recertification process as in the initial certification process. See § 825.305(d). As part of the information allowed to be obtained on recertification for leave taken because of a serious health condition, the employer may provide the health care provider with a record of the employee's absence pattern and ask the health care provider if the serious health condition and need for leave is consistent with such a pattern.
- (f) Any recertification requested by the employer shall be at the employee's expense unless the employer provides otherwise. No second or third opinion on recertification may be required.

Reduced leave schedule — A leave schedule that reduces the usual number of hours per workweek, or hours per workday, of an employee.

Rolling period — A “rolling” 12-month period measured backward from the date an employee uses any FMLA leave, as described in paragraph § 825.200 (a).

Serious health condition — An illness, injury, impairment or physical or mental condition that involves inpatient care as defined in [§ 825.114](#) or continuing treatment by a health care provider as defined in [§ 825.115](#). Conditions for which cosmetic treatments are administered (such as most treatments for acne or plastic surgery) are not serious health conditions unless inpatient hospital care is required or unless complications develop. Restorative dental or plastic surgery after an injury or removal of cancerous growths are serious health conditions provided all the other conditions of this regulation are met. Mental illness or allergies may be serious health conditions, but only if all the conditions of [§ 825.113](#) are met.

Serious injury or illness —

1. In the case of a current member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness that was incurred by the covered servicemember in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces and that may render the servicemember medically unfit to perform the duties of the member's office, grade, rank, or rating.
2. In the case of a covered veteran, an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and manifested itself before or after the member became a veteran, and is:
 1. A continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the servicemember unable to perform the duties of the servicemember's office, grade, rank, or rating; or
 2. A physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability Rating (VASRD) of 50 percent or greater, and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or
 3. A physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or
 4. An injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers. *See also* [§ 825.127\(c\)](#).

Son or daughter — A biological, adopted or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age 18, or age 18 or older and “incapable of self-care because of a mental or physical disability” at the time that FMLA leave is to commence.

Son or daughter of a covered servicemember — A covered servicemember's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the covered servicemember stood in loco parentis, and who is of any age. *See also* [§ 825.127\(d\)\(1\)](#).

Son or daughter of on active duty or call to covered active duty status — the employee's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the employee stood in loco parentis, who is on covered active duty or call to covered active duty status, and who is of any age. *See also* [§ 825.126\(a\)\(5\)](#).

Spouse — As defined in the [federal] statute, means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage in the State in which the marriage was entered into or, in the case of a marriage entered into outside of any State, if the marriage is valid in the place where entered into and could have been entered into in at least one State. This definition includes an individual in a same-sex or common law marriage that either (1) was entered into in a State that recognizes such marriages; or (2) if entered into outside of any State, is valid in the place where entered into and could have been entered into in at least one State. State means any State of the United States or the District of Columbia or any Territory or possession of the United States.

For additional, key FMLA definitions please see [§ 825.102](#) and [§ 825.122](#) of the FMLA.

Procedure Change History

Revision Date	Author	Description <i>Identify if the procedure is new or briefly describe the substantive revisions to the procedure</i>	Board Approval Required? (Y/N)
01/15/2018		Transition to Authority	

5/15/2023	Williamson, L.	Procedural language was removed from the Family and Medical Leave Act Policy and this procedure was created. Definitions from Federal Code of Regulations have been included in appendix.	Board Meeting Date xx/xx/xxxx
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Real Estate Committee Recommendations

Overview

June:

2 New Stores

1 Relocations

0 Expansions

6 Renewals

Action

Approve Real Estate Recommendations

Real Estate Committee Recommendations

ACTION	COMMENTS
April 2023	
New Stores	
Store #532 (McLean) - Shops at McLean	3069 square feet at \$50 per square foot, with 2% annual increases, for a 10 year term
Store #533 (Bristol) - State Line Centre	4164 square feet at \$14 per square foot, with 3% annual increases, for a 10 year term
Relocation	
Store #055 (Manassas) Davis Ford Crossing	5800 square feet at \$20 per square foot within current shopping center; Landlord initially proposed \$27 per square foot
Renewals	
Store #068 (Harrisonburg) Garbers Crossing	2400 square feet at \$16.83 per square foot, with 2% annual increases, for a 5 year term
Store #096 (Galax) Willow Place Shopping Center	2400 square feet at \$16.67, with 2% annual increases, for a 3 year option term
Store #141 (Hillsville)	3910 square feet at \$5.35 per square foot, flat, for a 5 year option term
Store #217 (Newport News) The Shoppes at Oyster Point	4080 square feet at \$14.93 per square foot, with 3% annual increases, for a 5 year option term
Store #256 (Virginia Beach) Hilltop North	6701 square feet at \$28.50 per square foot, with 2% annual increases, for a 10 year term
Store #365 (Clintwood) Food City Shopping Center	2488 square feet at \$13.12 per square foot, flat, for a 5 year option term

Proposed FY 2024 Budget

For Board Approval



Virginia ABC

Fiscal Year 2024 Revised Operating Budget

Board of Directors
July 20, 2023



Agenda

- **FY 2023 YTD Highlights**
- **Budget Overview**
 - Budget Assumptions
 - Revised Budget (Approach & Priorities)
 - P&L Statement
 - Operating Expense Efficiencies
 - Impact of Reductions
 - Store Sales Revenue
 - Profit Bridge (FY 2023 est. vs FY 2024 Budget)
 - Personal Services Cost Bridge
 - Contractual Services Cost Bridge
- **Decision Packages**
 - Project Requests Submitted
 - Operational Requests Recommended
 - Initiative Requests Recommended
- **Budget Risk**
- **Recommended Next Steps**
- **Appendix – Statistical Analysis**
 - Cost of Goods Sold
 - Excise Tax
 - Credit Card Fees

FY 2023 YTD Highlights

- The Authority will exceed the FY 2023 profit requirement, due to sales exceeding forecast and expenses (principally Salaries, Wages and Benefits) coming in under budget.
- \$1.9M of FEMA money was received in FY 2023 to cover COVID-19 test kits and other costs incurred in FY 2022.
- Store Sales are projected to finish around \$1.442 billion, up from \$1.421 billion budget for FY 2023
- 4 new stores, 12 relocations, 4 expansions occurred in FY2023
- Total estimated accrual basis transfer to the Commonwealth of \$221,391,615 versus required transfer of \$200,810,923

FY 2024 Budget Overview



Budget Assumptions

Assumptions for FY 2024 Budget over FY 2023 Estimated Actual

Revenue Assumptions:		<u>\$ Impact in Millions</u>
Rev Growth Rate	5.2%	\$ 62.6
Licensing/Permit Revenue	1.8%	\$ 0.3
Expense Assumptions:		
Salary/Wage Increase	5.0%	\$ 8.4
Hourly Wage to \$15/hour(2nd half impact)		\$ 2.3
Freight Volume Cost Inc	3.0%	\$ 0.2
Healthcare	0.0%	\$ -
Credit Card Fees	9.5% (5% rate increase, 4.5% volume)	\$ 2.0
Vacancy (Central Office/Enf)	Variable	\$ 6.7
New Stores (Full year Impact)	4	
New Store Personnel	8	\$ 0.7
Inflationary Assumptions:		
Overall Inflation	5.0%	
Rent Escalation	3.0%	

Revised Budget Approach & Priorities

To achieve the revised budget target, Virginia ABC will need to shift from heavy investment in future capabilities to an approach of increasing profit transfer through eliminating spend outside of core operations.

Budget Priorities

1. Maintain commitment to stakeholders to build Enforcement capacity using license fee revenue.
2. Continue to invest in foundational systems to run the business more efficiently and effectively.
3. Maintain current state operations.
 - a) Support and maintain core systems.
 - b) Invest in operational equipment.
4. Manage personnel to achieve highest effectiveness.

Profit & Loss Statement (in millions)

	FY 2022 Actual	FY 2023 Est. Actual	Original 6/8/23 FY 2024 Budget	Revised FY 2024 Budget	Revised FY2024 Budget vs. FY2024 Original	Revised FY2024 Budget vs. FY2023 Est. Actual
Revenue Sources:						
Alcoholic Beverages (Store Sales)	\$1,376.6	\$1,441.9	\$1,517.4	\$1,517.4	\$0.0	\$75.5
Other	41.5	28.4	24.9	24.9	-	(3.5)
Gross Revenue	1,418.1	1,470.3	1,542.3	1,542.3	-	72.0
Less: Spirits Excise Tax	227.7	238.4	251.3	251.3	-	12.9
Net Revenue	1,190.4	1,231.9	1,291.0	1,291.0	-	59.1
Variable Operating Costs:						
Cost of Goods Sold	660.7	692.0	728.2	728.2	-	36.2
Variable Administrative Costs	202.2	212.2	220.5	212.7	(7.8)	0.5
Total Variable Costs	862.9	904.2	948.7	940.9	(7.8)	36.7
Contribution Margin	327.5	327.7	342.3	350.1	7.8	22.4
<i>Contribution Margin as a % of Store Sales</i>	23.8%	22.7%	22.6%	23.1%		
Fixed Operating Costs:						
Fixed Administrative Costs	63.8	82.7	90.0	78.5	(11.5)	(4.2)
Regulatory Costs (Enforcement & Hearings)	20.1	24.2	29.3	27.3	(2.0)	3.1
Total Fixed Costs	83.9	106.9	119.3	105.8	(13.5)	(1.1)
ABC Net Profit	\$243.6	\$220.8	\$223.0	\$244.3	\$21.3	\$23.5
<i>Net Profit as a % of Store Sales (normalized)</i>	16.6%	15.3%	14.7%	16.1%		
General Assembly Profit Requirement (Chapter 1289)		\$200.8	\$185.4	\$185.4		
<i>Net Profit as a % of Net Revenue(normalized)</i>	19.4%	17.9%	17.3%	18.9%		

a) includes \$15.1M gain on the sale of Hermitage and other net one-time items of (\$0.9M); removing all one-time items yields an adjusted contribution margin of **22.6%**

b) includes \$1.8M in FEMA money and other net one-time items of (\$0.6M); removing all one-time items yields an adjusted contribution margin of **22.6%**

c) including all one-time items noted in a) yields a net profit margin of **17.7%**



Operating Expense Efficiencies from Original Proposed Budget

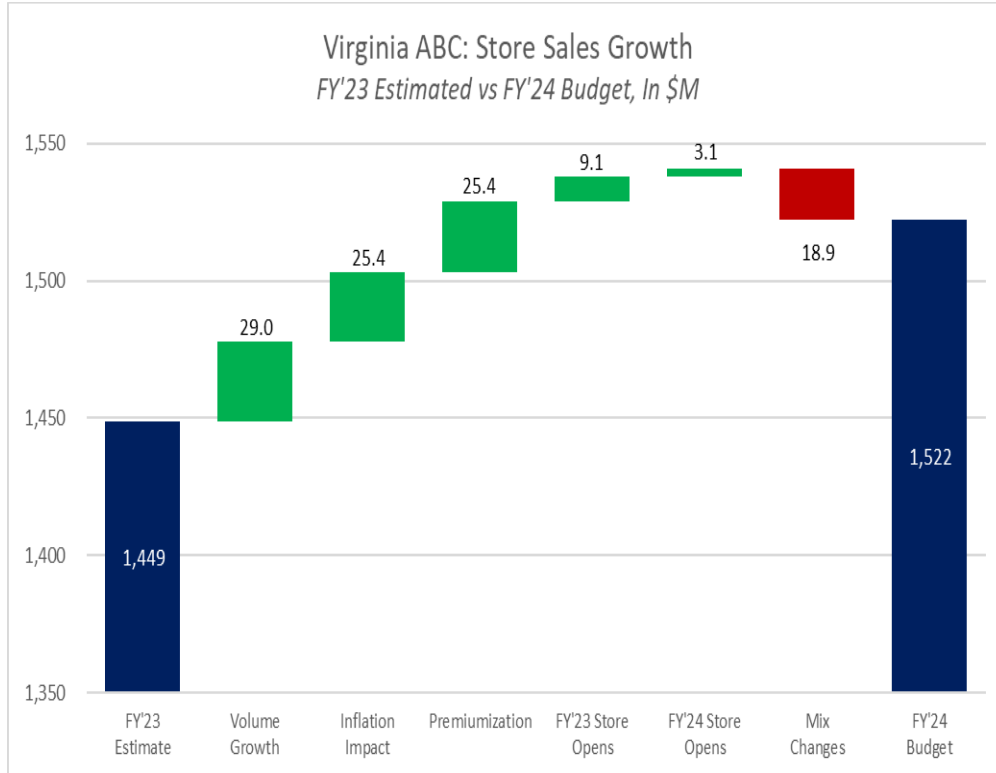
Operating Expenses	Original Proposed Budget June 8, 2023	Efficiency Reductions		Revised Budget July 20, 2023
		Amount	Reduction %	
Staffing, bonuses, overtime	\$ 199,874,345	\$11,398,147	5.70%	\$ 188,476,198
Training, Tuition Reimb. & Memberships	\$ 1,576,434	\$862,756	54.73%	\$ 713,678
Consulting Services	\$ 9,846,024	\$3,357,562	34.10%	\$ 6,488,462
Media Services	\$ 2,659,200	\$1,066,200	40.09%	\$ 1,593,000
Other Contractual Services	\$ 46,579,620	\$1,431,734	3.07%	\$ 45,147,886
Fixtures and Office Appurtenances	\$ 2,757,995	\$1,147,279	41.60%	\$ 1,610,716
Servers, Mobile Devices, PC's	\$ 2,973,994	\$716,868	24.10%	\$ 2,257,126
Other	\$ 73,511,157	\$1,300,918	1.77%	\$ 72,210,239
Totals	\$ 339,778,769	\$21,281,464	6.26%	\$ 318,497,305

Impact of \$21.3M Budget Reduction

Reduction	Impact
Staffing, Bonus and Overtime	<ul style="list-style-type: none"> Increased demands on existing staff Limited ability to recruit hard to fill positions (e.g. IT Auditor) Inability to recognize extraordinary contributions Potential for increased turnover and lower productivity
Training, Tuition Reimb. & Memberships	<ul style="list-style-type: none"> Limited funding for employee training, certifications, continuing professional education, etc.
Other Contractual Services (Staff Augmentation)	<ul style="list-style-type: none"> Fewer resources and longer lead times to upgrade and maintain IT systems Diminished project capacity and break/fix response Reduced ability to respond to mandates and emergency efforts
eCommerce Enhancements	<ul style="list-style-type: none"> Limited to core functionality improvements for inventory and order management only Delayed acquisition of eCommerce platform, limiting future capabilities in this space
Media Services	<ul style="list-style-type: none"> Potential for lower sales growth Reduced exposure to Virginia ABC promotions Reduced exposure to Virginia spirits and wines
Deferral of IT Investments	<ul style="list-style-type: none"> Continued utilization of aging in-house HR system Delay in improving store network switches contributing to technology obsolescence
Reduction of new store openings & limited modernization efforts	<ul style="list-style-type: none"> Potential for lower sales and long-term profit growth Existing store fleet will continue to age

Store Sales Revenues: Budgeting 5% growth in FY'24

Growth in FY'24 primarily driven by premiumization, inflation, and volume growth; economic downturn and volume growth are the biggest risks to achieving this forecast.



Assumptions:

- Volume Growth* – 2.0% increase in bottle volumes
- Inflation Impact* – 1.75% increase in average bottle pricing
- Premiumization* – 1.75% increase from consumer price selection
- FY'23 Store Opens* – Net impact @ \$225K/month, 4 stores
- FY'24 Store Opens* – \$65K/month, 4 stores, midyear average open
- Mix Changes* – Ongoing shift into larger sizes, resulting in lower price per liter, and trading down activity into smaller sizes

Risks:

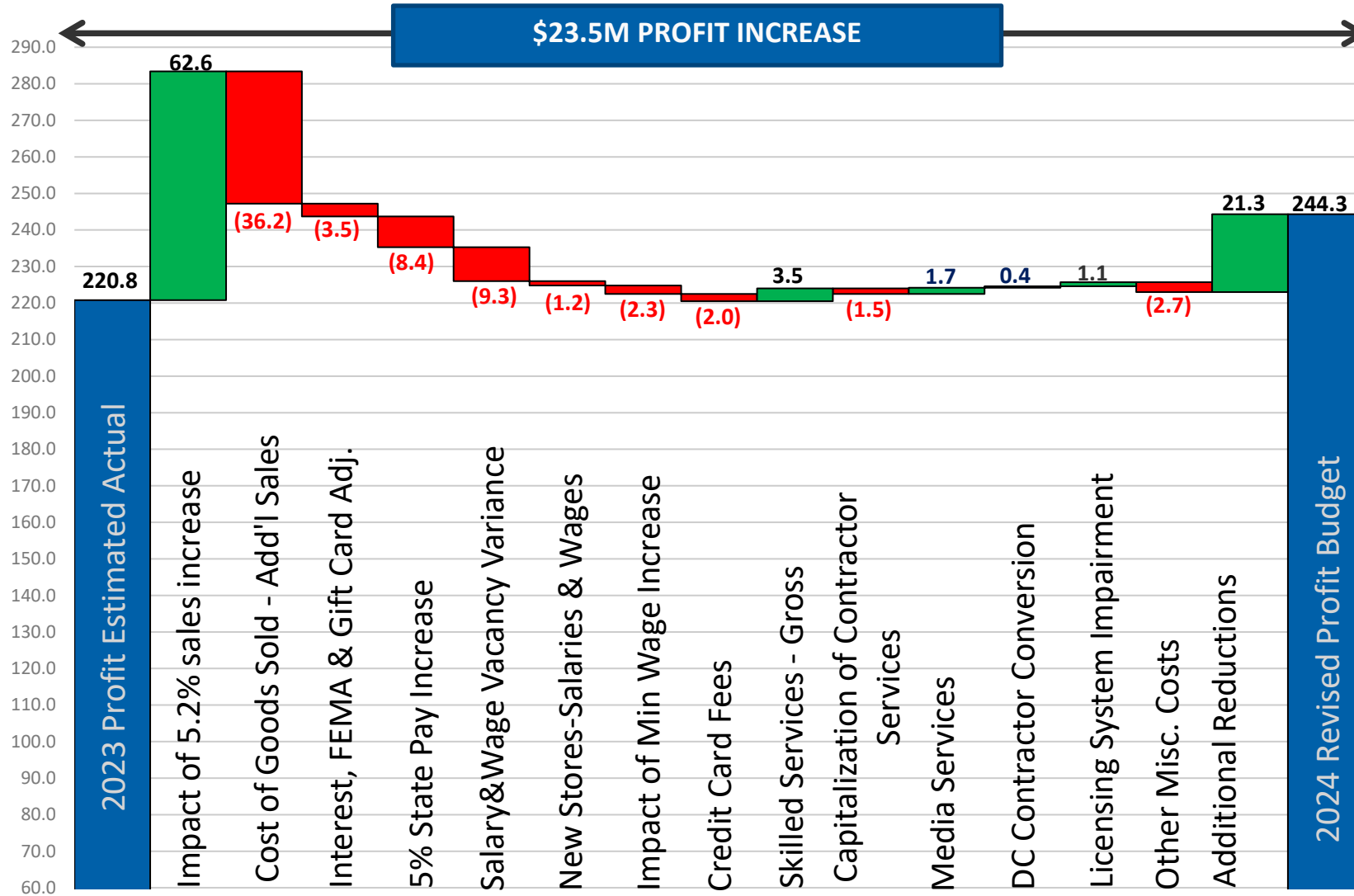
- Economic Downturn* – spirits industry is recession resilient, but drives consumers down shelf (depremiumization), purchase larger sizes, and reduced licensee sales from restaurant visit declines
- Volume Growth* – Volumes have been stagnant across industry post-pandemic, and declined in April; investor analysts recommending “hold” on supplier stocks due to slow/no growth
- Store Openings* – Identification and buildout of 4 locations that meet Authority goals for new stores

Opportunities:

- Inflation* – supplier context suggests fewer price increases in FY'24, above 1.75% could deliver greater revenues
- Marketing* – Potential to seek out marketing opportunities to reverse the mix declines
- Online Cross Sell* – Moving limited availability products to online sales could result in additional cross sell opportunities as consumers check out their transactions

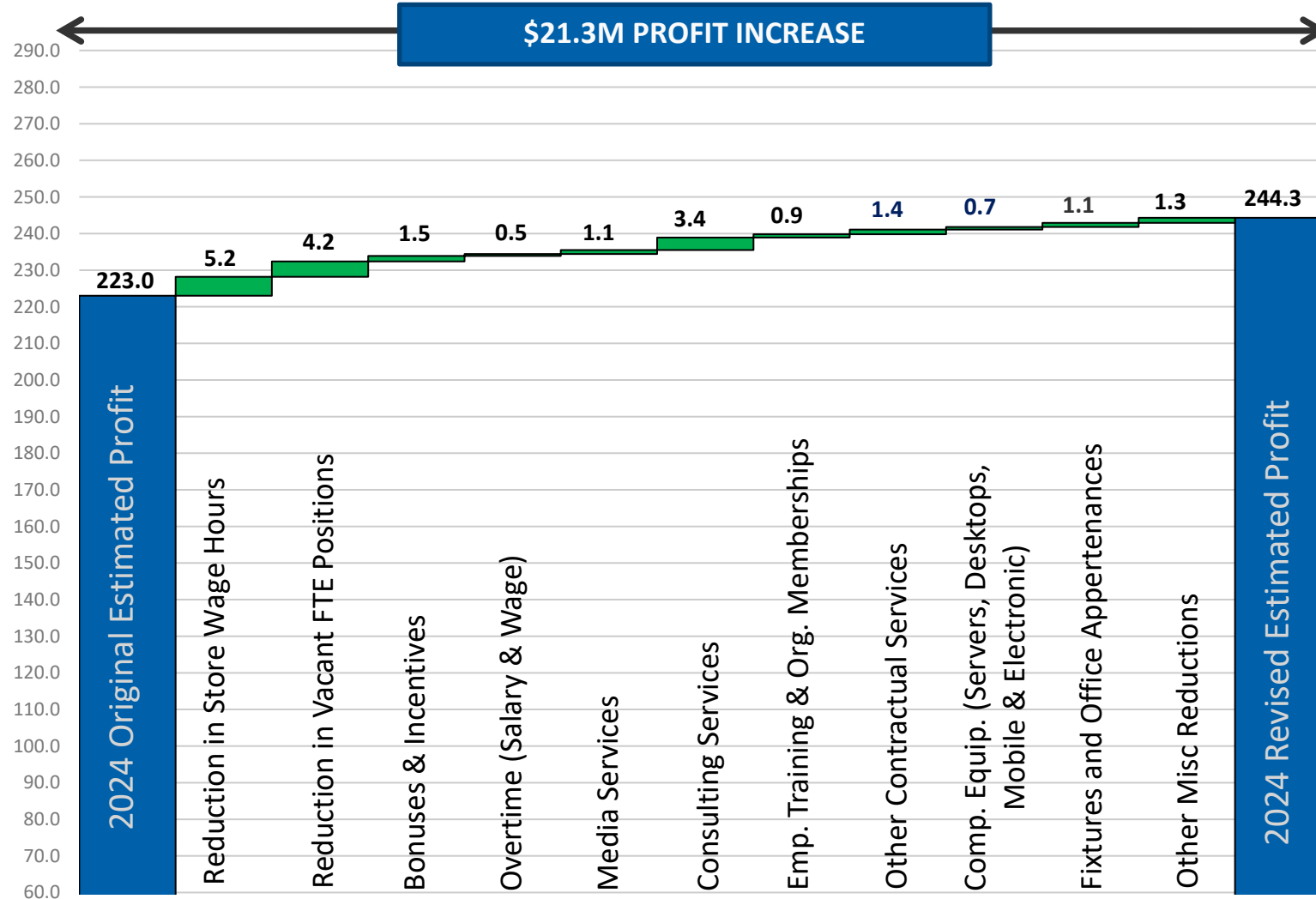
FY 2024 Budget Overview

FY 2023 Est. Actual vs Revised FY 2024 Budget



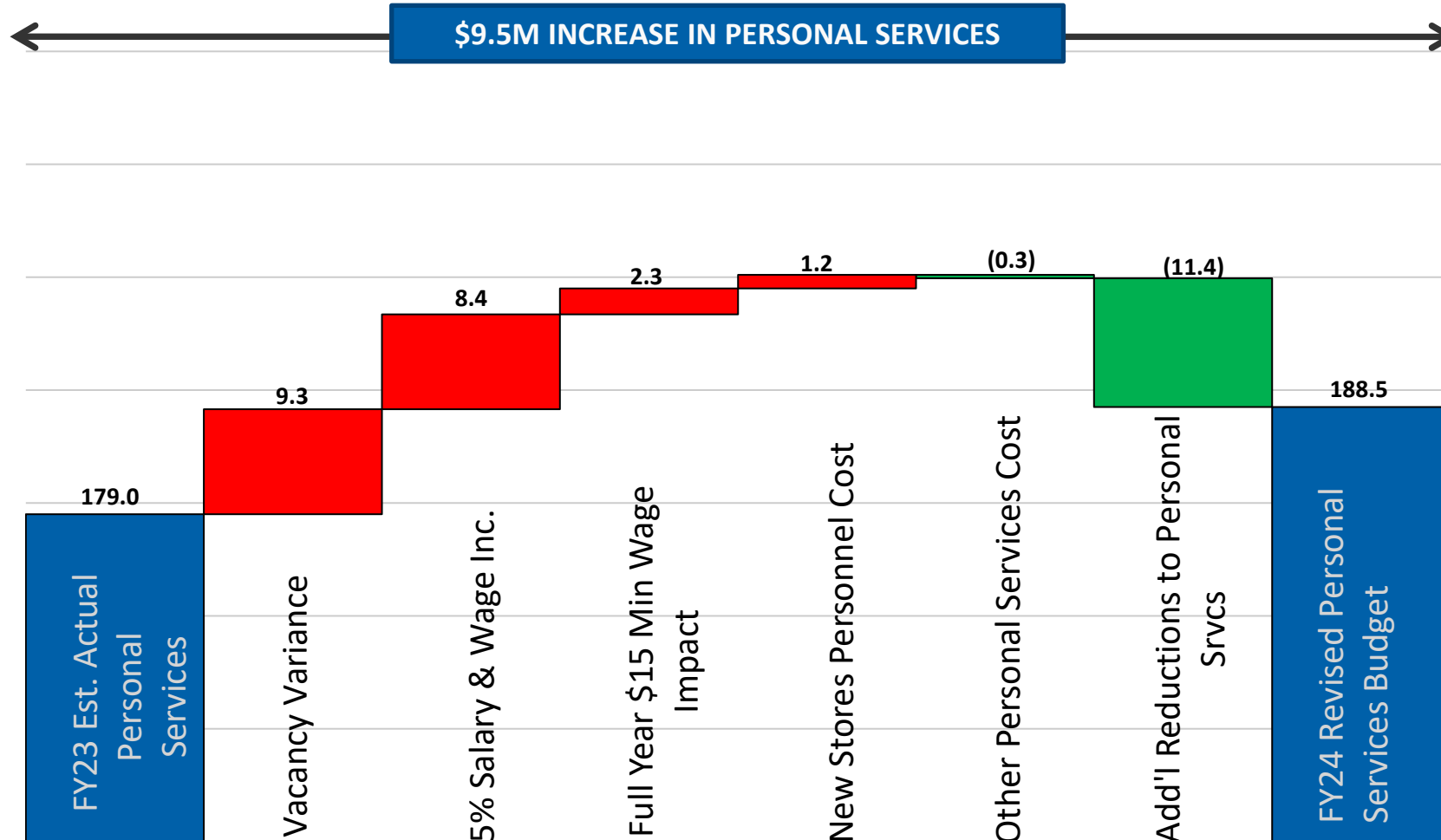
FY 2024 Budget Overview

FY 2024 Original Budget vs Revised FY 2024 Budget



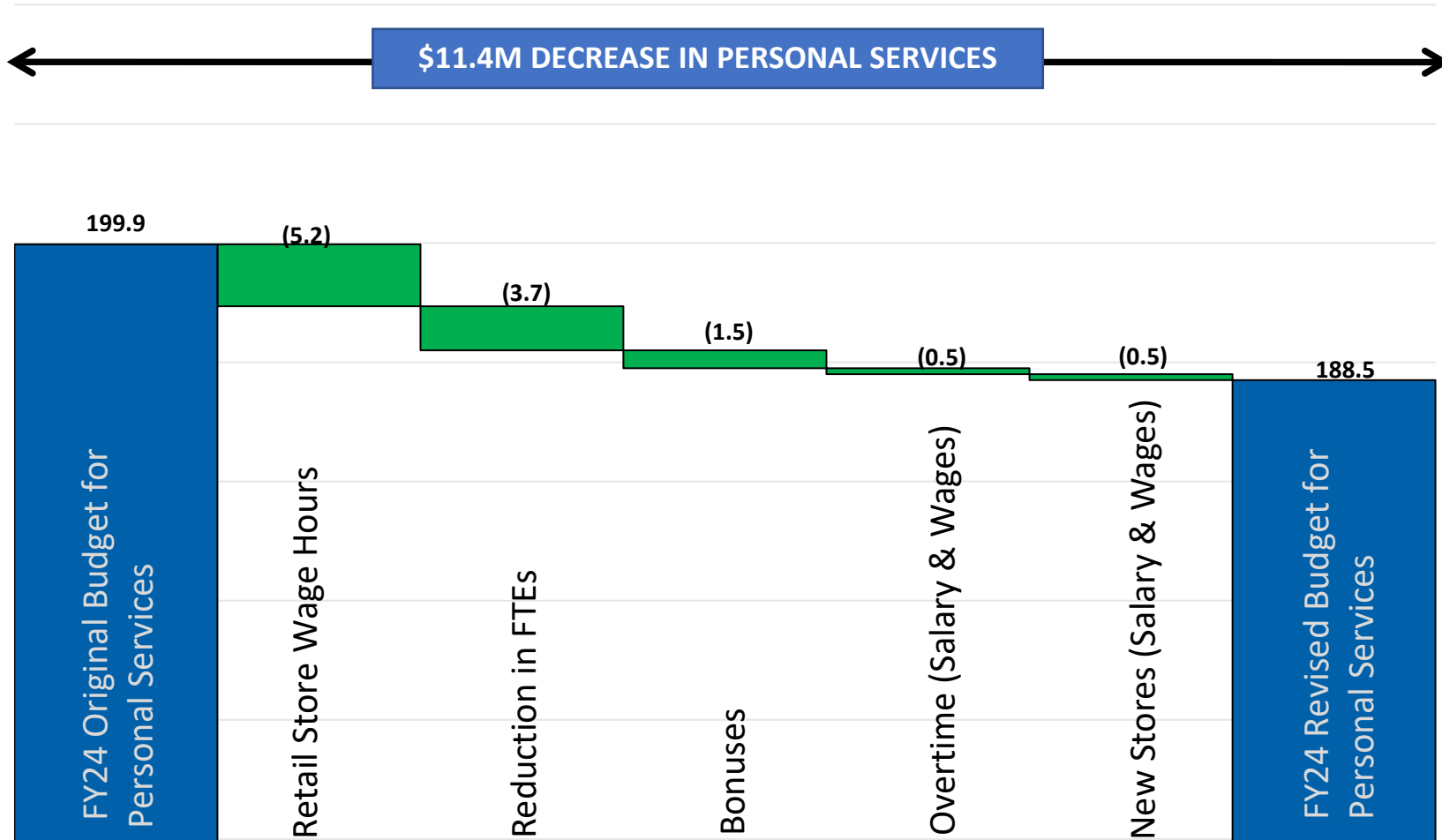
Personal Services Cost Bridge

FY23 Est. Actual vs Revised FY24 Budget



Detail for Personal Services Cost Reduction

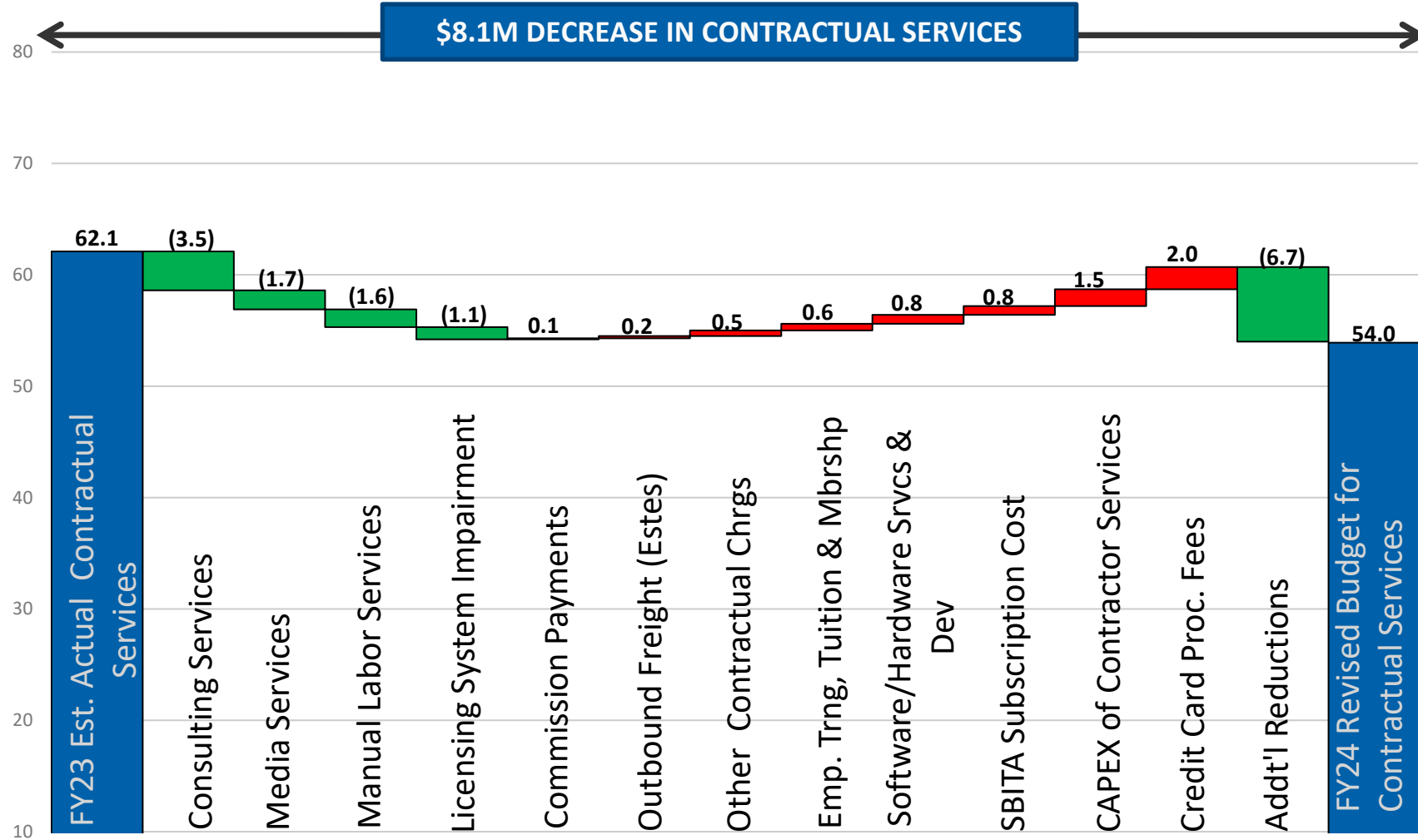
FY24 Original vs Revised FY24 Personal Services Budget



Contractual Services Cost

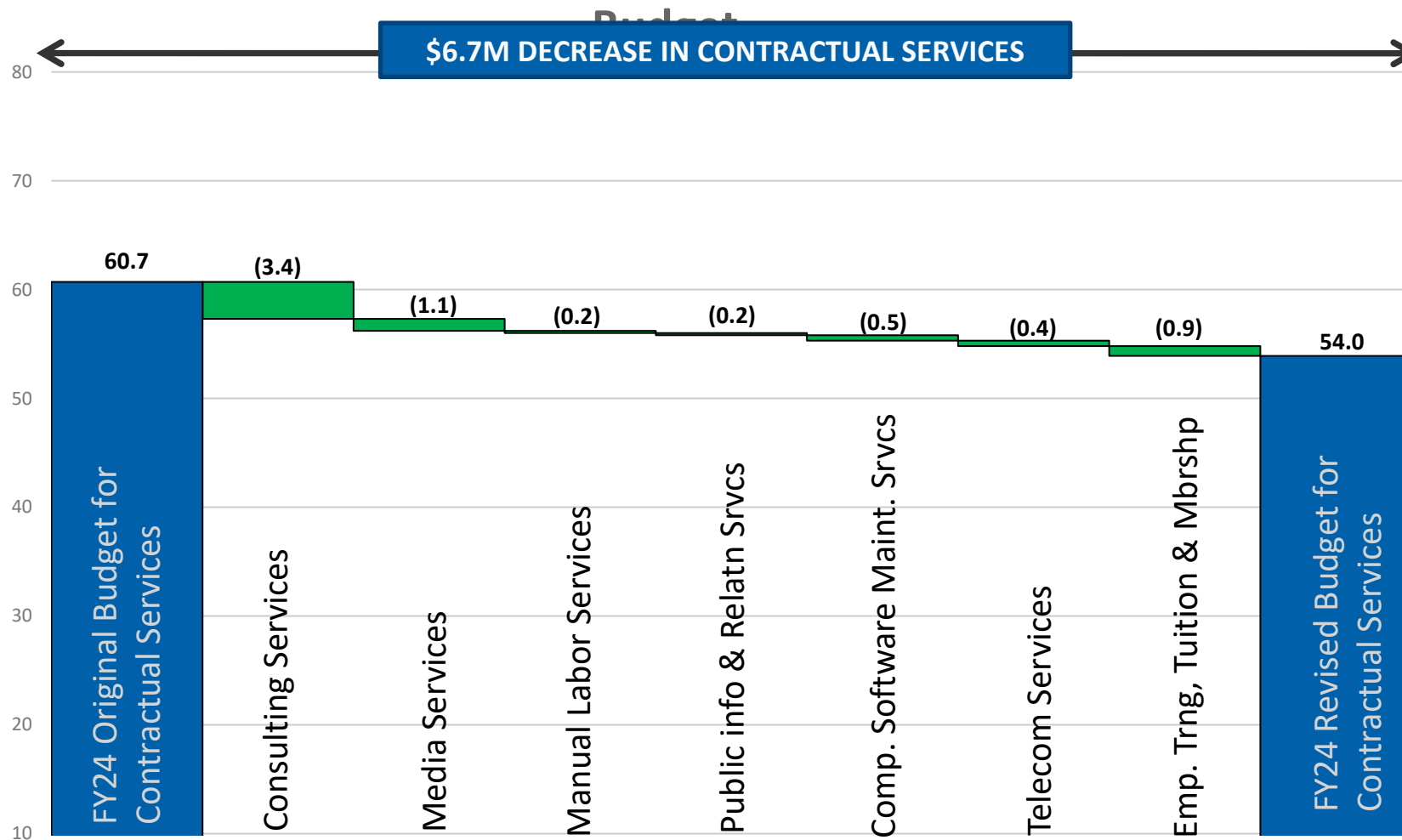
Bridge

FY23 Est. Actual vs Revised FY 2024 Budget



Detail for Contractual Services Cost Reduction

FY24 Original vs Revised FY24 Contractual Services



Decision Packages



Virginia ABC Divisions Requested \$22M of New Spend for FY24

Requests included both increases to bolster existing operations and initiatives to alter how Virginia ABC does business.



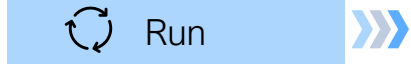
Operational requests are related to “running the engine” and increases in spend are driven by growth in services provided/required to maintain existing operations and capabilities.

Initiative requests are related to scaling and/or transforming Virginia ABC’s business by implementing new functionality or changing existing functionality to scale products or services and drive innovation. Initiative requests are generally one-time expenses.

FY24 Requested New Resources

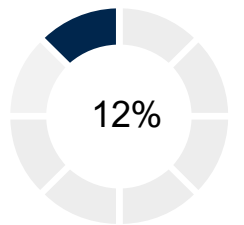
	Number of Requests	Spend (\$ millions)	Salaried ABC Staff	Contingent Labor
Operational Requests	29	\$5.2	11.0	3.0
Initiative Requests	45	\$16.7	7.0	17.0
Total	74	\$21.9	18.0	20.0

We Advanced 10 of 29 Operational Requests for Consideration

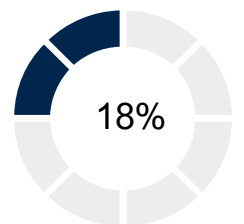


Less than 20% of requested new operational spend and staffing was advanced for final consideration by the Board.

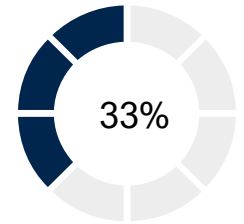
12% (\$0.6M) of \$5.2M in new operational spending requests were advanced.



One contractor will be converted to salaried plus one additional IT MEL represents 18% of the 11 MEL requests.



There were only 3 requests for contingent labor and 1 was advanced.



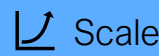
FY24 Advanced Operational Investments

	Spend Justification	Number Advanced	FY 24 Impact (\$)	Salaried ABC Staff	Contingent Labor
HR	Employee Assistance Program, comp tool support, store wage recruitment, engagement survey.	4	\$144,620	0	0
IT	Licensing system(VAL) support, store network switches.	3	\$235,743	1	1
Internal Audit	Contractor conversion.	1	\$150,000	1	0
Spirits Supply Chain	Equipment for operational volumes.	2	\$83,051	0	0

Only highlighted projects are funded within the Revised Fiscal Year 2024 budget.



We Deprioritized 34 of 45 Initiatives



Scale Transform

Prioritized initiatives may not require increases in Virginia ABC staff or contingent labor.*

- Based on the principles discussed, the bulk of the initiatives proposed by divisions were deprioritized and are not expected to be approved in FY24.
- 11 initiatives were identified for further review, to assess whether an appropriate business case exists to approve and implement each initiative.
- No spend has been approved for these initiatives, and all FY24 impact estimates will be updated as part of the business case process.

FY24 Initiative Investments Prioritized for Review		FY24 Impact (\$)
Bureau of Law Enforcement	VAL License Count Increase. Increase number of users for VAL system, consistent with internal needs.	\$80,000
	Dedicated Fraud/Waste/Abuse Hotline. Drive improved loss avoidance.	\$40,000
Internal Audit	Authority Wide Penetration Test. Externally performed network penetration testing to understand and mitigate any potential network weaknesses.	\$90,000
	POS Upgrade. Upgrade POS features for customer/retail experience, maintain POS system, migrate servers to lower ongoing cost solution.	\$50,000
Information Technology	Store Cameras. Increase camera coverage in higher shrink store locations.	\$20,000
	External Identify Management Remediation. Ensure external access to specific data is secure and within internal control standards.	\$0
	Internal Identity Management Remediation. Ensure internal access to specific data is secure and within internal control standards	\$30,000
	Inventory & Order Management System Implementation. Replace internally built MIPS system with Inventory Mgmt and Order Mgmt systems to solve system limitations that will impact growth.	\$270,000
	Regression Test Suite. Shift to SaaS model results in need to upgrade release testing capabilities to mitigate potential risks of third-party software updates.	\$20,000
Retail Operations	Alarm Board Monitoring. Future state alarm monitoring versus current model and identify opportunities to leverage competitive marketplace to reduce spend.	\$40,000
	Retail Optimization. Evaluate and improve retail strategies to address locations, processes, and staffing.	TBD

Only highlighted projects are funded within the Revised Fiscal Year 2024 budget.

*Potential staff and contingent labor impact of IT Architectural Implementation remains under evaluation.



Budget Risks

1. Slower than anticipated revenue growth
2. Decrease in premiumization
3. Decline in Licensee purchases
4. Unplanned recession impacts
5. Higher than anticipated inflation
6. Increase in retail theft
7. Unplanned system maintenance or emergency break/fix

Recommended Next Steps

Questions?

Today

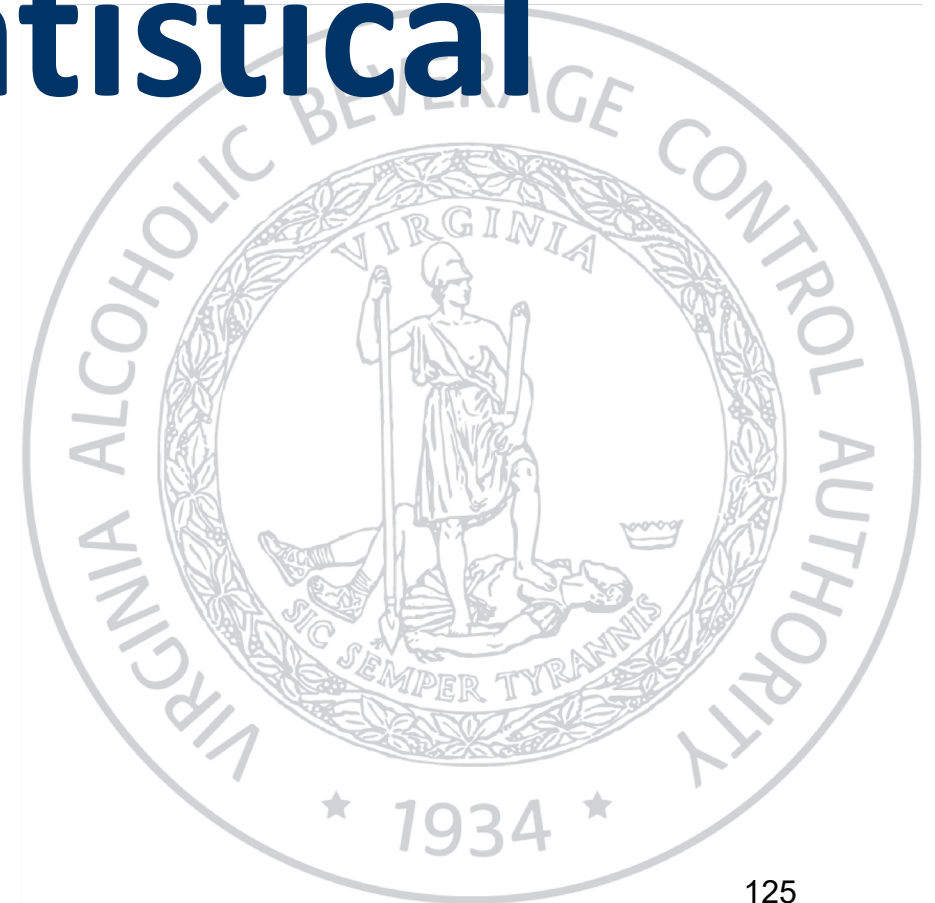
Board approval of FY 2024 Budget as the basis for GACRE submission

Next

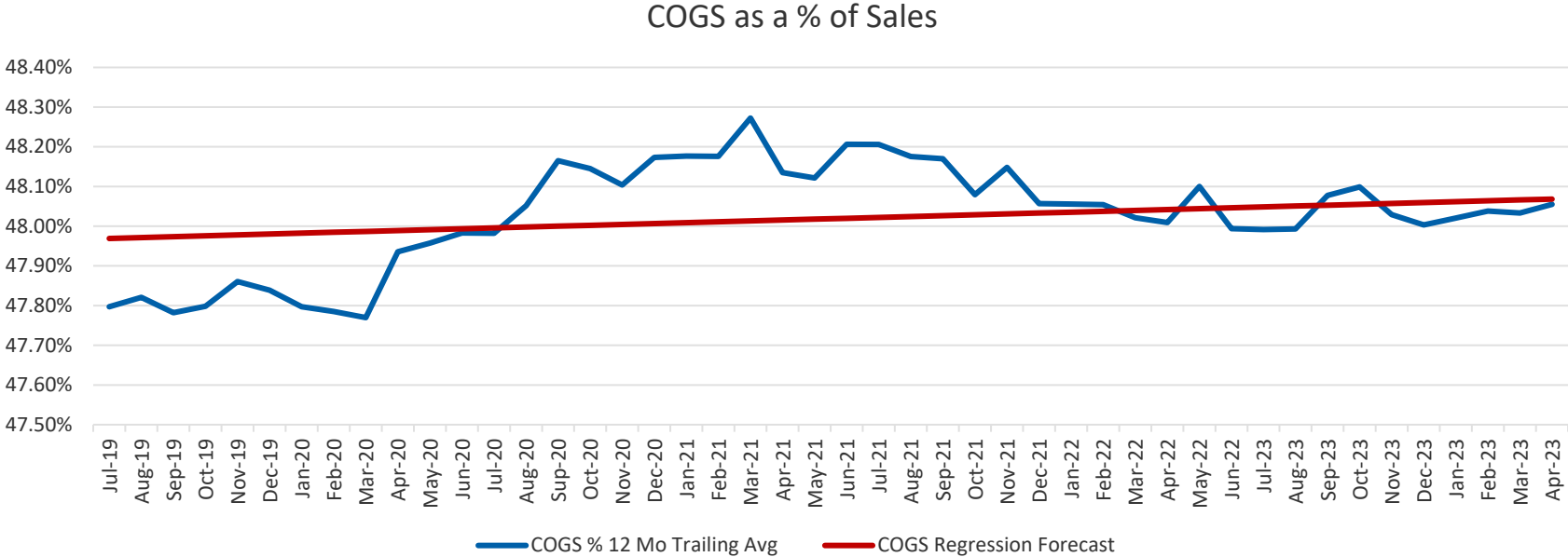
If approved, communicate revised budget to Division Directors

Begin the GACRE process

Appendix – Statistical Measures



Cost of Goods Sold (COGS)*

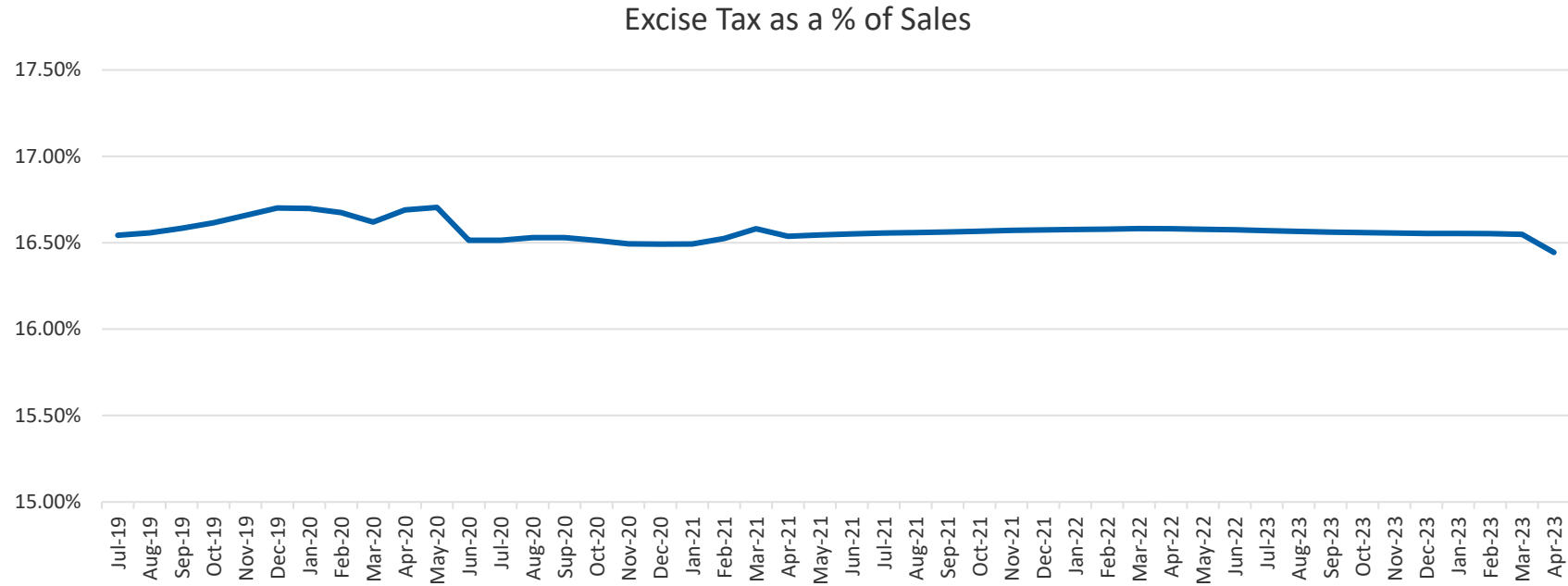


Estimated Growth Rate = 0.06%
FY24 Budget = \$728,235,893
FY24 Rate as a % of Sales = 47.99%
FY23 Estimated Rate as a % of Sales = 48.00%

*COGS excludes breakage and distillery COGS



Statistical Model – Excise Tax



FY23 Budget = \$251,344,689

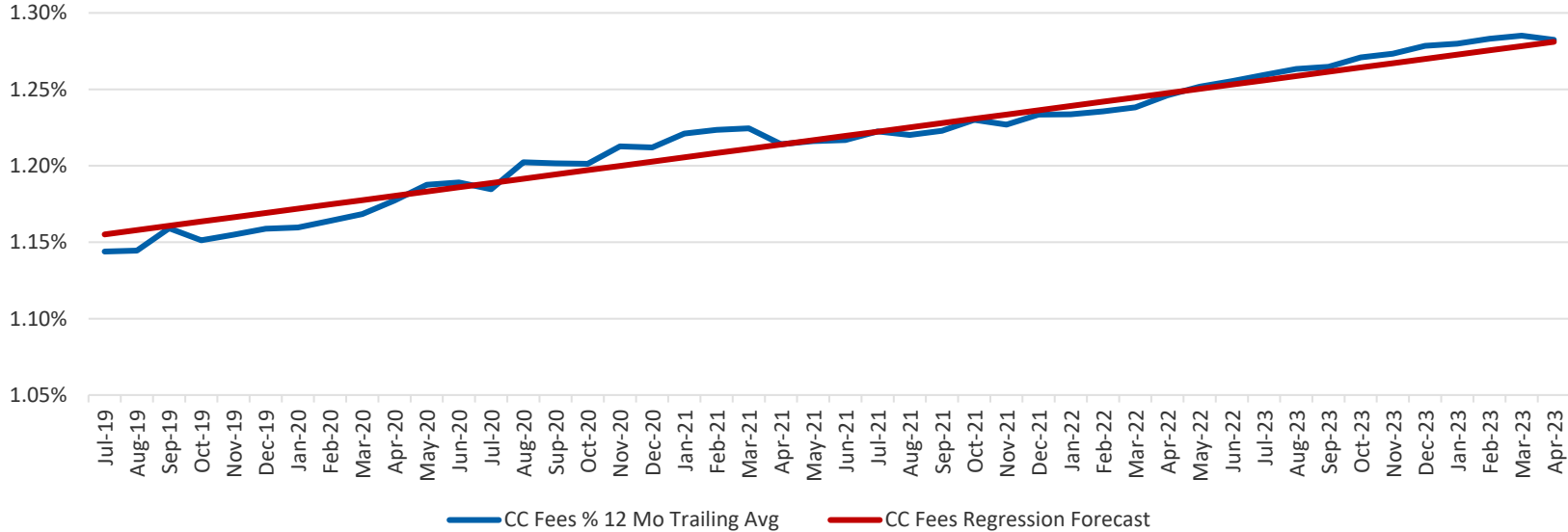
FY24 Rate as a % of Sales = 16.56%

*FY23 Rate estimated at 16.55%; rate fluctuates based on sales mix of 20% liquor and 4% wine



Statistical Model – Credit Card Fees

CC Fees as a % of Sales



Estimated Growth Rate = 2.69%

FY24 Budget = \$20,909,148

FY24 Rate as a % of Sales = 1.378%

FY23 Estimated Rate as a % of Sales = 1.31%

* budgeted fees are up based on increased number of transactions. This also factors in anticipated increases in credit card transactions for License & Permits. FY24 rate including Licenses & Permits is 1.362%.



Internal Audit Update

Director of
Internal Audit
Mike Skrocki



Internal Audit FY 23 Plan Updates

FY 24 Audit Plan Proposal

July 2023



IT Audit - MIPS

- Management of Inventory and Product Sales System (MIPS)
 - Provides business functionality such as order, product, and inventory management, tying together external systems including Warehouse and Point of Sale.
 - Home grown system over 20 years old
- Audit Scope - test the adequacy and effectiveness of policies and procedures, controls and configurations, and compliance with applicable state and federal laws, regulations, standards, and industry best practices
 - No Board level issues noted
 - Minor issues around documentation of change management procedures, system security plans, system risk assessment, and security architecture

Distillery Summary Report

- Internal Audit visited and audited 14 distilleries in FY23
- Distilleries selected for audit were advised by Distillery Liaisons as either net pay program candidates or having monthly payment/reporting issues
- Purpose is to provide assurance that Distilleries are following their VA ABC Distillery store agreements and the VA ABC Distillery procedure manual
- Belle Isle Distillery
 - Experienced monthly reporting and repeated late payment issues
 - Reviewed for possible movement to Net Pay
 - Issues noted with monthly sales reporting, inventory management, and inadequate sales supporting documentation
 - VA ABC Legal issuing temporary Distillery agreement for Belle Isle
 - Net Pay program denied and will re-evaluate in within 120 days under temporary agreement

Lottery Drawing – June 20

- Lottery entry period was May 17-19 with 4 different products offered for a total 2,022 products (bottles) in total
- New process implemented to automate removal of duplicate and suspicious entries and to select winning entrants
- 37,092 entries accepted into Lottery and 5,117 entries removed
- Results analyzed and reviewed for statistical anomalies based on stores, zip codes, data of entries, first letter of first and last names, etc.
- 37 entrants won two products, no entrant won more than two
- Collaborative effort involving Strategy and Analytics, Internal Audit, Retail, Marketing, Merchandising, Communications, IT, and Legal

FY 24 Proposed Audit Plan

Operational Audits	Division	Notes
Retail Store Audit Program	Retail	Compliance with store operating procedures. Estimating 100 store audits to be completed in FY24. Working with retail to select 100 stores on risk based approach and using shrink tiering system as a guide.
Distillery Stores	Legal	Compliance with Distillery Store Agreement and Manual, applicable laws, and regulations. Estimating 35 distillery audits to be completed. Looking into creation of remote audit program for smaller distilleries with good reporting history.
SPCC Audit	Procurement	Annual Small Purchase Charge Audit. Looking at sample of cardholders and purchases for adherence to purchasing policies.
Investigations/Special Projects	Various	3 completed (21 Seeds Tasting Event, HR Interview Process, Lottery). 2 in Progress (Lottery and Inventory Management). 1 Not yet Started (Fleet Management).
Lottery	Marketing & Merchandising	Will continue to be involved in expanded role to observe and review process and results. Especially as VA ABC moves to automated online solution.

FY 24 Proposed Audit Plan

Operational Audits	Division	Notes
License Records Management	Enforcement	Carry Over from FY 23 Audit plan. Audit in Progress. Reviewing license application process and cash handling involved with this process.
Education Grants	Education and Planning	Carry over from FY 23 Audit Plan. Audit in progress. Working with Education division to understand processes around providing education grants and how funds are tracked.
Warehouse – Shipping/Receiving	Logistics	Review operational processes around receiving items into the warehouse and then shipping items to stores. How inventory is tracked, managed, security, etc. Focus on Shrink/Swell in warehouse.
FOIA Process	Legal/Various	Review the FOIA process and how requests come in, how they are processed, tracked, and how responses are formulated and reviewed.
Fleet Management	Various	VA ABC operates over 200 vehicles across the organization, including BLE. Review the management of this fleet, looking for potential cost savings.
Procurement – Bid Process	Procurement	In response to FOIA requests that came in last year and also look for potential cost savings. Review for adherence to policies and procedures and time and resources of bid process.

FY24 Proposed IT Audits

IT Audits	Division	Notes
APA IT Audit	All	In progress – working on providing information as requested by APA.
PCI Compliance	Retail/IT	Liaison with outside vendor for payment card compliance audit.
Sales Audit	Finance	Carry over from FY23 – postponed due to lack of IT Audit resources.
VAL	Enforcement	New licensing system implemented over one year ago and never been audited before.
GK POS	Retail	Critical system to organization. Last time audited was in 2017/2018 Review for system security.
Shiraz	Logistics	Warehouse management system. Never been audited, and would go in line with warehouse audit with operational audit team.
Disaster Recovery	Various	Identify sample of critical systems at VA ABC and review disaster recover policies and procedures in place for adequacy and effectiveness if an event occurs.

Virginia Alcoholic Beverage Control Authority

Internal Audit

Distillery Summary Report

Final Report

7/7/2023

Process Background

Virginia ABC offers nearly a thousand products made in distilleries all over the commonwealth. There are currently over 65 Virginia distillery stores operating in Virginia that offer tastings and their own products for sale. Some of these products they offer for sale are not available in ABC stores and can only be purchased directly from the distillery. In order to operate a distillery in the commonwealth, the distiller must enter into a distillery store agreement with Virginia ABC which along with the distillery procedures and operating manual will outline the rules and regulations they must follow in order to properly operate within Virginia.

Virginia ABC pays the distiller for staged inventory, case-handling fees, and a commission. The distiller is responsible for reporting each month proof of deposit of their sales revenue. Some distillers take part in the Net Pay program, which allows distillers to net out commission, inventory, and case handling fees before paying ABC. This allows the distiller to pay a small amount and eliminates the wait time for commission payment. To join the net pay program, distillers must have six months of on-time and error free reporting and have an audit completed by VA ABC internal audit with minimal findings and recommendations.

Purpose

The objectives of the distillery reviews is to determine whether each distillery is operating in accordance with their distillery agreement and operating manual, with specific reference to the areas of:

- Distillery Documentation with VA ABC
- Monthly Sales Report Documentation
- General Operations and Inventory Management
- Sales to Retail Customers
- Sales to Mixed Beverage Licensees and Restaurants
- Tastings and Other Bottle Sales
- Other Tax-Exempt Sales
- Off Premise Delivery

Scope and Review Procedures

Our scope of the Distillery Audit program included a review of 14 different distilleries throughout the commonwealth in FY23. These distilleries were selected in consultation with the Virginia ABC Distillery Liaison as locations that were requesting to move to the Net Pay program or distilleries that might have had issues with their monthly reporting and payments to Virginia ABC.

Our review procedures included visiting each distillery location and reviewing proper documentation was filed with VA ABC to operate a distillery; review a sample monthly sales reports and supporting documentation from the distillers point of sale system; perform a physical inventory count of staged inventory and reconcile to monthly reports; review sales documentation to retail customers and licensee customers; review tasting procedures with the distiller; and review general operational procedures in place at the distillery location.

Distilleries audited in FY23 include:

1. Spirit Lab Distilling
2. Twin Creeks Distillery
3. Bold Rock Distillery
4. Brady's Distillery
5. J.H. Bards Distillery
6. River Hill Distillery
7. Orkney Springs Distillery
8. Devil's Backbone/Mountain View Brewing
9. Copper Fox – Sperryville
10. Copper Fox – Williamsburg
11. Mount Defiance Cidery and Distillery
12. Greenspur Distillery/Lost Whiskey Club
13. Blue Shepherd Spirits
14. Belle Isle Moonshine

Conclusion

In our opinion, based on the results of our reviews, distilleries are following their distillery store agreements, applicable rules and regulations, and the VA ABC distillery procedures manual. At the conclusion of each audit, a summary report is shared with the distillery management and VA ABC management, and these normally include minor recommendations for improvement and compliance.

Internal Audit was requested to review Belle Isle Distillery because of frequent late payment issues and inaccurate monthly reports they were submitting to VA ABC. We found several issues in our audit and have discussed them with Belle Isle management, and they are currently working on procedures to remediate these issues. As a result of these issues, we were not able to move Belle Isle to the net pay program and will re-audit them within 120 days to re-evaluate them for this program.

Prior to the release of this report in its final form, the draft report was reviewed by:

- Erin Mitchell, Distillery Liaison
- John Daniel, Chief Counsel

Commonwealth of Virginia

Virginia Alcoholic Beverage Control Authority

Internal Audit

MIPS Audit Report Final Report

June 29, 2023

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Application Background..... 1

Conclusion 2

Application Background

The Management of Inventory and Product Sales system (MIPS) provides business functionality such as order, product, and inventory management, tying together external systems including Warehouse and Point of Sale. MIPS is a home-grown system, housed on an external and internal server that is hosted by Oracle. Each employee of Virginia ABC has access to MIPS; however, all access is role-based and most employees are limited to read-only access. Virginia ABC has classified the MIPS System as a critical system due to it being mission and business critical.

The MIPS system utilizes Oracle Integration Cloud (OIC) or Face middleware to transfer data from one system to another. MIPS interfaces with the following systems and processes:

- Thrive Forecasting - a third-party order forecasting system that receives sales and inventory data to determine a given store's needs for the next order from the warehouse.
- Estes Route Planning- the main VA ABC contracted trucking company; they provide a third-party system for routing products.
- Manhattan Warehouse- a third-party software that runs VA ABC Distribution Center.
- GK Point of Sale- a third-party software that provides point-of-sale systems for stores.
- FACE- ABC-developed middleware.
- Order Handler, Licensing, Online Webservices- are the combination of systems at VA ABC that support online ordering.

Virginia ABC management has identified functional limitations within the MIPS system that restrict management's ability to efficiently manage the inventory and order management processes. This directly impacts the Authorities capacity to effectively oversee inventory shrink. As a result, there are two projects planned in the fiscal year 2024 budget to implement new inventory and order management systems to offload these processes and information from MIPS to the new systems.

The scope of this audit was designed to test the adequacy and effectiveness of policies and procedures, controls and configurations, and compliance with applicable state and federal laws, regulations, standards, and industry best practices. The steps performed were intended to provide reasonable assurance that controls are working to protect the confidentiality, integrity, and availability of data that support the mission of the Virginia Alcoholic Beverage Control Authority through compliance with the ABC information systems security policies and procedures.

Conclusion

In our opinion, based on the results of our review, the MIPS system has adequate and effective policies, procedures, and controls and configurations; and is following applicable state and federal laws, regulations, standards, and industry best practices. It is our opinion that controls are working to protect the confidentiality, integrity, and availability of data that support the mission of the Virginia Alcoholic Beverage Control Authority through compliance with the ABC information systems security policies and procedures.

Minor recommendations to update the change management procedure, consider automated change control software, develop system security categorization, create a system security plan, document system risk assessment, and update security architecture documentation was included in a separate report furnished to management.

Prior to the release of this report in its final form, the draft report was reviewed by:

- Richard Racz, Senior Software Engineer Supervisor
- Loreta Shutas, Senior Logistics Technology Analyst
- Joseph Sattelmaier, Customer and End User Support Manager
- David Kutti, IT Director Enterprise Architect
- Diane Enroughty, Information Security Governance Risk and Compliance Manager
- Paul Williams, Chief Information Officer

Virginia Alcoholic Beverage Control Authority

Chief Executive Officer
Travis G. Hill



Chair
Timothy D. Hugo

Vice Chair
Maria J. K. Everett

Board of Directors
William D. Euille
Gregory F. Holland
Mark E. Rubin

Virginia Alcoholic Beverage Control Authority

Internal Audit

Lottery Process and Result Review

Final Report

June 2, 2023



Process Background

Throughout the year, Virginia ABC offers special release of products to consumers for purchase by a lottery system. The items offered through the lottery system include highly sought bourbons, whiskies, and other small batch spirits that are only available to Virginia ABC by the appropriate vendor in limited quantities. Customers can sign up for the lottery through the Virginia ABC website when the lottery entry period is open. If a customer is selected as lottery winner, they win the right to purchase the designated bottle. Entrants are limited to one entrant per household and as of February 2023, Virginia ABC employees are not allowed to enter the lottery.

On April 19-23, 2023, Virginia ABC opened a lottery to customers that included four bottles from the Buffalo Trace Antique Collection. This included 286 bottles of Thomas H Handy Sazerac Rye, 48 bottles of Sazerac Rye 18 year-old, 770 bottles of George T Stagg Bourbon, and 209 Bottles of William Larue Weller Bourbon. Virginia ABC received an average of 36,555 entrants per offered product. At the result of this lottery, there were several complaints received due to the high number of duplicate winners. A duplicate winner is someone who wins more than one bottle (different product) in the same lottery drawing. In this drawing, there were 229 entrants who won two bottles, 50 entrants who won 3 bottles, and 2 entrants who won all 4 bottles. As result of the complaints received due to this statistical anomaly result, Internal Audit decided to review the results and process for all lotteries back to January 2023.

Purpose

The objectives of this review were to determine whether:

- The current lottery process has proper internal controls to ensure a fair and equitable drawing process.
- Determine if there was any breakdown in this process for the drawings that have occurred since January 2023.

Scope and Review Procedures

Our scope of the Lottery review included reviewing the lottery drawing file with random numbers and winners/non-winners for all four Lotteries held between January 1, 2023, and May 26th, 2023

Our review procedures included:

- Review of the current lottery process for proper documentation and internal control procedures



- Reviewing the excel files used to process the lottery entrants, including the deduplication process and randomization process, to look for any errors in randomization and sorting of lottery winners.

Conclusion

Based on the results of our review, it does not appear that the current lottery process has sufficient documentation and we also identified internal control gaps in the current process. These gaps include, but are not limited to lack of process ownership, insufficient deduplication rules and review procedures, and lack of post-drawing analysis to certify the overall results of the lottery drawing. Our review of the lotteries from January 2023 through May 2023 identified two instances where there was a breakdown in the sorting process used to identify the winners of the random lotteries.

Below is a list of the issues identified and recommendations for management to consider moving forward.

1) Process Documentation and Ownership

Our review of the current process identified that the process is not clearly documented and does not have a true owner with roles and responsibilities clearly defined for all of those involved. The lottery entrant list continues to grow and with this growing popularity and heightened awareness, a need for more documented process is required. This will help internally in times of employee turnover or when roles change within the organization and will help with external requests for information on the lottery process. Currently, the process is managed by the Marketing team, with Internal Audit observing the process. Below is a list of items management should consider when drafting a lottery process document:

- Documentation on how products are selected for the lottery process, which should include research on inventory numbers and possible secondary market pricing.
- Documentation on what is the process and who has the authority to update or change the lottery terms and conditions that entrants must follow.
- Explanation of the entry process for consumers and how the entrants are deduplicated internally based on the current requirements of only one entry per household.
- Clearly defined internal rules that are applied to the entrant list for management to make decisions regarding suspicious entrants.
- Communication guidelines to be followed for confirming entrants that have been confirmed as proper entrants, those entrants that have been removed due to duplication or suspicious activity, and those that have been identified as winners or non-winners.
- Documentation of a post drawing review/certification process to include statistical analysis of the results to verify the statistically random drawing. This should be completed before the notification of any winners or non-winners.



- Outline the standards and procedure required when and if a rerun of the lottery would be required and who has the authority to make such a decision.
- Consider using a third-party vendor to review the lottery process and documentation.

2) Automated Approach to Entrant and Random Winner Selection

During our review we noted issues with the sorting process for the Secretariat lottery held in April and the Buffalo Trace Antique Collection lottery held in May 2023. This resulted in a high number of duplicate winners in the Buffalo Trace lottery because winners were skewed to early entrants in the lottery and a similar issue occurred in the Secretariat lottery with one entry but went undetected. The current lottery process relies heavily on manual entry of excel formulas, sorting and copying large amounts of data, and deduplication of entrants using limited capabilities of excel and manual intervention. The result of this combination of excel functions and manual involvement make it likely that human and functional errors could take place, as we noticed in the lotteries noted above. As part of the Warehouse On-Line Ordering Limited Availability Project (WOLA LA), management was already working on moving to an automated entrant and selection process through the MIPS system. Management should continue with the movement to the automated approach and ensure there are limited manual review points within the process to provide oversight and auditability. As mentioned above, these manual review points should be well documented as part of the procedure document. The automated approach should be tested internally before going live, and management should consider using past lottery data as a testing set. The automated approach should include the capability to verify addresses as real addresses, remove or prevent initial address duplication, and allow for the capability for internal review of suspicious entrants. This approach should also have the capability to perform the random selection of winners using a statistical based approach.

Prior to the release of this report in its final form, the draft report was reviewed by:

- John Shiffer, Director of Marketing and Merchandising
- Michael Berman, Director of Strategy and Analytics
- Elizabeth Chu, Chief Transformation Officer
- Mark Dunham, Chief Retail Officer
- Vida Williams, Chief Digital and Brand Officer



Chief Reports

GAO – John Daniel

CTO Report – Elizabeth Chu

CBDO – Vida Williams

CLEO – Tom Kirby

CROO – Mark Dunham

CAO – David Alfano

CIO – Paul Williams

CEO – Travis Hill



GAO Report – John Daniel

Legislative Update

Legal Update

Hearings Summary

FOIA Requests



Hearings and Appeals Caseload

Total number of new referrals from Enforcement	77
Expedited Consent	
Number of expedited consents offered	74
Number of expedited consents accepted/completed	52
Collected <u>\$105,500</u> in civil penalties	
Collected <u>nine (9)</u> suspensions	
Pre-Hearing Conference and Formal Hearing Notice & Opportunity to Negotiate/Mediate Notice	
Number of Notices sent	24
Number of Pre-Hearing Conferences held	18
Number of cases to Formal Hearing held	17
Negotiated Settlements	
Number of negotiated cases executed	12
Collected <u>\$17,875</u> in civil penalties	
Collected <u>zero (0)</u> suspensions	
Collected <u>three (3)</u> revocations	
Franchise Matters	
Number of active franchise matters	
1 – Premium Distributors of VA, LLC & Blue Ridge Beverage Company v. The Boston Beer Company Hearing held on May 23-26, 2023 – ALJ Maxey	
2 – SanTan Brewing Co. v. Ferment Nation, LLC – ALJ Richardson	
3 – Brew Hub, LLC v. Ferment Nation, LLC – ALJ Richardson	
4 – Azienda Ag. Emiliano/Cennatoio Wines v. Siema Wines, LLC – ALJ Richardson	
5 – Jeff Welburn Selections / Domaine Isle Saint Pierre v. Vinifrance Imports Inc. – ALJ Page	5



Hearings and Appeals Caseload Page Two

Appeals to the Board	
Number of initial decisions appealed to the Board	
1 – Tajmah’s Lounge (application) #013253081 – to be set	1
Number of cases resolved after initial hearing and before appeal hearing	0
Stays Issued	
1 – Vinoshipper.com – Stay extended until a final non-appealable order has been issued	1
Cases on appeal from Board to Circuit Courts	
1 – The Food Group Inc., t/a Hard Times Cafe v. VA ABC	
2 – Olivier Daubresse v. VA ABC	2
Cases on appeal from Circuit Court to Court of Appeal	
1 – Zero Links Markets, Inc., t/a VinoShipper.com v. VA ABC	1
Mediated Cases	
Number of cases to mediation	0
Number of cases settled by mediation	0
Summary Suspensions	
1 – Notorious #756119 – Chesapeake – resolved through negotiations	1



Successful Negotiations

Licensee	Lic. Num.	Charge(s)	Negotiated Resolution	Region	Agreement Send Date
Guru Parab, LLC t/a Oceans 14	089992	On August 30, 2022, at approximately 7:16 p.m., the licensee sold alcoholic beverages to a person who the licensee knew or had reason at the time to believe was less than twenty-one years of age, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-304 A. of the Code of Virginia and 3VAC5-50-10 and 3VAC5-50-20.	\$2,500 civil penalty	8	5/25/2023
Bartolos Mexican Bar & Grill t/a Bartolos Mexican Bar & Grill	756046	<p>1. On March 31, 2023, at approximately 1730 hours, the licensee sold alcoholic beverages to a person who the licensee knew or had reason at the time to believe was less than twenty-one years of age, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-304 A. of the Code of Virginia and 3VAC5-50-10 and 3VAC5-50-20.</p> <p>2. On March 31, 2023, at approximately 1730 hours, the licensee permitted an employee under the age of eighteen years to sell, serve or dispense alcoholic beverages for on-premises consumption, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-307 of the Code of Virginia and 3VAC5-50-50.</p>	<p>1. The Licensee agrees to pay a civil penalty of \$2,500 for charge 1. The payment shall be made in two payments of \$1,250 each, with the first payment due with the signing of the agreement and the second payment due in 30 days.</p> <p>2. The Licensee agrees to pay a civil penalty of \$750 as a civil penalty for charge 2. The payment shall be made in two payments of \$375 each, with the first payment due with the signing of the agreement and the second payment due in 30 days.</p>	3	5/31/2023
TBHVA Co. t/a The Brew House	750807	The Licensee failed to timely submit to the Board the annual review report for the year ending July 1, 2022 to June 30, 2022, in violation of Sections 4.1-114, 4.1-202 and 4.1-225 1.b. of the Code of Virginia and 3VAC5-70-90D.	\$750 civil penalty	1	6/5/2023
Taste It, Inc. t/a In Good Taste	13131600	The applicant, a person not licensed under the VA ABC Act to sell alcoholic beverages, is selling (sold) alcoholic beverages while the application is (was) pending. REF: Sections 4.1-222 1.n. and/or 4.1-302 and/or 4.1-311 of the Code of Virginia.	\$250 civil penalty + 12-month probationary period	Compliance	6/9/2023



Successful Negotiations: Page 2

Licensee	Lic. Num.	Charge(s)	Negotiated Resolution	Region	Agreement Send Date
O My Enterprise, LLC t/a O My Chi Q & Bar	13290255	<p>1. On February 17, 2023, at approximately 11:45 a.m., the licensee kept at the place described in the license alcoholic beverages not bearing mixed beverage stamps, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-325 A 4 of the Code of Virginia and 3 VAC 5-50-60 B.1.</p> <p>2. On January 6, 2023, at approximately 2:24 p.m., the licensee purchased wine or beer for resale from a person other than a wine or beer wholesaler licensed in this Commonwealth, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-326 of the Code of Virginia.</p> <p>3. The licensee has advertised about or concerning happy hour contrary to the rules and regulations of the Board, in violation of Sections 4.1-202 and 4.1-225 1.b. of the Code of Virginia and 3 VAC 5-50-160.</p> <p>4. On February 17, 2023, at approximately 11:45 a.m., the licensee permitted Tae Kim to be in charge of the business being conducted under the license and failed to keep his name posted during the time he was in charge, in violation of Sections 4.1-202 and 4.1-225 1.b. of the Code of Virginia and 3 VAC 5-50-40 A.</p> <p>5. On February 17, 2023, at approximately 11:45 a.m., the licensee kept or allowed to be kept alcoholic beverages that the licensee was not authorized to sell, in violation of Sections 4.1-324 A.7. and 4.1-225 1.b. of the Code of Virginia.</p> <p>6. Between October 11, 2022 and February 17, 2023, the licensee failed to keep complete, accurate and separate records, in violation of Sections 4.1-202, 4.1-204 and 4.1-225 1.b. of the Code of Virginia and 3 VAC 5-70-90 and 3 VAC 5-70-180.</p>	<p>1. Licensee agrees to pay a civil penalty of \$250 for charge 1;</p> <p>2. Licensee agrees to pay a civil penalty of \$250 for charge 2;</p> <p>3. Licensee agrees to pay a civil penalty of \$750 for charge 3;</p> <p>4. Licensee agrees to pay a civil penalty of \$375 for charge 4;</p> <p>5. Licensee agrees to pay a civil penalty of \$750 for charge 5; and</p> <p>6. Licensee agrees to pay a civil penalty of \$500 for charge 6</p>	4	6/14/2023
Dasan, LLC t/a Sams Stop & Shop	13262123	<p>1. The applicant, a person not licensed under the ABC Act, is/has keeping (kept) or is/has allowing (allowed) to be kept alcoholic beverages upon the applicant premises while the application is (was) pending. REF: Sections 4.1-222 1.n. and 4.1-315 of the Code of Virginia.</p> <p>2. The applicant, a person not licensed under the VA ABC Act to sell alcoholic beverages, is selling (sold) alcoholic beverages while the application is (was) pending. RE: Sections 4.1-222 1.n. and/or 4.1-302 of the Code of Virginia.</p>	<p>1. Licensee agrees to pay a civil penalty of \$500 for charge 1.</p> <p>2. Licensee agrees to pay a civil penalty of \$750 for charge 2.</p>	8	6/15/2023
Shivv, LLC t/a Wallaces Supermarket	753510	Between 2/17/2023 and 3/1/2023, the licensee purchased wine or beer other than by cash paid and collected at the time of or prior to delivery, in violation of Sections 4.1-202 and 4.1-225 1.b. of the Code of Virginia and 3VAC 5-30-30.	\$500 civil penalty	6	6/16/2023
Jennifer Joann Clayton t/a Dreamz Restaurant and Banquet Hall	13180665	<p>1. On April 22, 2023 at approximately 12:25 a.m., the licensee kept or allowed to be kept alcoholic beverages that the licensee was not authorized to sell, in violation of Sections 4.1-324 A.7. and 4.1-225 1.b. of the Code of Virginia.</p> <p>2. The characteristics of the food business conducted upon the licensed premises are such that the establishment ceases to qualify as a "restaurant" within the meaning of Section 4.1-100 of the Code of Virginia, in violation of Sections 4.1-206.3 B.1. and 4.1-225 1.b. of the Code of Virginia and 3 VAC 5-50-110 A. and 3 VAC 5-50-110 B.</p>	Licensee agreed to surrender all licenses as revoked	6	6/23/2023



Successful Negotiations: Page 3

Licensee	Lic. Num.	Charge(s)	Negotiated Resolution	Region	Agreement Send Date
Smile Thai, LLC t/a Smile Thai Cuisine	078971	On May 13, 2023, at approximately 1:20 p.m., the licensee sold alcoholic beverages to a person who the licensee knew or had reason at the time to believe was less than twenty-one years of age, in violation of Sections 4.1-202, 4.1-225 1.b., and 4.1-304 A. of the Code of Virginia and 3 VAC 5-50-10 and 3 VAC 5-50-20.	25-day suspension period	4	6/26/2023
Whitetop Eagle, Inc. t/a Main Street Gas & Grill	083247	On April 18, 2023, at approximately 4:30 p.m., the licensee sold alcoholic beverages to a person who the licensee knew or had reason at the time to believe was less than twenty-one years of age, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-304 A. of the Code of Virginia and 3 VAC 5-50-10 and 3 VAC 5-50-20.	\$4,000 civil penalty (paid in 2 installments of \$2,000—one with the signing of the agreement and the second due on August 4, 2023)	1	6/29/2023
River City Cider, LLC t/a Bryant's Cider	094063	On May 5, 2023, at approximately 6:20 p.m., the licensee sold alcoholic beverages to a person who the licensee knew or had reason at the time to believe was less than twenty-one years of age, in violation of Sections 4.1-202, 4.1-225 1.b. and 4.1-304 A. of the Code of Virginia and 3 VAC 5-50-10 and 3 VAC 5-50-20.	\$2,500 civil penalty (paid in 2 installments of \$1,250—one due with the signing of the agreement and the second due on August 3, 2023)	Compliance	6/29/2023
Travis & Toya, LLC t/a Notorious	756119	<ol style="list-style-type: none"> 1. During the preceding license year (May 2022 through April 2023), based on the gross receipts from the sale of food and nonalcoholic beverages and the gross receipts from the sale of mixed beverages, the licensed establishment did not meet the requirements for a mixed beverage restaurant license, in violation of Sections 4.1-114, 4.1-206.3 A.1. and 4.1-225 1.b. of the Code of Virginia. 2. A cause exists for which the Board would be entitled to refuse to issue a license, in that the place occupied by the licensee is so situated with respect to residences that the operation of such place under the license has adversely affected real property values or substantially interfered with the usual quietude and tranquility of such residences, in violation of Sections 4.1-203 D., 4.1-222 2.d. and 4.1-225 5. of the Code of Virginia. 3. The licensee has failed to take reasonable measures to prevent an act of violence resulting in death or serious bodily injury, or a recurrent of such acts, from occurring on the licensed premises, any premises immediately adjacent to the licensed premises that is owned or leased by the licensee, or any portion of public property immediately adjacent to the licensed premises, in violation of Sections 4.1-202 and 4.1-225 1.q. of the Code of Virginia. 4. A violation for which the Board would be entitled to refuse to issue the license had the facts been known, in that when the licensee applied for the license, the licensee had not demonstrated financial responsibility sufficient to meet the requirements of the business proposed to be licensed, in violation of Sections 4.1-203 D., 4.1-225 1.b, 4.1-225 1.e. and 4.1-225 5. of the Code of Virginia. 5. The licensee failed to submit to the Board a complete and accurate annual review report for the year ending April 2023, in violation of Sections 4.1-114, 4.1-202 and 4.1-225 1.b. of the Code of Virginia and 3 VAC5-70-90 D 	Licensee agreed to surrender all licenses as revoked	8	6/30/2023

Total civil penalties: \$ 17,875.00

Total costs of investigation paid: \$ 0.00

Total days of suspension: 25 days

Licensees providing certified training: 0

12-month probationary period: 1

Licenses surrendered as revoked: 2



Negotiations Accepted

LICENSEE NAME	ABC LICENSE #	VIOLATION DATE	DISPOSITION DATE	CIVIL PENALTY (\$)	SUSPENSION / OTHER
KENKO HIBACHI	093432	2/21/2023	5/26/2023		Revoked
OCEANS 14	089992	8/30/2022	6/5/2023	\$2,500	
BARTOLOS MEXICAN BAR & GRILL	756046	3/31/2023	6/9/2023	\$3,250	
THE BREW HOUSE	750807	3/30/2022	6/12/2023	\$750	
SAMS STOP AND SHOP (APPLICATION)	013262123	4/27/2023	6/15/2023	\$1,250	
O MY CHI Q & BAR	013290255	2/17/2023	6/21/2023	\$2,875	
IN GOOD TASTE	013131600	5/16/2023	6/21/2023	\$250.00	12-month probation
WALLACES SUPERMARKET	753510	4/7/2023	6/22/2023	\$500	
DREAMZ RESTAURANT AND BANQUET HALL	013180665	4/22/2023	6/27/2023		Revoked
BRYANT'S CIDER	094063	5/5/2023	6/30/2023	\$2,500	
NOTORIOUS {SUMMARY SUSPENSION}	756119	6/18/2023	7/3/2023		Revoked
MAIN STREET GAS & Grill	083247	4/18/2023	7/5/2023	\$4,000	
			TOTAL	\$17,875	



Expedited Consent Orders (ECOs)

Licensee (Trading As)	Lic. Num.	Charge(s)	Civil Penalty	Suspension Accepted (# of days)	Date Order Received	Region
DELI ITALIANO	083602	UAB		25	5/26/2023	ALEXANDRIA
RED LOBSTER 572	085147	UAB	\$2,500		5/26/2023	FREDERICKSBURG
CASA DEL BARCO	081108	UAB	\$2,500		6/2/2023	RICHMOND
HIMALAYAN HERITAGE RESTAURANT & BAR	753753	UAB	\$2,500		6/2/2023	FREDERICKSBURG
BLUE RIDGE GRILL	021631	UAB		30	6/2/2023	ROANOKE
WILLARDS REAL PIT BBQ	035431	UAB		25	6/6/2023	ALEXANDRIA
LOS TOLTECOS AUTHENTIC MEXICAN FOOD RESTAURANT	753208	UAB	\$2,500		6/6/2023	STAUNTON
BARBIES BURRITO BARN	091411	UAB	\$2,500		6/6/2023	CHARLOTTESVILLE
PASSION FISH RESTAURANT	051157	UAB	\$2,500		6/6/2023	ALEXANDRIA
SAPPHIRE VINEYARDS	754010	UAB	\$2,500		6/7/2023	ALEXANDRIA
TORTILLERIA MIXTECA	753814	UAB	\$2,500		6/7/2023	FREDERICKSBURG
FATBOYS FOODSTOP	755994	UAB	\$500		6/7/2023	RICHMOND
THAI DEELISH	066607	UAB	\$2,500		6/7/2023	ALEXANDRIA
THE OLIVE GARDEN ITALIAN RESTAURANT 4419	079373	UAB	\$2,500		6/8/2023	ROANOKE
THE OLIVE GARDEN ITALIAN RESTAURANT 1462	070782	UAB	\$2,500		6/8/2023	ALEXANDRIA
OCHARLEYS 280	003532	UAB	\$2,500		6/8/2023	ABINGDON
INDUSTRIAL TAPHOUSE	094337	UAB	\$2,500		6/9/2023	FREDERICKSBURG
ANGELAS ITALIAN RESTAURANT AND PIZZA	078667	UAB	\$2,500		6/9/2023	FREDERICKSBURG
BREEZY HILL MEADWORKS	750953	UAB	\$2,500		6/13/2023	HAMPTON
GEORGES STEAK N THINGS	067606	UAB		25	6/14/2023	ALEXANDRIA
CAZADORES MEXICAN GRILL CARNICERIA	756623	UAB	\$2,500		6/15/2023	HAMPTON
J & M ONE STOP SHOP INC	095073	UAB	\$2,500		6/15/2023	LYNCHBURG
THE WILLIAMSBURG WINERY	045855	UAB	\$2,500		6/20/2023	HAMPTON
1916 GRILLE	751073	UAB	\$2,500		6/22/2023	HAMPTON
BARREL OAK FARM TAPHOUSE	091053	UAB	\$2,500		6/22/2023	CHARLOTTESVILLE
TEDS BULLETIN BALLSTON	095498	UAB	\$2,500		6/22/2023	ALEXANDRIA
TOUCH OF ITALY	013252247	UAB	\$2,500		6/22/2023	STAUNTON

ECOs Page 2

Licensee (Trading As)	Lic. Num.	Charge(s)	Civil Penalty	Suspension Accepted (# of days)	Date Order Received	Region
WEST WIND FARM VINEYARD & WINERY	040924	UAB	\$2,500		6/23/2023	ABINGDON
TAVERN ON THE GREEN AT SPRING CREEK	084547	UAB	\$2,500		6/23/2023	CHARLOTTESVILLE
WING STOP	089703	UAB		25	6/23/2023	CHESAPEAKE
BLUE WING FROG	086053	UAB		25	6/23/2023	STAUNTON
BAKERS CRUST	049875	UAB	\$2,500		6/27/2023	CHESAPEAKE
ISTANBUL GRILL	094844	UAB	\$2,500		6/27/2023	ALEXANDRIA
CHILIS GRILL & BAR 1825	755931	UAB	\$2,500		6/27/2023	FREDERICKSBURG
KICKBACK JACKS	755410	UAB	\$2,500		6/27/2023	HAMPTON
CRAB SHACK	072425	UAB	\$2,500		6/27/2023	HAMPTON
K-POT KOREAN BBQ & HOT POT	751778	UAB	\$2,500		6/27/2023	CHESAPEAKE
FRANKLIN BOWLING CENTER	083732	UAB	\$2,500		6/27/2023	HAMPTON
OTTO TURKISH STREET FOOD	754193	UAB	\$2,500		6/27/2023	CHARLOTTESVILLE
HONEY & HOPS LLC	013182459	UAB	\$2,500		6/27/2023	STAUNTON
CARMENS CAFÉ	089569	UAB		25	6/28/2023	CHESAPEAKE
DAMON & COMPANY	038682	UAB	\$2,500		6/28/2023	HAMPTON
THAI BEST RESTAURANT	081580	UAB		25	6/28/2023	CHESAPEAKE
THE CHIPPER GRAFTON	754629	UAB		25	6/29/2023	HAMPTON
BELLA CUCINA OF THE LAKE	752026	UAB	\$2,500		6/29/2023	CHARLOTTESVILLE
LAS TRANCAS MEXICAN RESTAURANT	081341	UAB	\$2,500		6/30/2023	STAUNTON
TASTE	087188	UAB	\$2,500		7/3/2023	HAMPTON
PINTO THAI	094783	UAB	\$2,500		7/3/2023	CHARLOTTESVILLE
UMBERTOS PIZZA	077468	UAB	\$2,500		7/3/2023	STAUNTON
FAS MART EVERYDAY SHOP 3540	083170	UAB	\$2,500		7/5/2023	CHARLOTTESVILLE
MITCHELLS LOG CABIN	024044	UAB	\$2,500		7/5/2023	FREDERICKSBURG
LEONORE RESTAURANT	081332	UAB	\$2,500		7/5/2023	ROANOKE



Office of Legal Counsel (OLC) Status

Style of Case	Court	Charges/Violations/ Complaint	Status of Case	Parties/Opposing Counsel Involved	Decision
Commonwealth v. Vinoshipper.com	Virginia Court of Appeals	Out-of-state wine shipper shipping from unlicensed locations	Oral argument heard on June 7, 2023; waiting for ruling from the Court; 6/13/2023 the court asked for additional briefing on the subject of the AG not being a part of this action; ABC's brief filed; AG not filing amicus brief; appellee's brief filed 6/29/2023; ABC's reply brief will be filed on 7/5/2023	Mark Shuford-licensee/Rachel Yates, Maureen Mshar-ABC	N/A
Sadler Brothers Oil Company, et al v. Commonwealth	Greensville County Circuit Court	Skill games	A conference has been set for July 28, 2023 at 10:00 a.m.	William Stanley-licensee/Jim Flaherty, Erin O'Neil, Calvin Brown-AG's office (Tonya Hucks-Watkins support counsel)	N/A
Falu Patel v. Commonwealth	City of Roanoke Circuit Court	Skill games	Last filing was transfer of matter from Roanoke County to Roanoke City on 1/13/2022; no service listed on court website; no new filing as of 7/5/2023	Stephen Heretick-licensee/Defendants listed as Commonwealth of VA, Mark Herring, and Donald Caldwell (no attorney information showing) (Tonya Hucks-Watkins support counsel)	N/A
ABC Consulting VA, LLC v. Commonwealth of Virginia, Dept. Of Alcoholic Beverage Control	Hanover County Circuit Court	Motion for Declaratory Judgment	ABC Consulting filed a Motion for Declaratory Judgment alleging harassment and targeting of the consultants related to their practices; AG's Motion to Dismiss will be heard on July 6, 2023 at 1:30 p.m.; Notice of Hearing filed 4/27/2023 for the Motion to Dismiss hearing	Thomas L. Johnson, Jr. For licensee/Jim Flaherty (OAG) (Maureen Mshar monitoring but OLC is conflicted out of representation on this one)	N/A
Olivier Daubresse on behalf of Vinifrance Imports, Inc. vs. ABC	Fairfax Circuit Court CL-2022-0009547	Appeal of Board Decision	At the June 16, 2023 hearing, the Judge continued the matter to July 21 stating that the plaintiff needed to have counsel present; Donna Tuten has been retained as court reporter for the July hearing; as of 7/5/2023 plaintiff has not obtained counsel	Pro Se Plaintiff; Maureen Mshar for ABC	
The Food Group, Inc. t/a Hard Times vs. ABC	City of Fredericksburg Circuit Court CL20000206-00	Appeal of Board Decision	This matter had been purged from the court's docket after 3 years on no activity; Licensee filed a motion to reinstate this matter on June 26, 2023; Maureen to enter appearance	Brandon S. Nexsen, Esquire from Winslow McCurry & MacCormac, PLLC for plaintiff; Maureen Mshar for ABC	



Administrative Hearings

Style of Case	Charges	Status of Case	Location of Hearing	Parties Involved	Date Decision Rendered
7 Eleven Store 219374A (Portsmouth)	UAB	PHC – 4/3/23 @ 10am HR – 4/10/23 @ 10am	Chesapeake	ALJ – Griffin	Substantiated 6/20/23
Shop N Go III (Norfolk)	Bad check	PHC – 4/19/23 @ 10am HR – 4/26/23 @ 10am	Chesapeake	ALJ – Maxey	Substantiated 6/14/23
Phoebus Dive Bar (Hampton)	Qualifications to retain MB license	PHC – 4/27/23 @ 10am HR – 5/4/23 @ 10am	Hampton	ALJ – Maxey	Substantiated 6/28/23
J H Bards Spirit Co (Blacksburg)	1 – So situated school/playground 2 – Ordinance objection 3 – So situated....church etc. 4 – So situated....church etc. 5 – Misrepresented material fact 6 – So situated... residential	PHC – 5/2/23 @ 10am HR – 5/9/23 @ 10am	Roanoke	ALJ – Richardson	Obj. 1, 3, 4, 5 – Not Substantiated Obj. 2 & 6 – Substantiated – license denied 6/8/23
** 6 citizen objectors					
7 Eleven Store 33603A (Portsmouth)	UAB	PHC – 4/3/23 @ 11am HR – 4/10/23 @ 11am HR rescheduled to 5/15/23 @ 1pm	Chesapeake	ALJ – Griffin	
7 Eleven Store 16170D (Norfolk)	UAB	PHC – 4/3/23 @ 1pm HR – 4/10/23 @ 1pm HR rescheduled to 5/15/23 @ 2pm	Chesapeake	ALJ – Griffin	
Nexx (Richmond) Application	Application So located – violations	PHC – 5/12/23 @ 9am HR – 5/19/23 @ 9am	Hanover	ALJ – Richardson	Substantiated Application denied 6/16/23
Crewe Tobacco & Gas (Crewe)	UAB	PHC – 5/23/23 @ 1pm HR – 5/30/23 @ 1pm	Hanover	ALJ – Griffin	
Market Place 102 (Petersburg)	UAB	PHC – 5/23/23 @ 2pm HR – 5/30/23 @ 2pm	Hanover	ALJ – Griffin	Charges withdrawn by BLE on 6/13/23
Radford Travel Center (Christiansburg)	UAB	PHC – 5/25/23 @ 11am HR – 6/1/23 @ 11am	Roanoke	ALJ – Griffin	
Boones Mill - Franklin County Distilleries (Boones Mill)	UAB	PHC – 5/25/23 @ 1pm HR – 6/1/23 @ 1pm	Roanoke	ALJ – Griffin	



Administrative Hearings Page 2

Style of Case	Charges	Status of Case	Location of Hearing	Parties Involved	Date Decision Rendered
Lesly Restaurant Bar & Grill (Falls Church)	Failed to comply with a board order	PHC – 5/26/23 @ 10am HR – 6/5/23 @ 10am	Alexandria	ALJ – Richardson	Substantiated 6/30/23
The Brew House (Farmville)	Failed to submit MBAR	PHC – 6/6/23 @ 10am HR – 6/13/23 @ 10am	Lynchburg	ALJ – Page	Resolved through negotiations
460 Community Market (Prospect)	UAB	PHC – 6/6/23 @ 2pm HR – 6/13/23 @ 2pm	Lynchburg	ALJ – Page	
Residence Inn (Chesapeake)	UAB	PHC – 6/7/23 @ 10am HR – 6/14/23 @ 10am	Chesapeake	ALJ – Griffin	
La Tapatia (Virginia Beach)	UAB	PHC – 6/7/23 @ 11am HR – 6/14/23 @ 11am	Chesapeake	ALJ – Griffin	
Sheetz 775 (Richmond)	1 – Number of licenses in existent 2 – So situated – residential	PHC – 6/5/23 @ 9am HR – 6/16/23 @ 9am	Hanover	ALJ – Page	
Bartolos Mexican Bar & Grill (Mount Jackson)	1 – UAB 2 – Permitted person under 18 to sell/serve alcoholic beverage	PHC – 6/20/23 @ 10am HR – 6/26/23 @ 10am	Staunton	ALJ – Griffin	Resolved through negotiations
Cities Bar & Grill (Henrico)	1 – Qualification to retain MB license 2 – Delivered MB bottle to consumer 3 – Failed to submit MBAR	PHC – 6/9/23 @ 9am HR – 6/16/23 @ 9am RSCH to HR – 6/27/23 @ 9am	Hanover	ALJ – Page OLC – Mshar	
O My Chi Q & Bar (Annandale)	1 -Beverages not bearing MB stamp 2 – Purchased beer/wine other than from wholesaler 3 – Advertising – Happy Hour 4 – Designated Manager Not Posted 5 – Kept unauthorized alcoholic beverage 6 – Failed to Keep Records	PHC – 6/20/23 @ 1pm HR – 6/27/23 @ 1pm	Alexandria	ALJ – Griffin	Resolved through negotiations



Administrative Hearings Page 3

Style of Case	Charges	Status of Case	Location of Hearing	Parties Involved	Date Decision Rendered
Memos Wings, LLC (Elkton)	1 – So situated with respect to residence	PHC – 6/21/23 @ 10am HR – 6/28/23 @ 10am	Staunton	ALJ – Page	
Corner Mart (Chester)	UAB	PHC – 6/22/23 @ 9am HR – 6/29/23 @ 9am	Hanover	ALJ – Richardson	
El Rinconcito Bar Rest. (Fredericksburg)	UAB	PHC – 6/22/23 @ 10am HR – 6/29/23 @ 10am	Hanover	ALJ – Richardson	
Wallaces Supermarket (McKenney)	Bad Check	PHC – 6/22/23 @ 11am HR – 6/29/23 @ 11am	Hanover	ALJ – Richardson	Resolved through negotiations
In Good Taste (Graton, CA)	Compliance – violated provisions of VA ABC Act while application is pending (sold alcoholic beverage)	PHC – 6/23/23 @ 9am HR – 6/30/23 @ 9am	Hanover	ALJ – Maxey	Resolved through negotiations
Bryant’s Cider (Roseland)	UAB	PHC – 6/28/23 @ 10am HR – 7/5/23 @ 10am	Lynchburg	ALJ – Griffin	Resolved through negotiations
Apocalypse Cidery & Winery (Forest)	UAB	PHC – 6/28/23 @ 11am HR – 7/5/23 @ 11am	Lynchburg	ALJ – Griffin	
Main Street Gas & Grill (Chilhowie)	UAB	PHC – 6/29/23 @ 10am HR – 7/7/23 @ 1pm	Abingdon	ALJ – Griffin	Resolved through negotiations
Pis Cucina Italian Restaurant (Spotsylvania)	UAB	PHC – 7/3/23 @ 9am HR – 7/10/23 @ 10am	Hanover	ALJ - Page	
Fatboys Foodstop (Petersburg)	Bad check	PHC – 7/3/23 @ 9am HR – 7/10/23 @ 10am	Hanover	ALJ - Page	Resolved through negotiations
City Limits Convenience (Mechanicsville)	1 – Consumption of unauthorized alcoholic beverage 2 – Failed to take reasonable measures to prevent an act of violence 3 – Kept unauthorized alcoholic beverages 4 – Consumption of alcoholic beverage on the premises of an off premises license 5 – Gambling 6 – Failed to keep records	PHC – 7/7/23 @ 9am HR – 7/14/23 @ 9am 5/8/23 – Counsel requested continuance, OLC agreed to a continuance, ALJ granted continuance	Hanover	ALJ – Maxey OLC – Mshar Reiner Smith, Esq. for licensee	
Public Safety					
JV Restaurant (Falls Church)	UAB	PHC – 7/12/23 @ 10am HR – 7/19/23 @ 10am	Alexandria	AJ – Griffin	
Smile Thai Cuisine (Chantily)	UAB	PHC – 7/12/23 @ 11am HR – 7/19/23 @ 11am	Alexandria	AJ – Griffin	



Administrative Hearings Page 4

Style of Case	Charges	Status of Case	Location of Hearing	Parties Involved	Date Decision Rendered
Sweetwater Tavern (Falls Church)	UAB	PHC – 7/12/23 @ 12pm HR – 7/19/23 @ 12pm	Alexandria	ALJ – Griffin	
Sams Stop & Shop (Chesapeake)	1 – Kept AB w/ only pending app. 2 – Sold AB w/ only pending app.	PHC – 7/17/23 @ 10am HR – 7/24/23 @ 10am	Chesapeake	ALJ – Richardson	Resolved through negotiations
Messicks Farm Market (Bealeton)	UAB	PHC – 7/17/23 @ 10am HR – 7/24/23 @ 10am	Charlottesville	ALJ – Griffin	
Sauce & Toss (Richmond)	UAB	PHC – 7/18/23 @ 10am HR – 7/25/23 @ 10am	Hanover	ALJ – Griffin	
Rio Brazil Steakhouse (Glen Allen)	UAB	PHC – 7/18/23 @ 11am HR – 7/25/23 @ 11am	Hanover	ALJ – Griffin	
Mattapony Reserve (West Point)	Objection after farm winery license was issued 1 – Misrepresented material fact 2 – Misrepresented material fact 3 – Qualifications to retain license	PHC – 7/25/23 @ 9am HR – 7/27/23 @ 9am Tentative Oral Argument set for 6/1/23 @ 9am	Hanover	ALJ – Maxey Billy Tunner, Esq. Peter Askin, Esq. for Objector Tony Troy, Esq. Bill Stanley, Esq. Mark Shuford, Esq. for Mattapony	Motion to Dismiss Granted & Charges Dismissed with Prejudice 6/13/23
Bone Fire Smokehouse (Abingdon)	UAB	PHC – 7/20/23 @ 10am HR – 7/27/23 @ 12pm	Abingdon	ALJ – Griffin	
J&M One Stop Shop (South Boston)	UAB	PHC – 7/21/23 @ 10am HR – 7/28/23 @ 10am	Lynchburg	ALJ – Richardson	Accepted ECO
James Charles Winery & Vineyard (Winchester)	UAB	PHC – 7/26/23 @ 11am HR – 8/2/23 @ 11am	Staunton	ALJ – Richardson	
Raceway 6791 (Newport News)	UAB	PHC – 7/31/23 @ 10am HR – 8/7/23 @ 10am	Hampton	ALJ – Page	
El Tropi 2 LLC (Chesterfield)	1 – Kept unauthorized alcoholic beverage 2 – Sale of alcoholic beverage in unauthorized manner 3 – Failed to keep records 4 – MBAR 5 – Qualification to retain MB 6 – Qualification to retain wine & beer license – Restaurant 7 – Purchase of wine/beer other than from wholesaler	PHC – 6/26/23 @ 9am HR – 8/7/23 @ 9am 6/13/23 – ALJ granted cont. due to licensee being out of country for family emergency	Hanover	ALJ – Maxey	
Public Safety					
To Do Café (Tappahannock)	UAB	PHC – 8/3/23 @ 9am HR – 8/10/23 @ 10am	Hanover	ALJ – Richardson	



Administrative Hearings Page 5

Style of Case	Charges	Status of Case	Location of Hearing	Parties Involved	Date Decision Rendered
Five 14 Wine & Paint Bar Art Studio (Alexandria)	1 – Fails to qualify as a restaurant 2 – Fails to qualify as a restaurant	PHC – 8/9/23 @ 10am HR – 8/16/23 @ 10am	Alexandria	ALJ – Richardson	
Vinnys Italian Grill (Aylett)	UAB	PHC – 8/10/23 @ 10am HR – 8/17/23 @ 10am	Hanover	ALJ – Maxey	
Nayeli Salvadiorian & Mexfood (Fredericksburg)	UAB	PHC – 8/10/23 @ 11am HR – 8/17/23 @ 11am	Hanover	ALJ – Maxey	
Corned Beef Bar & Grill (Roanoke)	1 – Consumption of AB by intoxicated persons 2 – Sale of AB to intoxicated persons	PHC – 8/14/23 @ 11am HR – 8/21/23 @ 11am	Roanoke	ALJ - Page	
TJs (Dublin)	UAB	PHC – 8/14/23 @ 2pm HR – 8/21/23 @ 2pm	Roanoke	ALJ - Page	
Leonore Restaurant (Roanoke)	UAB	PHC – 8/14/23 @ 3pm HR – 8/21/23 @ 3pm	Roanoke	ALJ - Page	

FRANCHISE

Style of Case	Type of Matter	Status of Case	Location of Hearing	Parties Involved
Premium Distributors of Virginia and Blue Ridge Beverage Company v. The Boston Beer Company	Distribution matter “Dual distribution”	11/16/22 – ABC asked the parties to agree to a schedule for any written or oral submissions regarding pending motions for a default judgment from the petitioner wholesalers and for leave to file late responsive pleadings from the respondent supplier. 11/17/22 – Petitioners Premium and Blue Ridge withdrew their motion for entry of default judgment in their franchise complaint. Upon receipt of responsive pleadings from Boston Beer, expected on or before November 30, 2022, an initial conference will be scheduled. ~ Informal Conference set for December 12, 2022, at 10 a.m. ~ Hearing scheduled for May 24 – 26, 2023 has been reduced to one day – 10 a.m. May 25, 2023	Hanover	ALJ – Maxey Kevin McNally, Esq. for Premium Distributors & Blue Ridge Beverage Brian Wainger, Esq. w/ Kaleo Legal for Boston Beer Company
SanTan Brewing Co., Inc v. Ferment Nation, LLC	Termination of agreement - default Failure to pay undisputed monies	2/17/23 – Initial teleconference Stay extended to 3/27/23 petitioner requested a 10-day extension on March 17, 2023. The petitioner informed the ALJ that the opposing party indicated that it was mailing a check that same day. The purpose of the extension was to confirm receipt of payment. On 3/28/23 – Stay extended six (6) weeks; On May 11, 2023, the Stay was granted for an additional four weeks. 6/9/2023 SanTan’s allegations concerning alleged non-payment will move forward. An order dismissing the request for a good cause determination will be prepared. As Ferment Nation released the brand rights. Parties were given until 6/30/23 to provide dates for a September hearing – Tom Lisk, Esq. for San Tan Brewing responded No response from Ferment Nation		ALJ – Richardson Thomas Lisk, Esq. for SanTan Brewing Co.



Administrative Hearings Page 6

Style of Case	Type of Matter	Status of Case	Location of Hearing	Parties Involved
Brew Hub, LLC v. Ferment Nation, LLC	Termination of Agreement	<p>Teleconference – 3/27/23 @ 2pm</p> <p>On April 5, 2023, the parties requested that proceedings be postponed. They requested 8 weeks to get the dispute resolved. 6/9/23 No resolution reached. The request for a good cause determination will move forward. A scheduling order to be prepared and disseminated.</p> <p>Parties were given until 6/30/23 to provide dates for a September hearing –</p> <p>Tom Lisk, Esq. for San Tan Brewing responded</p> <p>No response from Ferment Nation</p>		<p>ALJ – Richardson</p> <p>Thomas Lisk, Esq. for Brew Hub</p>
Cennatio Wines v. Siema Wines LLC	Termination of Agreement	<p>Tentative Hearing Date October 10, 2023</p> <p>As of May 17, 2023 - Siema wishes to move forward with the hearings process. The ALJ provided 120 days to attempt private negotiations and or attempt to mediate.</p> <ul style="list-style-type: none"> - Request to Mediate received from both parties - Requested dates to set telephone conference with GAO for mediation logistics/scheduling 		<p>ALJ – Richardson</p> <p>Craig Franco, Esq. for Siema Wines</p>
Jeff Welburn Selections v. Vinifrance Imports	Termination of Agreement	<p>6/15/23 – Virtual pre-hearing conference</p> <p>6/12/23 Vinifrance submitted a Motion regarding the agreement between the winery and the wholesaler</p>		<p>ALJ - Page</p>



FOIA

Date Received	Requester	Subject
Thu 5/25/23	Nelson Guimond	<p>1) I would like to request a copy of the lottery drawing results, preferably in an excel spreadsheet, for all Virginia ABC lottery results/winners for all Virginia ABC lotteries held from January 1, 2020 through December 31, 2020). Including the clean and un-changed original copy of entrants(as per step 2 of "Processing Lottery Entries" provided by FOIA request dated March 10, 2023) as well as the final results denoting winners and non-winners.</p> <p>2) I would also like to request, preferably in an excel spreadsheet, all licensees who received any limited availability/lottery bottles during the same time period (and if a lottery process used for Licensees the same clean and un-changed original copy of entrants as well as final results denoted in the above request).</p> <p>3) 4) I would also like to request, preferably in an excel spreadsheet, all purchase orders and all receipts for products manufactured by Sazerac Company, Inc. (or any of its subsidiaries, including but not limited to A. Smith Bowman Distillery, Barton 1792 Distillery, and Buffalo Trace Distillery) for the year 2020.</p>
Thu 5/25/23	Carl Henrickson	<p>any correspondence between Rappahannock County Administration or RC Zoning Administration and the ABC regarding: Little Washington Brewery and/or Skyline Brewing (our DBA) and/or Carl Henrickson (owner) And/or Carl Hendrickson (common mis-spelling) And/or Donna Henrickson (owner) And/or Donna Hendrickson (common Mis-spelling) Located at: 65 Clark Lane, Washington, Va. 22747</p>
Thu 5/25/23	Michael Gray	<p>the list of available products and prices included in the Va ABC special order process for this quarter and the upcoming quarter if possible.</p>
Thu 5/25/23	Brittney Sanders (The Cincinnati Ins. Co.)	<p>Incident Report #23-00993 at Rocky Mount Bowling Center, ABC license no. 75631.</p>
Tue 5/30/23	Adam Hardinger	<p>I would like to request a FOIA for any/all current Virginia ABC procedure documents, instructions, guidelines, work detail or other guidance provided to any/all employees of Virginia who select winners for Virginia ABC liquor lotteries.</p> <p>Further, I would also like to request reports of the 1) Dates of any/all audits within the past two calendar years (from the date of submission of this FOIA) 2) the results/conclusions/reports of said audits 3) responses from the VA ABC to the results/conclusions/reports 4) Subsequent change documents created/enacted resulting from same audits.</p> <p>Next, I would like any minutes, notes, memos or other documents relating to any behavior deemed "inappropriate" performed by any ABC</p> <p>Lastly, I would request the lists of all winners of same Virginia ABC liquor lotteries for the last 18 months</p>
Tue 5/30/23	Meghan McIntyre (Virginia Mercury)	<p>FOIA report handed out at Board meeting; copy of an Internal Audit Report and related memorandum from Travis Hill referenced by the Chair in today's meeting, but was not part of the materials or handed out today</p>
Tue 5/30/23	Stephen Poole	<p>current actual salary range for all non NOVA, store managers currently employed with Virginia ABC</p>
Thu 6/1/23	Meghan McIntyre (Virginia Mercury)	<p>I would like to file a request under the Freedom of Information Act for emails and teams and written correspondence with the keywords on "suspend void" and "suspend transaction" sent or received between April 1, 2022 and May 31, 2023 by: Baker Goodman, Billy Maiden, Ryan Porter and Tom Kirby</p> <p>I would like to file another request for documents or other records on total inventory write offs in the Hermitage Road Warehouse and Distribution Center for Fiscal Years 2020, 2021 and 2022 along with the 566 and 567 codes and explanation of the codes.</p>



FOIA page two

Date Received	Requester	Subject
Thu 6/1/23	Meghan McIntyre (Virginia Mercury)	I would like to file a request under the Freedom of Information Act for emails and written correspondence with the keywords on "Veracity" sent or received between June 1, 2022 and May 31, 2023 by: Elizabeth Chu, Travis Hill, John Daniel, Pam Hill, Paul Williams and David Alfano I would like to file another request for documents or other records on statements of work and deliverables for Veracity Consulting and Samantha Kickler.
Fri 6/2/23	Thomas Bell	<ul style="list-style-type: none"> • For the dates May 1, 2023 through the date on which the analysis is being performed by the analyst • For stores all stores in the state of Virginia • The delivery date, store number, and quantities of any SKUs that are considered limited availability by the VABC; nominally that means the items on this page, but also includes Stagg Jr. (021540), Heaven Hill Heritage Collection St. Corn Whiskey (024759), Michter's 20 year Bourbon (019878), Michter's 10 Year Bourbon (019876), Parker's Heritage Collection 16th Edition (022390), Old Fitzgerald 19 [may be in the database as Old Fitzgerald Bottled in Bond Decanter] (016379) just to name some notable omissions from the linked page.
Mon 6/5/23	Scott Flax	Requesting the following information related to special release lottery winners for the Buffalo Trace Antique Lottery conducted in April 2023 for the following bottles: • Full List of entrants to the lottery prior to any deduplication efforts by the VABC preferably in excel format • Full list of final entrants to the lottery after the deduplication was completed, preferably in excel format • Any communications or information on why entrants were able to purchase multiple bottles of the same product (Which is specifically not allowed in the lottery terms and conditions) (Ex. George Dorman who won (2 Bottles of George T. Stagg)
Mon 6/5/23	Mark Dycio (Dycio & Biggs)	all evidence pertaining to Sweetwater Tavern, License no. 076853, AC #013363593/AI #013320892
Mon 6/5/23	Ashley Dalton (Auto Owners Ins.)	violation history at Rassawek Winery, ABC license #013292825
Wed 6/7/23	Carolyn Loveland	any complaints about Jimmy's Stop and shop, emails concerning the store , and infractions the store might have incurred since January 2020 if possible.
Wed 6/7/23	Aubrey Nelson (Auto Owners Ins.)	violation history at The Grill at Meadowcreek
Wed 6/7/23	Kyle Hart (Auto Owners Ins.)	violation history at River District Golf & Social located at 680 Lynn Street, Ste C, Danville, Virginia
Wed 6/7/23	Aubrey Nelson (Auto Owners Ins.)	ABC license #753546, Pinos Pizza & Italian Restaurant located at 6288 Buggs Island Road, Boydton, Virginia
Fri 6/9/23	Justin Altamirano (Statistical Processor, E. & J. Gallo Winery)	Gallonage data for Spirits and Wine for July 2020 to most current
Mon 6/12/23	Ashley Frazier	copy of the retail application submitted to Virginia ABC in January 2023 for Five 14 Studio, as well as the site/inspection report completed by the ABC agent in March 2023; copy of the pending administrative case report related to pending application for Five 14 Studio, restaurant license/application id 013323950.
Tue 6/13/23	Meghan McIntyre (Virginia Mercury)	<ul style="list-style-type: none"> - reconciliation documents from the March 2023 warehouse inventory. - daily shrink dashboard dated 3/31/2023 along with any documents or files supporting the dashboard. - documents or records on total shrink in stores and warehouses for Fiscal Years 2015 through 2023. - emails and written correspondence with the keyword "reconciled" sent or received between March 1, 2023 and March 31, 2023 by: Mark Dunham
Tue 6/13/23	Dean Mirshahi (WRIC)	<ol style="list-style-type: none"> 1. All records on the agency's daily shrink dashboard as of 3/30/2023, including Excel spreadsheets that support the dashboard. 2. Emails with the subject line "snap shot of BI dashboard as of 3/30/2023." 3. Emails, including all of the emails' attachments, titled "theft escalation process" between March 2022 to June 13, 2023, including, but not limited to, those sent between Juilanna Fuellner, Mark Dunham, Travis Hill, Jennifer Burke, Thomas Kirby, Donnie Brown and Ryan Porter. 4. Emails and all other communications that include the words "shrink" "inventory" "warehouse" and "distribution center" from March 2022 to June 13, 2023, including, but not limited to, those between Thomas Aruanno, Stephen Orford, Travis Hill, Jennifer Burke and Mark Dunham. <p>Emails and all other communications that include the words "shrink" "inventory" "warehouse" and "distribution center" from March 2022 to June 13, 2023. [Update: eliminate "inventory" search term; limit scope to communications including "warehouse" and "shrink" or "distribution center" and "shrink"]</p>



FOIA page three

Date Received	Requester	Subject
Tue 6/13/23	Charles Rothermel (Shulman Rogers)	a copy of the following with respect to the Bourbon Boulevard restaurant located at 4301 Chantilly Shopping Center, Chantilly, VA 20151 ("Bourbon Boulevard"): <ol style="list-style-type: none"> 1. Any licenses or permits related to the sale and consumption of alcohol at Bourbon Boulevard in the last three years; 2. Any original or renewal applications submitted by Bourbon Boulevard for such licenses and permits in the last three years; 3. Any payment records or other documents reflecting the names of any individuals or legal entities under which Bourbon Boulevard is doing business.
Wed 6/14/23	Robert S. Claiborne, Jr. (Troutman Pepper)	Pursuant to FOIA, I request such nonexempt records as are sufficient to show the number of cases of cider that Cobbler Mountain Cider (Industry Farm Winery License No. 66405 and ABC Shipper License No. 97362) transferred – through the Virginia Winery Distribution Company ("Company") in the years of 2021, 2022, and/or 2023 – to retail outlets licensed by the Authority, including such nonexempt records consisting of: (1) any spreadsheets, tables, data compilations, or other writings or recordings created by the Authority or the Company that are sufficient to show the above-described matters on a monthly or annual basis; or (2) in the absence of item (1), any monthly farm winery reports or other writings or recordings created by Cobbler Mountain Cider that are sufficient to show the above-described matters on a monthly or annual basis; or (3) in the absence of items (1) and (2), any other writings or recordings in the Authority's possession that are sufficient to show the above-described matters on a monthly or annual basis.
Wed 6/14/23	Abby McCaleb (Auto Owners Ins.)	violation history for Phippen Hill Farm and Vineyards, Restaurant ABC license #69636.
Wed 6/14/23	Abby McCaleb (Auto Owners Ins.)	violation history at ABC license #68899, winery and ABC license #84417, shipper.
Thu 6/15/23	Olivier Daubresse (Vinifrance Imports)	records on Jeff Welburn selection records
Tue 6/20/23	Karen McDonald	ABC license #752597, t/a Grapes Lounge located at 3811 S George Mason Drive, Falls Church, Virginia
Wed 6/21/23	Scott Flax	Requesting the following information related to special release lottery winners for the Lottery conducted in May/June 2023 for the following bottles: <ul style="list-style-type: none"> • E. H. Taylor Jr. Barrel Proof Bourbon (\$69.99) 1,070 bottles 36,237 entries • Blanton's Straight from the Barrel Bourbon (\$149.99) 552 bottles 35,959 entries • Laird's Rare Apple Brandy 12 Year (\$109.99) 26 bottles 20,926 entries • Weller Single Barrel Bourbon(\$49.99) 374 bottles 36,201 entries Requesting the following information on the winners: <ul style="list-style-type: none"> • Product Name • First and Last Name of the winner • City/Town of the winner (if available)
Wed 6/21/23	Noah Goodall (Mag Research)	Itemized lists of marketing and advertising expenditures promoting ABC stores or products in print, TV, radio, and digital marketing. The time span should cover July 1, 2021 to the time this request is fulfilled. The ABC digital newsletter, Facebook page, and Instagram accounts are not part of this request. I am asking for paid placements in media, such as ABC radio spots currently running in Charlottesville, Virginia.
Wed 6/21/23	Jessica (Jessi) Harlow (UVA Health)	salaries for all Chiefs and Directors effective 7.1.2023
Tue 6/27/23	Joshua Stanfield	(1) A copy of any surveillance video footage of the front entrance of Virginia ABC #417 (201 Tradesman Way, Yorktown, VA 23692) between 1pm and 1:15pm today, June 26, 2023.
Wed 6/28/23	Collin Short (TEKsystems)	hierarchal organization chart for all business lines at VA ABC. Please be sure to have these charts include personnel's names/positions titles, as well as the name of the team/program they fall under.
Wed 6/28/23	Jennifer Burke	all VA ABC salaries for 6/1/2023 and the salary the individuals will receive as of 7/30/2023.



FOIA page four

Date Received	Requester	Subject
Wed 6/28/23	Olivier Daubresse (Vinifrance Imports)	Jeff Welburn Selections
Thu 6/29/23	Zachary Krause	<p>Please provide an Excel or CSV file of all Active Off-Premise sale and Active On-Premise sale Alcohol Licenses for the state of Virginia, or all active alcohol licenses if you are unable to provide a filtered list.</p> <p>File should include all information in regards to the business each license is applicable to, including but not limited to; License ID, License code / class / type, description of what license covers and the license expiration date.</p> <p>Information for the Licensed business actual physical address (not mailing address) is also needed, and should include; Street address, City, Zip-code, and County.</p>
Thu 6/29/23	Meghan McIntyre (Virginia Mercury)	salaries for ABC directors and chiefs effective 7/1/2023.
Wed 7/5/23	Dickson J. Young (Whitestone Young)	<p>all information, evidence, analyses, samples and items known to exist and in the custody, possession or control, direct or indirect, of the Commonwealth of Virginia, Department of Alcoholic Beverage Control Commonwealth of Virginia, and/or the Virginia Department of Alcohol Beverage Control and any associated law enforcement agency regarding the Licensee (inclusive of all of the agents of the ABC and Arlington\Falls Church Police\Sheriff Department) as regarding Virginia ABC Licensee for Wine and Beer On and Off Premises holder J V Restaurant Inc., doing business as J V Restaurant, as located at 6666 Arlington Blvd, Falls Church, VA 22042-2145 and further identified as having issued to it that Wine and Beer On and Off Premises license number 034557, and as further encompassing Incident No.: 013320971</p>
Wed 7/5/23	Adrienne Mayfield (WAVY-TV)	Negotiated Resolution and Summary Revocation order for West Beach Tavern (Virginia Beach)

CTO Report

Change Management Office

Diversity, Equity and Inclusion Office

Project Management Office

Strategy and Analytics



Change Management Office

- **CMO Staffing & Administration**
 - Zero contractors as of 7/1; handling all work with existing team
 - Pivoting focus to top authority efforts and growing change leadership capability
- **Performance Management**
 - FY23 Milestones delivered; FY24 planning underway
 - 99.9% completed Self-Appraisals; 94% EWP's complete
- **Service Now**
 - Service Ticketing Platform successfully replaced Footprints; After-Action-Review completed
 - 12% reduction in PST calls; resulting in increased awareness, efficiency and accountability
- **Enterprise Projects and Programs:**
 - Integrated Strategic Planning
 - Values Renewal
 - WOLO LA
 - Combined Warehouse Ordering
 - VAL sustainability
 - Retail optimization
- **Change Leadership Capability work:**
 - Change Toolkit
 - Change Training
 - Communications

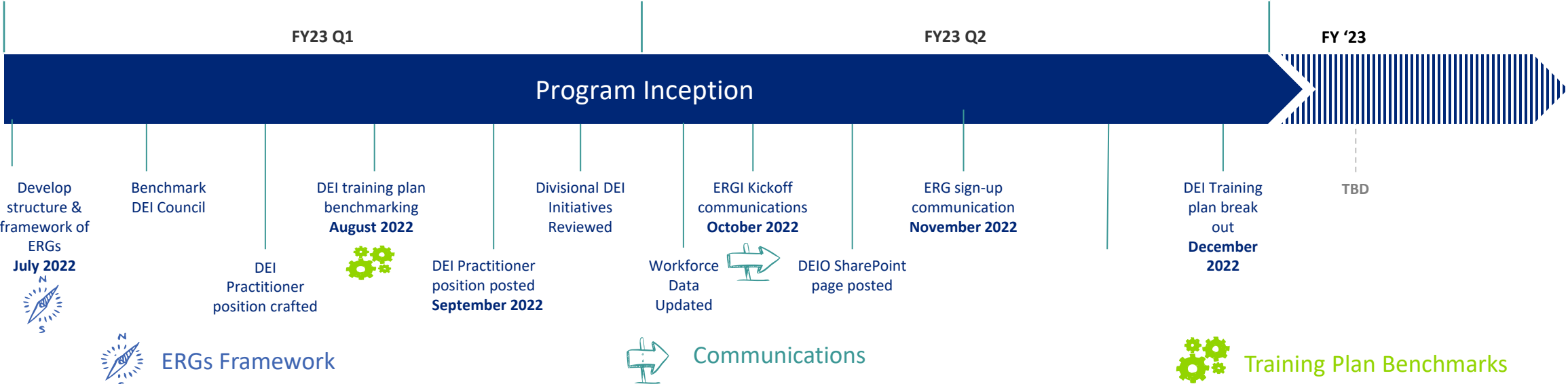
Diversity Equity and Inclusion Office

- **Programming** (*OneVA Goal #4, Infrastructure and Accountability, Objective #1, Develop agency wide communications plan*)
 - FY24 Focus of DEIO: Accessibility
 - Developing training to ensure teammates understand their rights and responsibilities when it comes to disabilities and accommodations
 - Crafting programming focusing on hiring committees and people managers to ensure accessibility for applicants and teammates with diverse needs at all stages in the employment process
 - Working with multiple divisions to strategize future work in accessibility in retail experience
 - Successful June programming schedule. Sample of Activities:
 - Celebration of Flag day with Betsy Ross inspired cocktail
 - Juneteenth acknowledgement with black own spirits and restaurants features
 - Caribbean American Heritage Month programming
 - Pride month programming
 - Established *Observances and Celebrations Committee* bringing together multiple divisions (Communications, DEI, Talent Acquisitions, Engagement, Executive Administration, and Marketing) to plan, coordinate, and align activities and messaging for future affinity months.
 - Activities and messaging plan for July 2023 (Americans with Disabilities Act Awareness)
 - ADA 101 program set for July 26th and will be a collaborative offering with Human Resources
- **DEI Training** (*OneVA Goal #3, Training and Education, Objective #1, Provide DEI Training Opportunities for all ABC Employees*)
 - DEI Training framework will include options for *required trainings*
 - Accessibility training review and assessment

Diversity Equity and Inclusion Office

- **DEI Council** (*OneVA Goal #2, Climate & Intergroup Relations, Objective #2, Create opportunities for employees to feel valued and respected and have a platform for feedback*)
 - Next steps: Council meeting will take place on July 10, 2023 to discuss and review chosen priorities based on Council feedback, Divisional DEI priorities and DEI Leadership training post assessment results.
- **ERG Program** (*OneVA Goal #2, Climate & Intergroup Relations, Objective #2, Create opportunities for employees to feel valued and respected and have a platform for feedback*)
 - VA ABC has welcomed three new ERGs; Black Employees Resource Group (B.E.R.G.), Family Circle, & LGBTQIA+ (Blended Spirits)
- **Supplier Diversity Program** (*OneVA Goal #5, Focus Community Engagement Activities, Objective #3, Engage in diverse community events and outreach programs*)
 - DEIO attended Distilled Spirits Council of the United State (DISCUS) conference centered around DEI in Spirits Industry and Supplier Diversity
 - Best Practices and conference highlights presented to Transformation Office and shared with Marketing Division.

FY23 Update



Key Deliverables

Overview

- ERG application and charter drafted
- Veterans and Women's ERG sponsor identified
- Veteran and Women's ERG application and charters completed
- C-Suite updated on ERG progression in October 2022

Overview

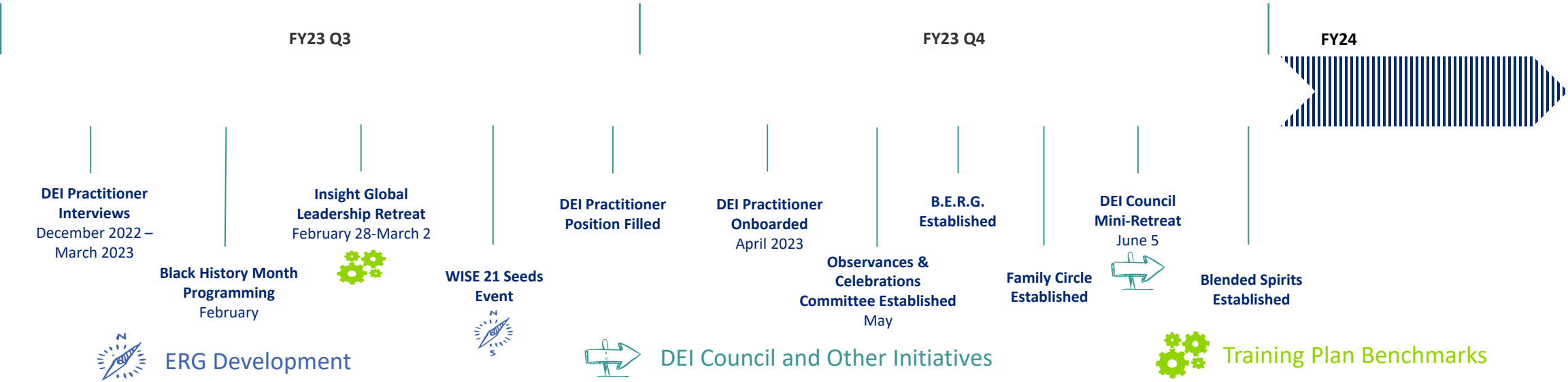
- Three-part message series to introduce ERG's formally to Virginia ABC employees.
 - ERG message #1 (What is an ERG?) – October 26, 2022
 - ERG message #2 (The impact of ERGs) – November 2, 2022
 - ERG message #3 (How to join or start an ERG) – November 9, 2022
- DEIO share point page updated
- BHM Activities and Communications
- Women's History Month (March)
- Celebrate Diversity Month (April)

Overview

- Training benchmarking began in August 2022
- Global Insights DEI meeting began in September 2022
- Global Insights training structure reviewed in October 2022
- Training demos, reference checks provided and reviewed in November 2022
- Global Insights statement of work (SOW) provided in November 2022
- Training plan breakout scheduled in December 2022



FY23 Update



Key Deliverables

Overview

- Three new ERGs established in FY23:
 - Black Employee Resource Group (BERG), established May
 - Family Circle, caregiver ERG, established May
 - Blended Spirits, LGBTQiA+ and allies ERG, established June
- ERG leaders nominated as DEI Council Members
- ERG leadership and support structure developing, utilizing expertise of existing ERGs in collaboration with DEIO

Overview

- Collaborative effort among DEIO, Communications, Marketing, Web & Design, Learning & Development and others to celebrate Black History Month
 - This work led to formation of Observances and Celebrations Committee in May 2023
- DEI Practitioner onboarded April 2023
- DEI Council established, with representation across multiple Divisions
 - First mini-retreat held June 2023
- Established Accessibility as DEIO Focus for FY24

Overview

- Insight Global DEI training for C Suite and Division Directors held, with follow up support to DEIO through FY23
- Authority-wide training model developed with multiple tracks and options
- Series of “101” workshops developed, with first program launching July ’23: “ADA 101”



Project Management Office

- **Project Progress**
 - 4 active (*Pin Pad, SaaS Migration, WOLO-LA, Product Data Hub*)
 - 7 completed (*Warehouse Management, Reusable Bags, Oracle Upgrade, Licensing Onboarding, HRIS – Phase 0, Customer Support Process Reengineering, Enterprise Workforce Automation*)
- **2 Senior Project Manager Positions**
 - Interviews completed and selections made
 - One selected candidates started on June 26 and the second selected candidate starts on July 10.
- **Project Management Office Director Position**
 - Selected candidate, Tamara Harless, started on June 12.
- **PMO Quality and Performance Stakeholder Feedback**
 - Formalization of an initiation checklist for projects and programs is in progress- will be finalized and committed to all project stakeholders with input from new Director
 - Scheduling of monthly meetings with major project stakeholders to capture ongoing project feedback in progress, cadence determined by new director

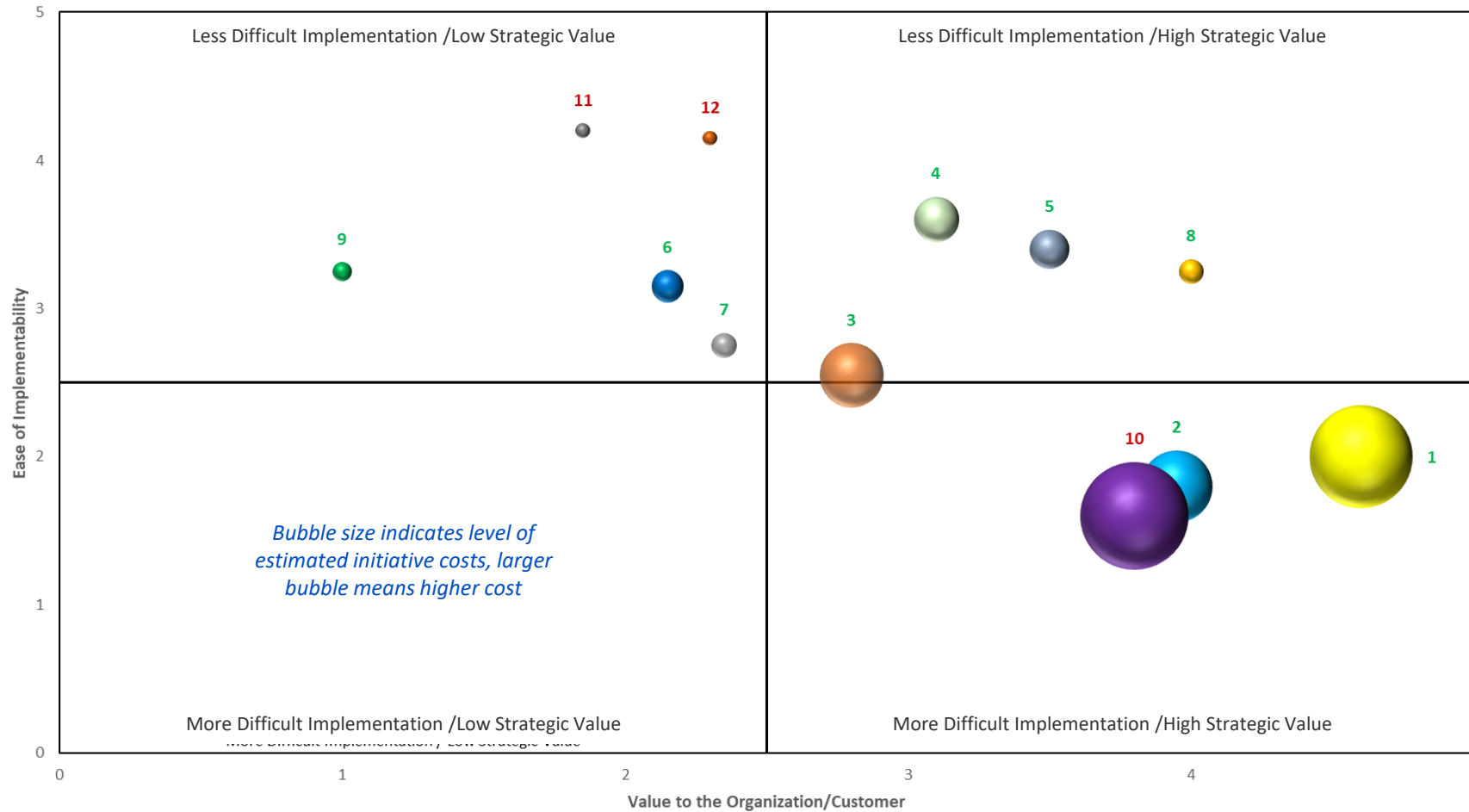
FY23 PAC Prioritized Initiatives

- PAC proposed prioritization for identified initiatives
- C-Suite adopted PAC's recommendations
- This group of initiatives includes the two programs (each containing multiple projects), finalizing VAL and the Warehouse Management System, multiple mandate/compliance issues, and finishing smaller initiatives that are already close to closing out.

Prioritized Initiatives

1. eCommerce Program*
2. Warehouse Mgmt. System
3. VAL/License Reform
4. Reusable Bags (Mandate)
5. Pin Pad Replacement (Compliance)
6. Oracle Database Upgrade (Compliance)
7. VoIP
8. Customer Support Program*
9. Freight Way Backup Video (Compliance)
10. Cvent

FY23 Prioritization Matrix Results



Prioritized:

1. eCommerce Program*
2. Warehouse Mgmt System
3. VAL/License Reform
4. Reusable Bags (Mandate)
5. Pin Pad Replacement (Compliance)
6. Oracle Database Upgrade (Compliance)
7. VoIP
8. Customer Support Program*
9. Freight Way Backup Video (Compliance)
11. Cvent

Deprioritized:

10. HRIS Replacement (push to FY'24/25)
 12. Daily COGS Reporting (to be solved within future changes for MIPS)
 13. JDA Planogram Software
- Note: In order by size of estimated cost, not individual prioritization rankings*

FY23 Completed Projects

Project	Priority	Sponsor	PM	Completion Date	Status
Optimization of Warehouse Mgmt. System	2	Dunham	Jenkins	December 2022	Completed
VAL Licensing Reform	3	Kirby	Kickler	May 2023	Completed
VAL Onboarding	3	Kirby	Kickler	May 2023	Completed
VAL Maintenance	3	Kirby	Kickler	On-going PM Support ends June 2023	Completed
Reusable Bags	4	Dunham	Cochran	July 2022	Completed
Oracle Migration to Platform as a service	6	Kuti	Cunningham	September 2022	Completed
ServiceNow (Ticketing) (EWA)	8	Russell	Morris	April 2023	Completed
Support Workflow Design (CSPR)	8	Russell	Morris	April 2023	Completed
HR Modernization Phase 0		Singleton	Small/Archer	May 2023	Completed

FY23 Project Carryovers

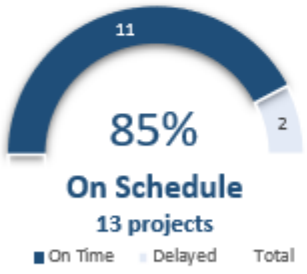
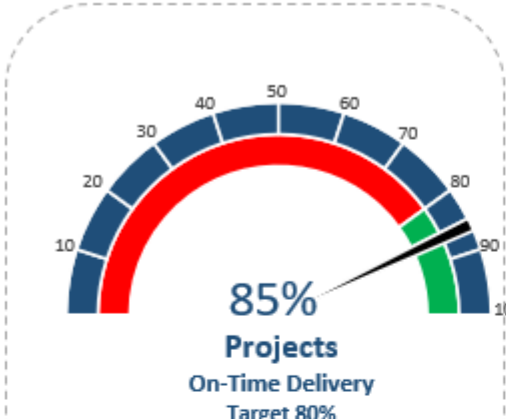
June 30 was the last day for all PMO contractors. Projects affected include Pin Pad, Service Now, VAL Onboarding and Maintenance, PDH and P4P.

Project	Priority	Sponsor	PM	End Date	Status
Warehouse On-Line Ordering Limited Availability – WOLO LA (products)	1	Mark Dunham	Jenkins	TBD	Green
Product Inventory Management Assessment - PDH	1	Vida Williams	Lewis (new)	Jul-2023	Green
eCommerce Experience Platform - Procurement	1	Will Moore	On-hold	Jan-2023	On-hold
Pin Pad	4	David Walker	Transitioned to IT	Sept-2023	Yellow
VAL On-boarding	5	Tom Kirby	Toms (if needed)	May-2023	Completed
SAAS Migration	6	David Kuti	Toms	Oct-23	Green
Phase II Oracle WebLogic Upgrade Migration	7	David Kuti	On-hold	Apr-2023	On-hold, waiting for Oracle release
Freight Way Video Backup/Video Retention	8	David Kuti	Toms	TBD	Will be put On-hold
Pay for Performance (P4P)		David Alfano	TBD	Jul-2023	Yellow

*Once the budget has been approved, an updated list will be provided.

Portfolio Dashboard - All Projects

Total # Projects	Total Budget	Total # Resources
13	8,888,371	59



ON-SCHEDULE

OVERALL PROJECT PROGRESS

■ Not Started ■ In Progress ■ Completed

In Progress	4
Completed	9

PROJECT PHASES

Closed	9
Execution	4

PROJECT % COMPLETE

0-25%	1
26-50%	0
51-75%	1
76-100%	11

ON-BUDGET

BUDGET vs ACTUAL

■ Actual Spent ■ Approved Budget

Actual Spent	6,644,512
Approved Budget	8,888,371

BUDGET SPENT

75%

BUDGET PHASE

GA Funded	1
Unknown	6
Approved	6

ON-SCOPE

CURRENT PROJECT HEALTH

On Time	11
Delayed	2

RISK COUNTS

Risk Count (H)	5
Risk Count (M)	13
Risk Count (L)	3

ISSUE COUNTS

Issue Count (H)	0
Issue Count (M)	0
Issue Count (L)	0

Strategy and Analytics Office

Priorities and Progress

- **Strategic Plan**

- Strategic Plan started on July 1, directors leading workshops with their divisions this month
- Monitoring plan has been developed, pending chief review
- Performance measures being developed
- PAC FY23 review, and FY24 business case development pending budget approval





- **Data Management and Analytics**

- Data governance roadmap development in flight
- Completion of May Authority KPIs
- Initial analysis of real estate retail location parameters in flight
- Multiple analysis on sales per hour in stores provided to retail in order to update store labor plan
- Continued submission of weekly sales reporting to internal and external customers
- Media and Marketing ROI analysis submitted to Marketing and Merchandising
- Secretary's OKR buildout in process

Appendix - CTO

3. Major Initiatives for the Month

Status	
On track	
Some issues	
On-hold	

Initiative Name	What Problem is the Initiative Solving	Description of the initiative Impact	Initiative Owner	Start Date	End Date	Status
E-Commerce Program	<ul style="list-style-type: none"> The eCommerce program is foundational for Virginia ABC to transform from a split, multi-channel retail environment to a real-time, omnichannel retail environment. This transformation not only provides Virginia ABC with increased operational efficiency and revenue opportunities, but also provides for the best possible customer experience. Currently Online Ordering and Product Data initiatives are in flight. 	<ul style="list-style-type: none"> eCommerce is growing significantly. This growth is not only in response to the pandemic, but projections indicate that eCommerce will continue to grow over the next five years, with a conservative increase of annual online orders to 1.8M, representing a 5x to 10x growth over current levels. Virginia ABC cannot hope to support even a fraction of this demand, including concomitant increases in customer service needs, without a program for expanding our infrastructure, eCommerce, and order management capabilities. 	• Vida Williams	• 01/01/2022	• 7/30/2025	
Enterprise Workflow Automation (EWA)	<ul style="list-style-type: none"> VA ABC will leverage an industry leading Enterprise Workflow Automation platform that will promote automated routing of internal and external customer requests, automation within the work process, a knowledge management centralized record, audit and compliance trail, and an integrated reporting dashboard which pulls data from ABC functional platforms. 	<ul style="list-style-type: none"> As it exists today Virginia ABC currently provides help desk support for internal and external customers through a combination of email, walk-up, phone calls, and ticket entry. ABC help desk agents receive over 2,000 monthly service requests, incidents, or general help desk tickets. This represents only a portion of the work and leaves customer support disconnected and inefficient across ABC business groups. 	• Keith Russell	• 03/01/2022	• Complete	
Customer Support Process Reengineering	<ul style="list-style-type: none"> VA ABC will leverage an industry leading Enterprise Workflow Automation platform that will promote automated routing of internal and external customer requests, automation within the work process, a knowledge management centralized record, audit and compliance trail, and an integrated reporting dashboard which pulls data from ABC functional platforms. 	<ul style="list-style-type: none"> As it exists today Virginia ABC currently provides help desk support for internal and external customers through a combination of email, walk-up, phone calls, and ticket entry. ABC help desk agents receive over 2,000 monthly service requests, incidents, or general help desk tickets. This represents only a portion of the work and leaves customer support disconnected and inefficient across ABC business groups. 	• Keith Russell	• 01/01/2022	• Complete	
Human Resources Modernization - Phase 0	<ul style="list-style-type: none"> The current HR systems do not communicate well with each other and have outlived their support structure. Systems have become outdated in their ability to meet HR operational needs. The goal of the Human Resources Modernization Project is to implement agile tools and improve processes for all stakeholders. 	<ul style="list-style-type: none"> The current HR technology environment at Virginia ABC is a complex mix of internally developed, "homegrown" ABC systems and mandated integration with Commonwealth of Virginia state systems. The systems do not communicate well with each other and ABC has outgrown the current capabilities. Systems have become outdated in their ability to meet HR operational needs, needing frequent customizations and updates by HR and IT resources. 	• John Singleton	•07/01/22	• Complete	



3. Major Initiatives for the Month

Status
On track
Some issues
On-hold

Initiative Name	What Problem is the Initiative Solving	Description of the initiative Impact	Initiative Owner	Start Date	End Date	Status
Virginia ABC Licensing (VAL)	<ul style="list-style-type: none"> Virginia ABC Licensing (VAL) System Licensee Onboarding is an effort to roll out the new web-based licensing system that allows ABC license business transactions to occur on-line, any time. 	<ul style="list-style-type: none"> The web based licensing system will reduce manual processes and paperwork not only for the Authority but more importantly for our customers. Allowing customers to apply online and track their application through the licensing process. 	<ul style="list-style-type: none"> Tom Kirby 	<ul style="list-style-type: none"> 09/20/2017 	<ul style="list-style-type: none"> Complete 	On track
Pin Pad Upgrade	<ul style="list-style-type: none"> The project will upgrade all in-store VeriFone MX915 EMV (Europay, MasterCard and Visa) devices running PTS4 (Pin Transaction Security Version 4) software to VeriFone M440 EMV devices running PTS5 (Pin Transaction Security Version 5) software. 	<ul style="list-style-type: none"> The software to VeriFone Model M440 devices running PTS5 (Pin Transaction Security Version 5) will expire April 2024. The equipment and software needs to be upgraded to maintain compliance parameters set by Payment Card Industry (PCI). 	<ul style="list-style-type: none"> David Walker 	<ul style="list-style-type: none"> 07/15/2022 	<ul style="list-style-type: none"> 09/30/2023 	Some issues
Phase II Oracle WebLogic Upgrade Migration <i>On-hold</i>	<ul style="list-style-type: none"> During the Oracle database migration, WebLogic was moved to Oracle Cloud Infrastructure (OCI), but it was not upgraded. Much of the same team is needed to complete the application server upgrade. ABC's current version of WebLogic will end support in December 2023 and continuing the effort ensures that we will complete the upgrade ahead of time and have ample time to schedule the production upgrade when it is least impactful to the business. 	<ul style="list-style-type: none"> Upgrade should mitigate security and system downtime risks associated with out-of-date software infrastructure by upgrading WebLogic. 	<ul style="list-style-type: none"> David Kuti 	<ul style="list-style-type: none"> 06/10/2022 	<ul style="list-style-type: none"> TBD 	On track
VAL SaaS Migration	<ul style="list-style-type: none"> In 2021, Virginia ABC decided not to continue with the on-premises model and migrate to Accela's SaaS solution. It is a stated strategic goal of IT to migrate to SaaS models where appropriate. 	<ul style="list-style-type: none"> Virginia ABC is running version 20.2.0 of the Accela Civic Platform on Virginia ABC managed infrastructure- end-of-life (EOL) Oracle 12c database and Windows 2012 servers nearing their end of support 	<ul style="list-style-type: none"> David Kuti 	<ul style="list-style-type: none"> 11/14/2022 	<ul style="list-style-type: none"> 10/30/2023 	Some issues
Pay For Performance	<ul style="list-style-type: none"> This initiative continues the implementation of our strategic goal of investing in our people. The Pay for Performance plan reinforces a more comprehensive performance management structure. Moving to a Pay for Performance approach provides a consistent mechanism to compensate employees based on performance and level of contributions. 	<ul style="list-style-type: none"> The Authority is moving towards a pay for performance program that objectively measures performance and rewards differentiated contribution levels versus the prior year practices where everyone, regardless of contribution levels, receives the same salary increase percentage. Pay for performance is a plan that impacts base pay increases and should not be confused with other existing performance incentive or bonus plans, such as the current Retail and Distribution Center incentive plans 	<ul style="list-style-type: none"> David Alfano 	<ul style="list-style-type: none"> 01/30/2022 	<ul style="list-style-type: none"> 7/30/2023 	On track

CDBO Report – Vida Williams

Press Releases



Press Releases

Date released	Topic	Distribution	Approved By
July 6	July new products	Press Release statewide	Mark Dunham
June 29	New alcohol laws <i>Published by WSET, WTVR, Potomac Local, Gloucester-Mathews Gazette-Journal and Henrico Citizen (online and podcast).</i>	Press Release statewide	Travis Hill
June 28	Fourth of July hours <i>Published by WAVY, WRIC, Potomac Local, Henrico Citizen, Virginian Review, Williamsburg Yorktown Daily, Newsbreak, Smith Mountain Eagle and Arlington Patch.</i>	Press Release statewide	Mark Dunham
June 20	May 17-19 lottery notifications	Social Media	Vida Williams
June 9	Delay for May 17-19 lottery notifications <i>Published by WTKR.</i>	Social Media	Vida Williams
June 6	Virginia ABC addressing retail shrink <i>Published by WTOP, WAVY, Augusta Free Press, Virginian Review, NewsBreak and Virginia Mercury.</i>	Press Release statewide	Travis Hill

CLEO Report – Chief Tom Kirby

Underage Buyer 2023 Results

Calendar Year: 2023	ALCOHOL		TOBACCO	
	2 nd Cycle (Ending: 8/30/2023)	Calendar Year To Date	DBHDS Grant	DBHDS Supplemental
As of 07/02/2023				
Scheduled	1082	2193	820	1028
No sale	209	964	61	778
Sale	22	178	7	172
Not completed	8	211	6	78
ABC Store: no sale	23	156		
ABC Store: sale	0	5		
Remaining	843	843	746	0
Compliance rate	90.5% ↓	84.7% ↓	83.8% ↑	81.9%

- Scheduled Alcohol includes 44 complaint-based checks, received and completed.
- ABC store results are subset of total results. ABC Store results include distillery stores.
- Not completed includes temporary/seasonal closed, unsafe, UAB known to clerk, etc. and are not considered in establishing the compliance rate because the check was not completed.



Retail Operations Update

Retail Sales Summary

Out of Stocks update

Marketing update

Real Estate and Facilities update



Retail Operations Update



Retail Sales Summary

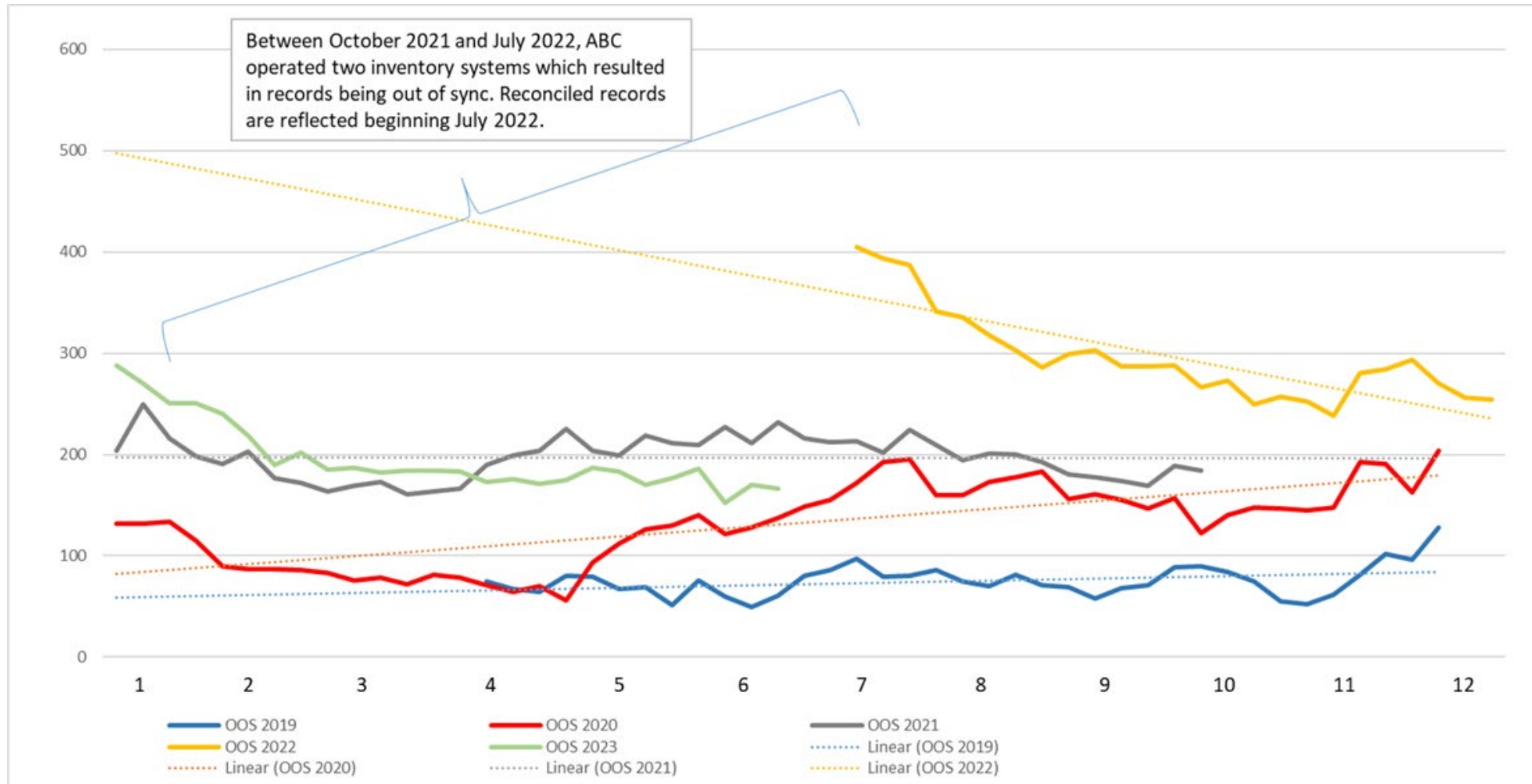
Preliminary year-end sales for FY2023 (July 1-June 30) - Fiscal year 2023 ended with sales totaling \$1,444,314,600, an increase of \$68,683,099 or 5.0% when compared to last year and are \$23,314,600 or 1.6% above the \$1,421,000,000 target.

Total Number of bottles sold - increased 3.6%, retail bottles sold increased 3.5%. Mixed beverage licensee bottles sold increased 3.9%. Mixed beverage licensee dollars are 17.5% of total sales, up from last year with 16.8% of total sales.



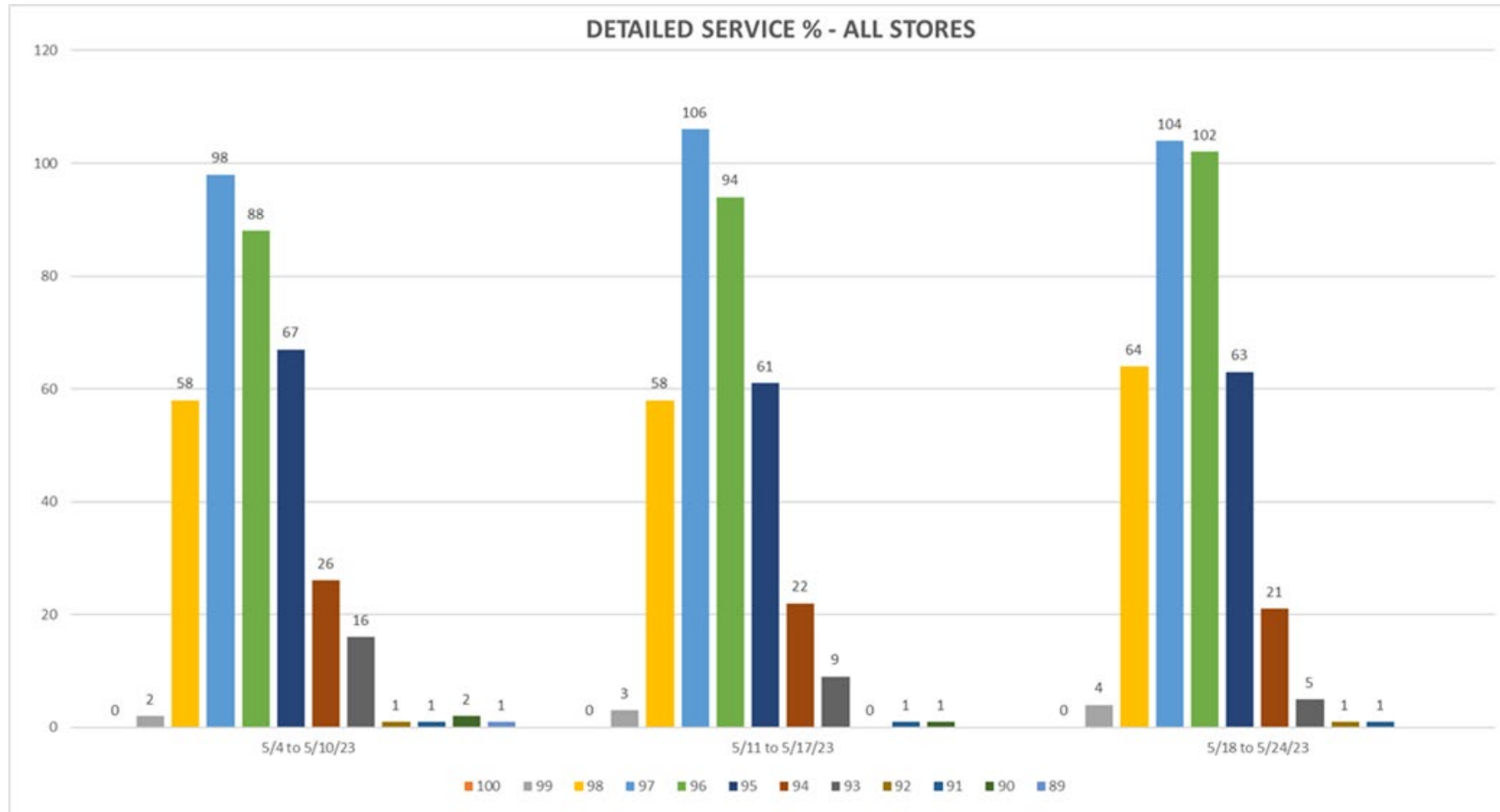
Distribution Center Out of Stocks

In stock goal is 97%. As of June 30th, we had 93.20% of standard items in stock in the DC. Currently, we have 166 standard products out of stock compared to 170 the prior week.

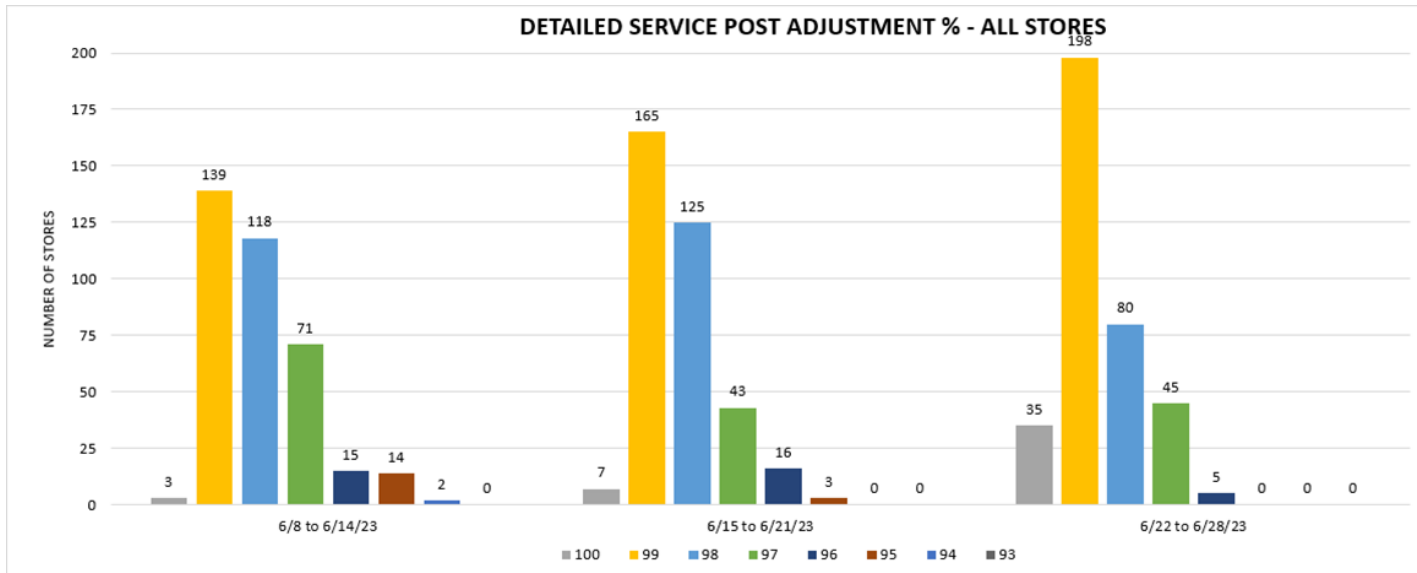


Retail Store Out of Stocks

Retail Store In-stock – June 30th, 7 stores were below 94%



Retail Store Out of Stocks



Retail Store In-stock goal is 97%.

The chart shows the same in-stock percentage for stores with DC out of stocks removed. We currently have 5 stores below 97% in stock.

Distribution Center

Average cases shipped daily in June 25,472 with a peak day of 36,052.

***June daily average saw increase due to the successful holiday staffing pilot

Month	2022 Cases Shipped Daily Avg.	Peak Day	2023 Cases Shipped Daily Avg.	Peak Day
Jan	24,534	34,621	23,360	29,165
Feb	25,740	31,489	24,819	30,387
Mar	28,764	36,556	25,467	34,131
Apr	25,538	30,011	25,472	31,431
May	24,974	30,753	25,296	29,765
Jun	25,090	36,093	27,861	36,052
Jul	25,292	34,323		
Aug	23,377	30,802		
Sep	25,149	30,623		
Oct	25,903	31,400		
Nov	26,914	32,698		
Dec	28,490	37,347		
Average YTD	25,814	33,060	25,379	31,822

Distribution Center Productivity:

Jan – 31.77 cases per labor hour

Feb – 33.785 cases per labor hour

Mar – 32.728 cases per labor hour

Apr – 36.35 cases per labor hour

May – 35.09 cases per labor hour

June – 38.20 cases per labor hour

Calendar YTD through June shipped 3,147,964 cases against a forecast of 3,197,753.

Marketing Update

May 25th – 28th Doorbuster Summer

Kick-Off Sale (Memorial Day Weekend)

Doorbuster sale kicking off Summer featuring top-selling products across categories

Sales increased \$580,025 or 39%. Bottle sales were up 17,822 or 42% versus a year ago.

Total results quoted above include both in-store and online sales.

- Tito's, 1800 Blanco Tequila and Jagermeister were part of the 2022 Doorbuster event held at the same time.
- The overall trend is that while Jagermeister (online & in-store) and Tito's (online only) dropped in Y/Y sale, this event held a lift overall.



May 25 - 28 Doorbuster Store Sales				
Product	2023 Dollars	2022 Dollars	2023 Dollar Increase	2023 % Dollar Increase
Captain Morgan Original Spiced Rum (plastic)	\$48,433	\$39,977	\$8,456	21%
Johnnie Walker Black Scotch	\$112,238	\$27,837	\$84,402	303%
Crown Royal Whisky	\$173,999	\$82,420	\$91,579	111%
Jim Beam Bourbon	\$123,126	\$64,844	\$58,283	90%
Jim Beam Bourbon (plastic)	\$114,291	\$94,081	\$20,211	21%
Maker's Mark Bourbon	\$262,104	\$80,942	\$181,161	224%
Aviation Gin	\$27,513	\$1,140	\$26,373	2314%
Tito's Handmade Vodka	\$758,467	\$725,973	\$32,494	4%
Malibu Coconut Rum	\$81,209	\$54,735	\$26,474	48%
Captain Morgan Original Spiced Rum	\$67,160	\$33,439	\$33,721	101%
Jägermeister	\$50,962	\$54,186	(\$3,225)	-6%
1800 Blanco Tequila	\$239,723	\$219,627	\$20,097	9%
TOTAL	\$2,059,225	\$1,479,200	\$580,025	39%

May 25-28 Doorbuster Online Sales				
Product	2023 Dollars	2022 Dollars	2023 Dollar Increase	2023 % Dollar Increase
Captain Morgan Original Spiced Rum (plastic)	\$456	\$150	\$306	204%
Johnnie Walker Black Scotch	\$4,735	\$0	\$4,735	-
Crown Royal Whisky	\$3,273	\$240	\$3,033	1264%
Jim Beam Bourbon	\$1,970	\$544	\$1,427	262%
Jim Beam Bourbon (plastic)	\$1,049	\$352	\$697	198%
Maker's Mark Bourbon	\$9,725	\$693	\$9,032	1304%
Aviation Gin	\$2,159	\$60	\$2,099	3500%
Tito's Handmade Vodka	\$11,836	\$11,964	(\$128)	-1%
Malibu Coconut Rum	\$1,135	\$448	\$687	153%
Captain Morgan Original Spiced Rum	\$672	\$180	\$492	273%
Jägermeister	\$972	\$1,040	(\$68)	-7%
1800 Blanco Tequila	\$6,299	\$5,067	\$1,232	24%
TOTAL	\$44,282	\$20,738	\$23,544	114%

Marketing Update

June 15th – Father's Day Spirited Thursday

Spirited Thursday sale in advance of Father's Day (various categories)

Sales increased \$145,122 or 171%. Bottle sales were up 5,397 or 177% versus a year ago.

Total results quoted above include both in-store and online sales.

- Last year's June Spirited Thursday event featured 5 products producing \$74,560 in revenue for an average of \$14,930 per product.
- The 2023 June Spirited Thursday event featured 7 products producing \$229,994 in revenue for an average of \$32,849 per product.
- The 2023 June Spirited Thursday 7 products produced \$145,123 incremental revenue vs 2022 sales for an average of \$20,731 per product.

June 15th Spirited Thursday Store Sales						
Product	SKU	Size	6/15/23 Dollars	6/16/22 Dollars	Dollar Increase	% Dollar Increase
Johnnie Walker Green Scotch	5350	750ml	\$27,895	\$1,300	\$26,595	2046%
Jameson Irish Whiskey	15626	750ml	\$27,502	\$21,848	\$5,654	26%
Blade And Bow Bourbon	16832	750ml	\$36,591	\$4,799	\$31,792	662%
Maker's Mark Bourbon	19476	750ml	\$45,204	\$14,252	\$30,952	217%
Tito's Handmade Vodka	38176	750ml	\$62,975	\$32,199	\$30,776	96%
Skrewball Peanut Butter Whiskey	86439/87026	750ml	\$14,330	\$8,860	\$5,470	62%
Casamigos Mezcal Joven	87288	750ml	\$15,447	\$1,564	\$13,883	888%
TOTAL			\$229,944	\$84,822	\$145,122	171%

June 15th Spirited Thursday Online Orders						
Product	SKU	Size	6/15/23 Dollars	6/16/22 Dollars	Dollar Increase	% Dollar Increase
Johnnie Walker Green Scotch	5350	750ml	\$1,740	\$65	\$1,675	2577%
Jameson Irish Whiskey	15626	750ml	\$369	\$31	\$338	1092%
Blade And Bow Bourbon	16832	750ml	\$1,440	\$0	\$1,440	-
Maker's Mark Bourbon	19476	750ml	\$840	\$33	\$807	2445%
Tito's Handmade Vodka	38176	750ml	\$686	\$88	\$598	680%
Skrewball Peanut Butter Whiskey	86439/87026	750ml	\$384	\$0	\$384	-
Casamigos Mezcal Joven	87288	750ml	\$909	\$68	\$841	1236%
TOTAL			\$6,367	\$285	\$6,082	2135%

Marketing Plans

Planned Activity – Rolling 90 Days

	THEME	PODs	FRONT COUNTER	SPIRITED THURSDAYS	MINI-MONDAY	IN-STORE DISPLAYS	LOTTERIES & BARREL PICKS
JULY	Choose Your Summer Adventure (Rum)	Choose Your Adventure - Margarita w/ Rum - Spirit & Soda w/ Rum - Colada w/ Rum - Canned Cocktails	Spiced Rum Sunset - Captain Morgan Original Spiced Rum & Grenadine	Rum Bacardi 8 Year Rum Blue Chair Bay Coconut Rum Bumbu The Original Rum Captain Morgan Private Stock Rum Gosling's Black Seal Rum Malibu Coconut Rum Selvarey Chocolate Rum Zacapa No. 23 Rum	New Amsterdam Passionfruit Vodka	Bacardi Ciroc Crown Royal Fireball Jack Daniel's Jose Cuervo Authentic Patron Tito's Wild Turkey	July 22 - Barrel Pick Event July 31 - August 4 - Lottery
AUGUST	Choose Your Summer Adventure (Tequila)	Choose Your Adventure - Margarita w/ Tequila - Spirit & Soda w/ Tequila - Colada w/ Tequila - Canned Cocktails	Margarita - Codigo 1530 Blanco, Cointreau & ReaLime	Tequila (confirmed products) Avion Silver Tequila Cabo Wabo Tequila Reposado Casamigos Tequila Anejo Codigo 1530 Reposado Tequila DeLeon Anejo Tequila Herradura Silver Tequila Lunazul Tequila Anejo Milagro Tequila Silver	Tullamore D.E.W.	1800 RTD Don Julio Grey Goose Hendrick's Johnnie Walker Jose Cuervo Authentic Maker's Mark Malibu Svedka	TBD - depending on available products
SEPTEMBER	Virginia Spirits Month and Bourbon Heritage Month	Virginia Spirits & Bourbon - Fall Leaves - Allegeny - New Fashioned - Virginia Spirits	Gold Rush - Ragged Branch Signature Bourbon & ReaLemon Juice	Virginia Spirits Sale-a-Bration - participating VA Distillers products are 20% off all month long Bourbon Basil Hayden's Bourbon Bulleitt 10 Year Bourbon Elijah Craig Small Batch Bourbon Horse Soldier Small Batch Jefferson's Reserve Bourbon Old Forester 1920 Craft Bourbon WhistlePig Piggyback Bourbon Woodford Reserve Double Oaked Bourbon	Courage and Conviction Double Cask	Captain Morgan Crown Royal Evan Williams Hennessy VSOP Jack Daniels Jose Cuervo Patron Tito's Woodford	TBD - depending on available products



Real Estate and Facilities Update

New Store Update:

Store 302 (Powhatan)	Awaiting completion of space by Landlord; anticipated Commencement Date Unknown
Store 405 (Norfolk)	Awaiting completion of space by Landlord; anticipated Commencement Date Oct. 2023
Store 442 (Hanover)	Awaiting completion of space by Landlord; anticipated Commencement Date Oct. 2023
Store 528 (Jonesville)	Awaiting completion of space by Landlord; anticipated Commencement Date Oct. 2023
Store 530 (Leesburg)	Anticipated commencement date Sep. 2023

Project Type No. of Stores

Expansions	1
Modernizations	1
Relocations	4

CAO Report – David Alfano

Financial Summary:

Summary of Delegated Items

Signature Delegation

Requestor: 05/01/2023 - 05/31/2023 Approver: David Alfano						
Working Title	Position	Pay	Reason Needed	Date Approved	Notes	Approver: CAO
DC IMT Specialist - Day Shift	00696	57,000.00	NEW POSITION	5/10/2023		
DC Mobile Equipment Operator	50703	50,700.00	NEW POSITION	5/10/2023		
DC Associate	50715	45,000.00	NEW POSITION	5/10/2023		
DC Associate	50716	45,000.00	NEW POSITION	5/10/2023		
DC Process Lead	50717	64,200.00	NEW POSITION	5/18/2023		
ITEM: Travel Authorization Reports (3 or more people or excess of \$5000) none	Participants	Meeting Information/Name	Location and Dates	Cost	Reason Travel Required	Approver: CEO
ITEM: Recognition/Rewards of \$750 or higher	Employee to receive	Manager	Reasoning	Amount	Notes	Approver: CAO
Cash Award	NICHOLAS VANDELOECHT	MAWYER, CAROL	Integrity	\$750.00		N/A
Cash Award	RAMON SANTIAGO	NIXON, TIMOTHY	Performance Excellence	\$750.00		N/A
Cash Award	ROGER BOMBARD	NIXON, TIMOTHY	Performance Excellence	\$750.00		N/A
Cash Award	ANDREW SHOPE	NIXON, TIMOTHY	Performance Excellence	\$750.00		N/A
Cash Award	RAMANATHAN PARANTHAMAN	HUCKS-WATKINS, LATONYA	Performance Excellence	\$1,000.00		N/A
Cash Award	RYAN STEPHENS	NIXON, TIMOTHY	Performance Excellence	\$750.00		N/A
Cash Award	CHRISTOPHER COFFMAN	NIXON, TIMOTHY	Performance Excellence	\$750.00		N/A
Cash Award	PATRICK KANE	SCHIMICK, NICK	Service	\$750.00		N/A
Cash Award	HOWARD NEWELL	FURMAGE, MARK	Service	\$750.00		N/A
Cash Award	JOHNNIE RUSSELL	WILLIAMS, PAUL	Performance Excellence	\$750.00		N/A
Cash Award	HASAN SMITH	WILLIAMS, PAUL	Performance Excellence	\$750.00		N/A



VIRGINIA ALCOHOLIC BEVERAGE CONTROL AUTHORITY
Contribution Margin - Income Statement (In Millions)
Fiscal Year 2023 - Month of May

	FY 2023		FY 2023		FY 2023		FY 2023		FY 2022			
	Actual		Budget		Variance		Percentage		Actual		Variance	Percentage
Revenue Sources:												
Alcoholic Beverages (Store Sales)	\$ 122.5		\$ 121.7		\$ 0.8		0.7%	●	\$ 116.0		\$ 6.5	5.6%
Online Sales	0.7		0.8		(0.1)		-8.8%	●	0.7		0.0	4.3%
Other	4.0		3.2		0.8		25.0%	●	3.7		0.3	9.3%
Gross Revenue	127.2		125.7		1.5		1.2%	●	120.4		6.8	5.7%
Less: Spirits Excise Tax	20.3		20.3		-		0.0%	●	19.3		(1.0)	-5.2%
Net Revenue	106.9		105.4		1.5		1.5%	●	101.1		5.8	5.8%
Variable Operating Costs:												
Cost of Goods Sold	58.5	47.5%	58.9	48.1%	0.4		0.7%	●	57.1	48.9%	(1.4)	-2.5%
Variable Administrative Costs	18.1		18.1		(0.0)		-0.2%	●	21.7		3.6	16.4%
Total Variable Costs	76.6		77.0		0.4		0.5%	●	78.8		2.2	2.8%
Contribution Margin	30.3		28.4		1.9		6.7%	●	22.3		8.0	35.6%
Contribution Margin as a % of Store Sales	24.6%		23.2%						19.1%			
Fixed Operating Costs:												
Fixed Administrative Costs	7.2		7.3		0.1		1.4%	●	2.6		(4.6)	-179.8%
Regulatory Costs (Enforcement & Hearings)	2.0		2.5		0.5		20.0%	●	1.7		(0.3)	-14.9%
Total Fixed Costs	9.2		9.8		0.6		6.1%	●	4.3		(4.9)	-113.3%
ABC Net Profit	\$ 21.1		\$ 18.6		\$ 2.5		13.4%	●	\$ 18.0		\$ 3.1	17.0%
As a % of Store Sales	17.1%		15.2%						15.4%			

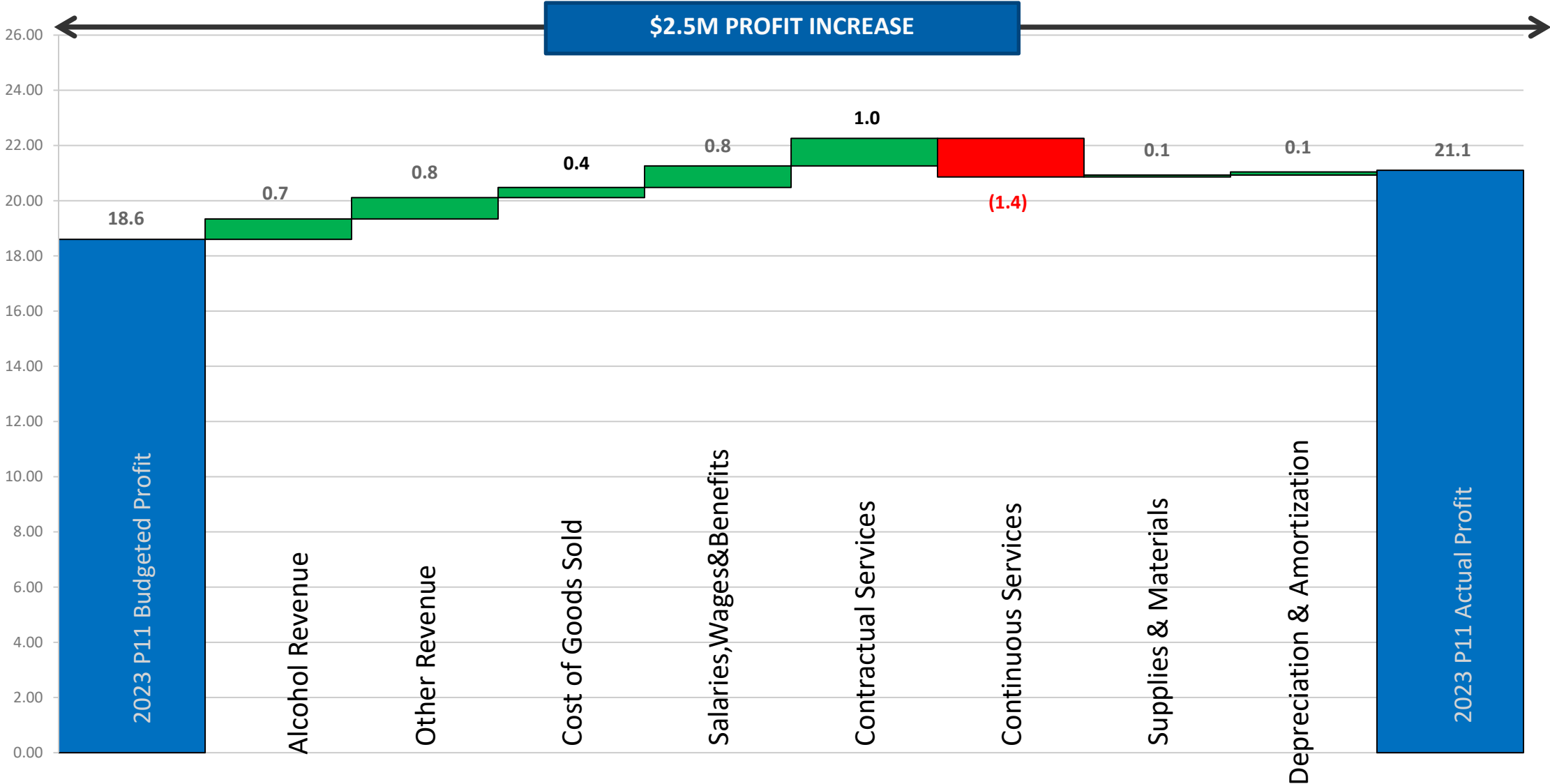
● Favorable Variance
● Unfavorable Variance

NM = Not Meaningful

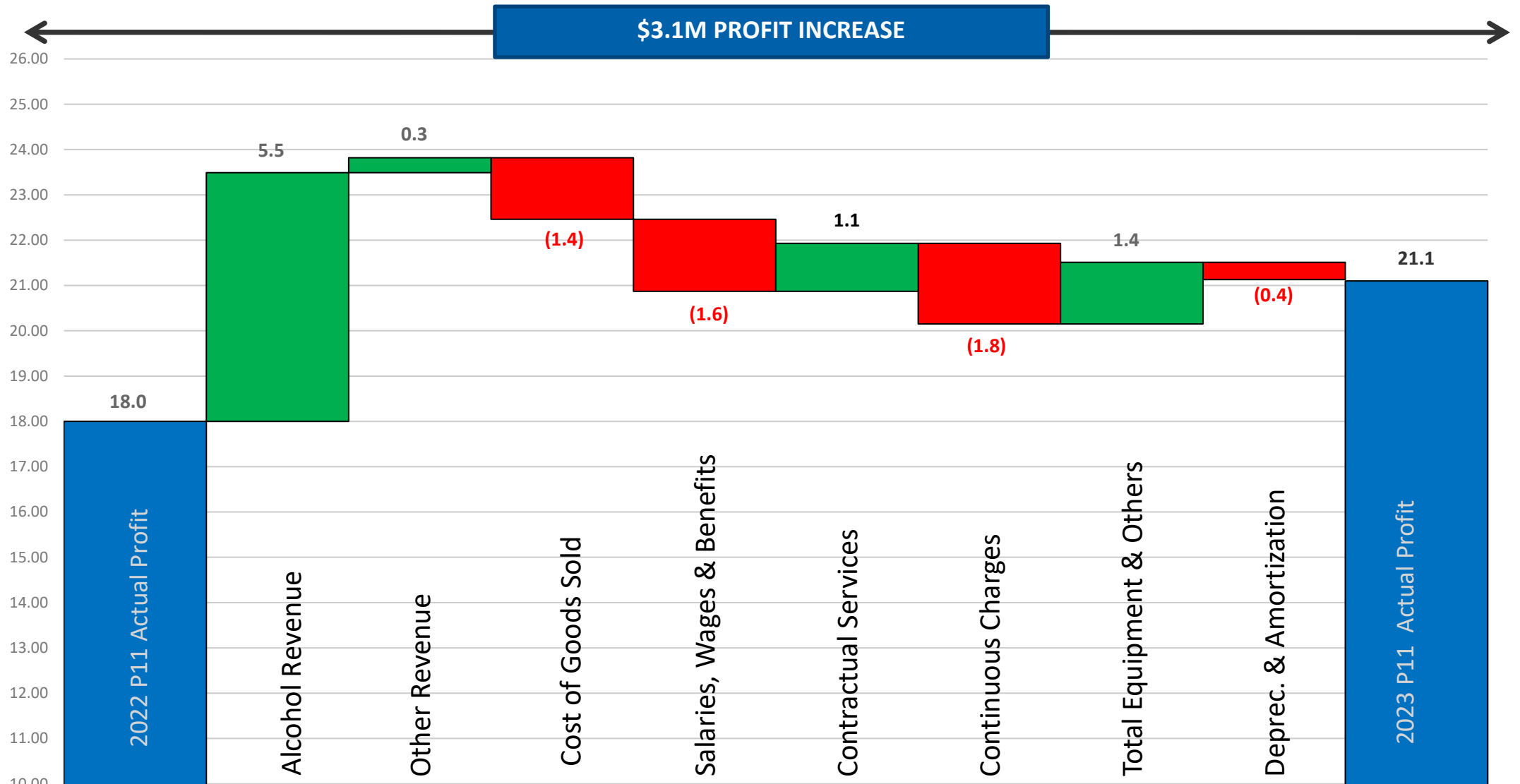
Notes: Fund 05001 was utilized because this represents the Operational revenue and expenses that are utilized to calculate the disbursements to the Commonwealth.
Contribution Margin - represents the amount of earnings available to contribute towards profit after removing the variable costs of operations.
Example: if the sales forecast was increased by \$1M (with a 24% contribution margin), \$240K of additional earnings would flow through to profit.



FY23-P11 Actual vs FY23-P11 Budget



FY23-P11 Actual vs FY22-P11 Actual



VIRGINIA ALCOHOLIC BEVERAGE CONTROL AUTHORITY

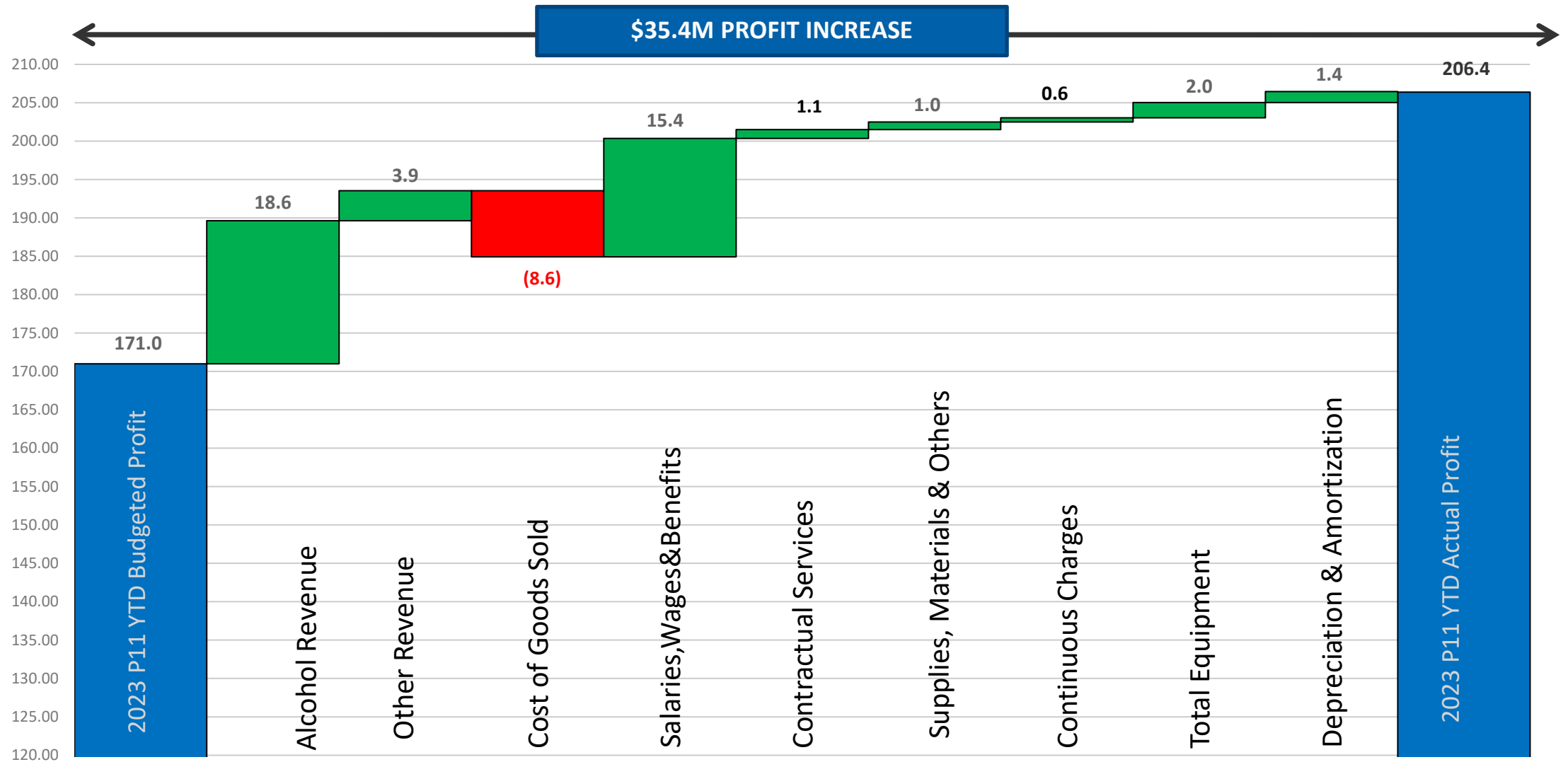
Contribution Margin - Income Statement (In Millions)

Fiscal Year 2023 - YTD as of 05/31/2023

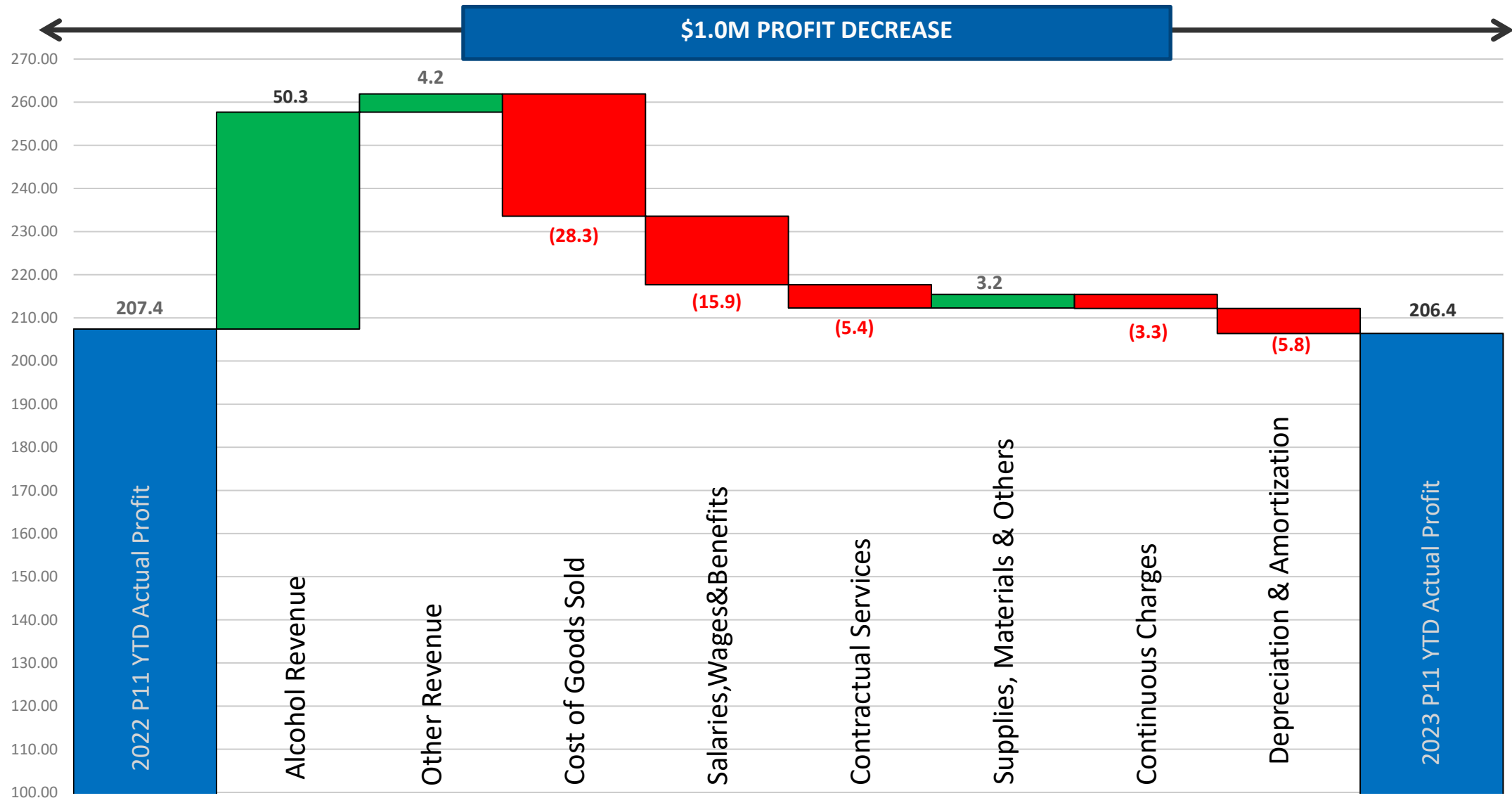
		FY 2023		FY 2023		FY 2023	FY 2023		FY 2022			
		Actual		Budget		Variance	Percentage		Actual		Variance	Percentage
Revenue Sources:												
	Alcoholic Beverages (Store Sales)	\$ 1,314.0		\$ 1,291.2		\$ 22.8	1.8%	●	\$ 1,254.0		\$ 60.0	4.8%
	Online Sales	8.1		8.9		(0.8)	-9.0%	●	7.7		0.4	5.2%
	Other	25.9		22.0		3.9	17.7%	●	21.7		4.2	19.2%
	Gross Revenue	1,348.0		1,322.1		25.9	2.0%	●	1,283.4		64.6	5.0%
	Less: Spirits Excise Tax	218.8		215.4		(3.4)	-1.6%	●	208.7		(10.1)	-4.8%
	Net Revenue	1,129.2		1,106.7		22.5	2.0%	●	1,074.7		54.5	5.1%
Variable Operating Costs:												
	Cost of Goods Sold	633.6	47.9%	625.0	48.1%	(8.6)	-1.4%	●	605.3	48.0%	(28.3)	-4.7%
	Variable Administrative Costs	193.9		199.1		5.2	2.6%	●	186.5		(7.4)	-4.0%
	Total Variable Costs	827.5		824.1		(3.4)	-0.4%	●	791.8		(35.7)	-4.5%
	Contribution Margin	301.7		282.6		19.1	6.8%	●	282.9		18.8	6.6%
	Contribution Margin as a % of Store Sales	22.8%		21.7%					22.4%			
Fixed Operating Costs:												
	Fixed Administrative Costs	74.3		83.5		9.2	11.0%	●	57.2		(17.1)	-29.9%
	Regulatory Costs (Enforcement & Hearings)	21.0		28.1		7.1	25.2%	●	18.3		(2.7)	-14.9%
	Total Fixed Costs	95.3		111.6		16.3	14.6%	●	75.5		(19.8)	-26.3%
	ABC Net Profit	\$ 206.4		\$ 171.0		\$ 35.4	20.7%	●	\$ 207.4		\$ (1.0)	-0.5%
	As a % of Store Sales	15.6%		13.2%					16.4%			
	● Favorable Variance											
	● Unfavorable Variance											
	NM = Not Meaningful											
	Notes:	Fund 05001 was utilized because this represents the Operational revenue and expenses that are utilized to calculate the disbursements to the Commonwealth.										
		Contribution Margin - represents the amount of earnings available to contribute towards profit after removing the variable costs of operations.										
		Example: if the sales forecast was increased by \$1M (with a 24% contribution margin), \$240K of additional earnings would flow through to profit.										



FY23-P11YTD Actual vs FY23-P11YTD Budget



FY23-P11YTD Actual vs FY22-P11YTD Actual



CIO Report – Paul Williams

IT Monthly Summary

IT KPIs (Work in Progress)

IT Support Summary

IT Monthly Summary

Introduction

Accela is still creating significant cause for concern (VAL). Every week on Fridays we are seeing system instability requiring a daytime reset. We have 9 weeks until we transition to SAAS and that project is on track but system stability is our primary concern. We are trying to mitigate by resetting the system and servers more frequently but this is giving very little benefits and creates additional stability risks. Thankfully resets are short interruptions IT KPI's are stable in May. We will revisit metrics next year, setting new goals, targets and measurements as we mature our KPI approach.

Limited Availability and Lottery work will continue through to the end of the year. This will me more about testing and deployment and less development but this project has seriously overrun its plan (by near to 12 months if it completes by year end). Pinpad replacement is held for a defect between Elavon and GK (gift card processing) for several weeks. Several new compliance and maintenance efforts are currently in the approval process for implementation later in the year, the largest being the POS upgrade.

Work on Budgets and annual performance reviews continues.

IT Performance

Store cameras. We have successfully tested FUSUS on old camera equipment – unfortunately it requires replacing the current DVR. We will run this pilot for at least 60 days but results are promising so far (likely additive to Meraki in high crime stores).

IT supply chain has now largely normalized – there are some specific bottlenecks (eg Sonitrol alarm boards – we have the Alexandria regional office with no alarm service because Sonitrol cannot source new boards).

We are assessing which project work gets prioritized for 2024 – some deferrals will likely need exceptions to document and accept the risks we will not address this year.

People

Staffing is stable and we have reduced the vacancy rate to 7% at the end of May. We are waiting for formalization of project plans to set staffing and resource levels for next year.

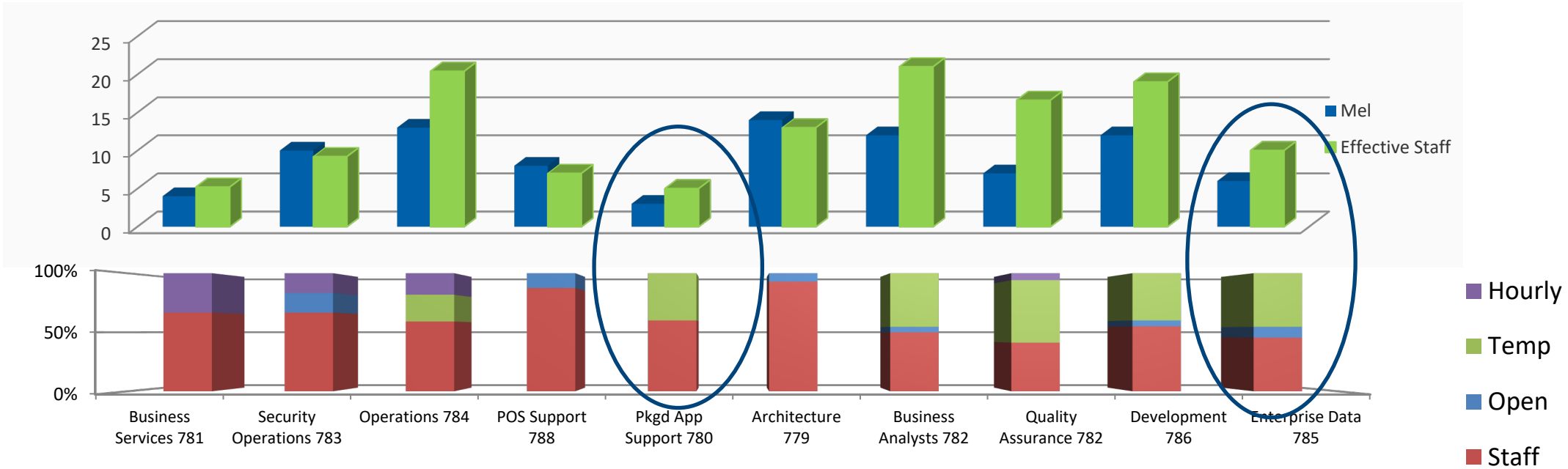
Even though we have seen Reductions in Force in significant numbers in the Private Sector this has not (yet) translated into availability or rate improvements for ABC. We are seeing in June that the number of positions across the Commonwealth CAI has open to fill has reduced significantly



IT KPI's (Work in progress)

Measure	Indicator	Current	C-1	C-2	C-3	Comments
Staffing (MEL)	Open + Exits (10,2)	7/0	8/1	8/0	9/0	
Reliability – Core	Ops hrs. uptime (99.9%)	99.9%	99.9%	99.9%	99.9%	
Reliability POS	Lost Hours (all registers)	2.0	0.5	2.0	1.5	
Operational Support contacts	Total Footprints tickets, PST ext. calls & Emails	6,028	5,331	5,003	4,788	Adjusted to remove email input- double counted activity. Volume is up in MAY no single cause
Registered Users (avg)	Domain Accounts,	4,861	4,765	4,750	4,723	Adding Intern accounts. Improved recruitment
Resource Allocation	Hours Target / Alloc	109%	138%	112.4%	94.3%	
First contact ticket resolution	Tickets closed on 1 touch	96.52%	94.05%	98.86%	95.12%	
Calls accepted	Answered calls	96.92%	96.04%	97.35%	97.11%	
Average wait time	Customer wait time	29 Sec.	28 sec.	19 sec.	30 sec.	
Daily ticket average	Service Now Incidents	129	84	80	88	Volume is up. New Hires and weather / store fleet issues plus Lottery questions
Average call handle time	Time to resolve	4.27 min	4.22 Min	4.65 min	4.07min	

Headcount Breakdown



The vacancy rate at 5/31/23 is 7.9% - 7 open Positions (was 9% - 8 open positions). We gained 1 QA MEL - internal transfer from HR and lost one PAS contractor. BSA contractors are still showing fairly high velocity churn. We transferred a MEL from Development to Architecture (Infrastructure), and from BSA to QA to better balance our teams

We have 7 active recruitments running at the end of May (was 7). The candidate flow for most positions is acceptable but candidate quality is challenging for senior positions. We are still not seeing improvements in BSA supply locally. We are seeing significant competitive pressure from other state agencies.

Our MEL staff is fairly stable – internal moves within ABC are creating a small amount of turnover but we appear to be sustaining and slightly improving on current staff levels.

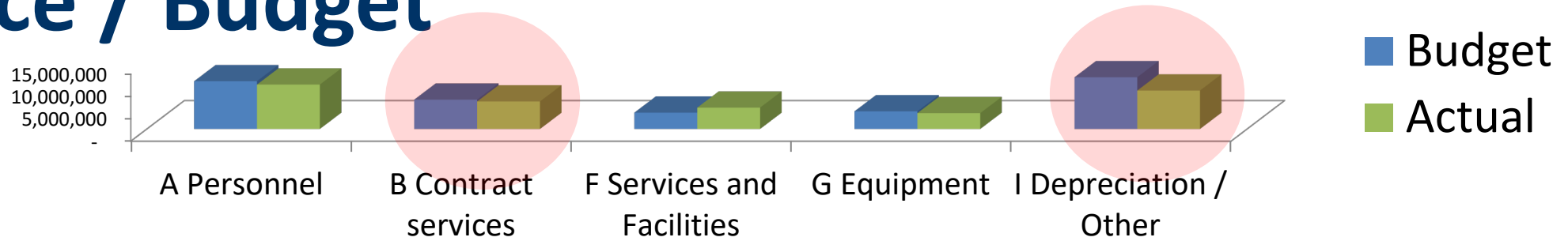
Converting contractors to permanent roles is slow. We are continuing to work on the hard-to-find skillsets - Enterprise Data and Development. Several of our new hires in support roles are contractor conversions. It is concerning that our main applicant inflow and outflow is with other state agencies – we believe that availability has created price competition between ABC and state agencies for limited resources and State agencies are offering rates similar to, or better, than ABC for some of these roles (particularly BSAs).

Next month will see some additional turnover as we have one exit in process at the end of May as well as the onboarding of Interns (Part time employees)



IT Finance / Budget

YTD IT Budget Performance



- Overall, in May we are YTD 11.56% (April 9.9%) under budget (\$4.2m). This is overstated by an accounting error Credit for 780K. The Adjusted position for may is 9.42% under budget. We anticipate this falling to around 8.5% under budget at year end. We still have large variances between actual and expected (budget) and will resolve many of these in next years budget. The planned labor and contractor project labor recovery only shows in IT admin below. Key variances are as follows:
- Personnel costs (7.3% was 7.6%). Driven by unfilled open positions during the year (currently at 7 open / 7.9% open against planned 5% open). We also have and under recovery of Capitalized Labor on projects of \$260k. We have addressed differences I project budgeting / accounting in the 2024 budget.
- Contractual services has seen a significant correction to 6.25% under budget (from 44.7% over budget). This appears to be the result of adjustments and corrections in the GASB postings YTD, rather than operational performance. Next year we will separate the GSAB adjustments from operational budgets to make operational accountability clearer.
- Equipment is has come more in line , now 10.3% under budget (408K down from 758K). Significant backlog orders were delivered in April and May that have brought this more in line with target
- Depreciation is now showing 2.9M over budget – largely due to GASB adjustments.

Act vs Budget by Dept



CEO Report

Summary Suspension – Notorious
Real Estate Leases
KPI Review



**COMMONWEALTH OF VIRGINIA
ALCOHOLIC BEVERAGE CONTROL AUTHORITY
VIRGINIA ALCOHOLIC BEVERAGE CONTROL BOARD**

IN THE MATTER OF: **TRAVIS & TOYA, LLC
T/A NOTORIOUS
6263 PORTSMOUTH BLVD
PORTSMOUTH, VIRGINIA 23701
SENT VIA CERTIFIED MAIL**

**TRAVIS & TOYA, LLC
T/A NOTORIOUS
ATTN: TRAVIS JOHNSON OR LATOYA HILL
6263 PORTSMOUTH BLVD
PORTSMOUTH, VIRGINIA 23701
SERVED VIA PERSONAL SERVICE**

LICENSE NO.: **756119 – WINE AND BEER ON PREMISES
756119 – MIXED BEVERAGE RESTAURANT**

ABC INCIDENT NO.:

ORDER OF SUMMARY SUSPENSION

Upon completion of an initial investigation commenced on June 18, 2023, and a review of all findings, pursuant to Sections 4.1-202 and 4.1-225.1 of the Code of Virginia, the Virginia Alcoholic Beverage Control Board (“Board”) finds that it has reasonable cause to believe that at approximately 1:30 a.m. on June 18, 2023, an act of gun violence occurred in the parking lot of the licensed establishment resulting in one individuals sustaining serious bodily injuries due to a gunshot wound to the torso. Interviews of those present during the incident and the Portsmouth Police Department (“PPD”), indicated that the shooting took place as the victim was returning to his vehicle after exiting the establishment. PPD located approximately six shell casings from a 9mm handgun in the vicinity of this shooting incident. The incident is currently under investigation and the suspect has not yet been apprehended.

The licensee was issued a wine and beer on premise and mixed beverage restaurant license on October 7, 2021. A search of the licensee’s history revealed various issues of concern at the location. On April 17, 2023, PPD responded to gunshots fired at the establishment while the licensee was hosting an event. On April 29, 2023, there was a physical altercation between patrons and the licensee’s security team, which resulted in a patron being shot by security staff personnel. On April 30, 2023 and on May 1, 2023, multiple patrons reported being assaulted by security personnel during incidents in which pepper spray was deployed. On June 11, 2023, and Aggravated Assault occurred in which a victim was found lying unconscious on the ground in the parking lot with injuries.

In addition to the escalating and recent reports of violence, Licensee submitted reports in June of 2023 indicating that the establishment was failing to meet the required food sales.

PPD has indicated their support for the Board moving forward with summarily suspending the license while the Bureau of Law Enforcement conducts a full investigation.

Due to the recent escalation of incidents at the establishment resulting in an individual suffering a gunshot wound, the Board concludes that there exists a continuing threat to public safety and that temporary suspension of the license is justified to protect the health, safety, and welfare of the public.

IT IS ORDERED that any and all privileges granted by the above-referenced license, shall be suspended, effective immediately, and the suspension shall remain in effect pending the results of a formal investigation and any resulting proceedings for disciplinary review. Once the suspension has been in effect for forty-eight (48) hours, as required by Section 4.1-225.1(B), the licensee may petition the Board for a restricted license pending the results of the formal investigation and any proceedings for disciplinary review. The Board may deny the petition for a restricted license and the summary suspension shall continue until the conclusion of the disciplinary review; however, if the Board determines that a restricted license is warranted, the Board shall have discretion to impose appropriate restrictions based on facts presented.

IT IS FURTHER ORDERED that upon issuance of this Order, ABC Enforcement is directed to immediately commence a formal investigation. The formal investigation shall be completed within ten (10) days of its commencement, and the findings shall be immediately reported to the Secretary of the Board. If following the formal investigation, the Secretary of the Board determines that suspension of the license is warranted, a hearing shall be held within five (5) days of the completion of the formal investigation.

IT IS FINALLY ORDERED that a special agent of the Board shall serve a true copy of this order in person and by certified mail to the licensee. The order of suspension shall take effect immediately upon service.

AS PROVIDED BY SECTIONS 4.1-225.1(A) AND 2.2-4018(4) OF THE CODE OF VIRGINIA, THIS SUMMARY ORDER OF TEMPORARY SUSPENSION IS FINAL AND IS NOT SUBJECT TO APPEAL OR JUDICIAL REVIEW.

VIRGINIA ALCOHOLIC BEVERAGE CONTROL BOARD



Chief Executive Officer and Secretary to the Board

June 19, 2023

Date

VIRGINIA ALCOHOLIC BEVERAGE CONTROL AUTHORITY
PROOF OF SERVICE

IN THE MATTER OF: Travis + Toya, LLC
LICENSE NO.: 756119
INCIDENT NO.: 23-01254

This order was received by D. Borst on 6/19/2023 @ 10:31 pm
(agent) (date/time)

I personally served a true copy of the order on Catoya Boone (owner)
(name and position of person served)
at 6263 Portsmouth Blvd., Portsmouth, VA on 6/20/2023 @ 2:25 pm
(location) (date/time)

SPECIAL AGENT: D. Borst Date: 6/20/2023

Receipt is hereby acknowledged of the sum of _____ (\$_____.____) provided for in the order.

SECRETARY, ASSISTANT SECRETARY, SPECIAL AGENT, OR ADMINISTRATIVE ASSISTANT

Date Received: _____

This is to certify that the licensee elected to submit to the suspension provided for in this order on the dates shown below.

Start Date: 6/20/2023 End Date: _____

SPECIAL AGENT: D. Borst Date: 6/20/2023

I was unable to serve the order on the licensee at their residence or usual place of business and mailed by certified mail, return receipt requested, on _____ to the following
(date)
address: _____. At the time of mailing, I
received the following tracking number: _____.

SPECIAL AGENT: _____ Date: _____

**PLEASE RETURN THIS FORM TO HEARINGS AND APPEALS NO LATER THAN 30 DAYS AFTER
SERVING THE ORDER.**

Real Estate Leases Signed

Store Number and Location	Leased Space	Term	REC Vote	Board Approval
New Store #530 (Leesburg) - Compass Creek Shopping Center 555 Compass Point Plaza SE, Suite E-104 Leesburg, Virginia 20175	2000 square feet	10 years	12-13-22	1-11-23
Relocation of Store #253 (Charlottesville) - Emmet Street Station 1220 Emmet Street, Suite 120 Charlottesville, Virginia 22903	5377 square feet	10 years	2-21-23	3-20-23
Renewal of Store #279 (Forest) - Graves Mill Shopping Center 18013 Forest Road, Suite E09 Forest, Virginia 24551	2782 square feet	5 years	5-9-23	6-8-23
New Store #529 (Alexandria) - South Washington Street Shopping Center 825 South Washington Street Alexandria, Virginia 22314	3700 square feet	10 years	12-13-22	1-11-23
Renewal of Store #073 (Ashburn – Loudoun County) - Broadlands Village Center 43150 Broadlands Center Plaza Ashburn, Virginia 20148	2400 square feet	5 years	3-14-23	4-20-23
Renewal of Store #254 (Henrico) - Village Shopping Center 7015 Three Chopt Road Richmond, Virginia 23226	3003 square feet	5 years	4-18-23	6-8-23

Authority KPIs

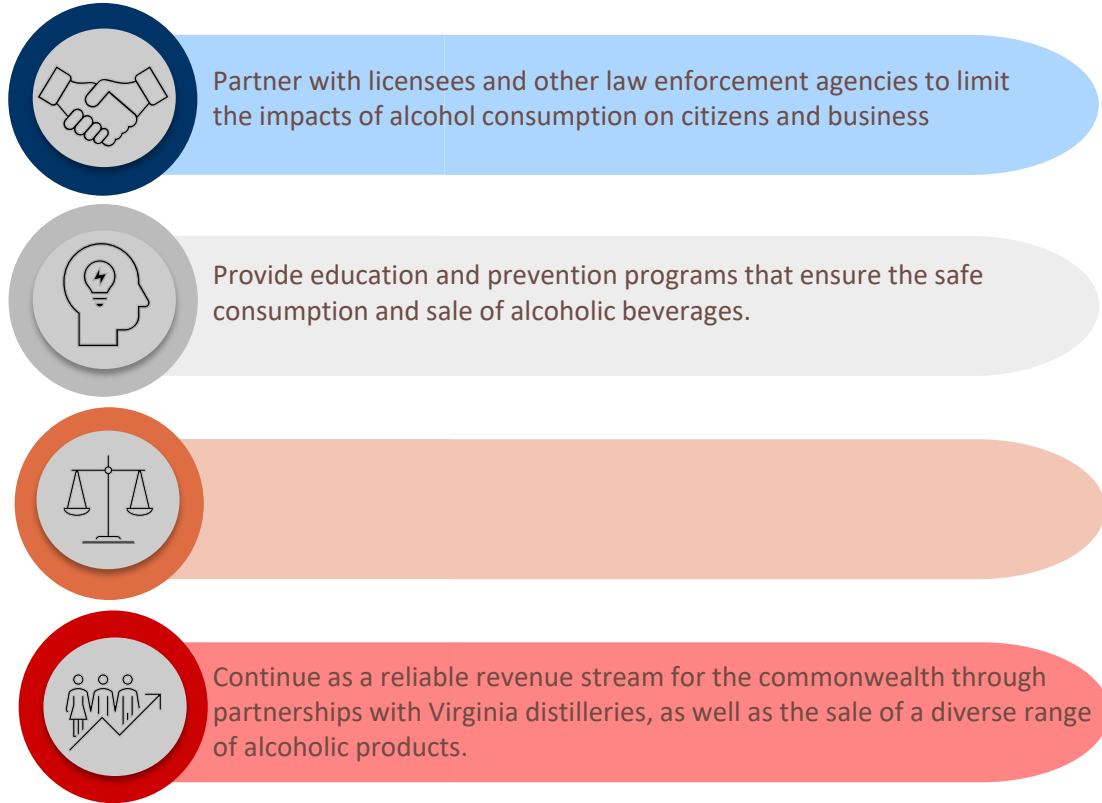
Data thru May 2023

July 7, 2023

Prepared By: Strategy & Analytics



Virginia ABC Mission: To strengthen the Commonwealth through public safety, education and revenue derived from the responsible regulation and sale of alcoholic beverages.



Store Sales and Profits: Store Sales growing at 4.1% CAGR

For the FY YTD, store sales have a CAGR of 4.1% over past two years, and profits have a CAGR of (3.7)%. For the current month, 17.3% profit growth vs prior year represents the impact of higher store sales; partially offset by increased personnel costs.

Virginia ABC: Store Sales and Profit Comparisons
May'23

In \$M	Current Month	Current Month FY'22	Current Month FY'21	Growth vs FY'22	Growth vs FY'21	CAGR
Store Sales	123.2	116.9	118.4	5.4%	4.1%	2.0%
Profits	21.1	18.0	22.5	17.3%	-6.0%	-3.0%

In \$M	Quarter to Date	Quarter to Date FY'22	Quarter to Date FY'21	Growth vs FY'22	Growth vs FY'21	CAGR
Store Sales	237.6	231.1	230.4	2.8%	3.2%	1.6%
Profits	41.6	37.6	42.3	10.6%	-1.6%	-0.8%

In \$M	FY to Date	FY'22 to Date	FY'21 to Date	Growth vs FY'22	Growth vs FY'21	CAGR
Store Sales	1,322.2	1,261.9	1,221.1	4.8%	8.3%	4.1%
Profits	206.4	207.4	222.8	-0.5%	-7.3%	-3.7%

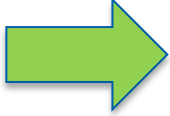
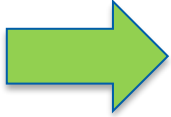
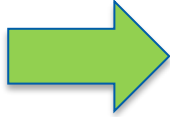
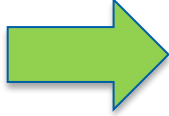
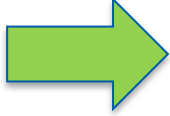

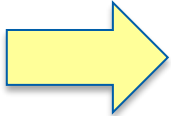

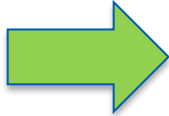
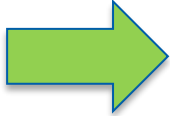
Source: SmartView

_____ :



9 out of 10 KPIs are green, only In-Stock remains challenged

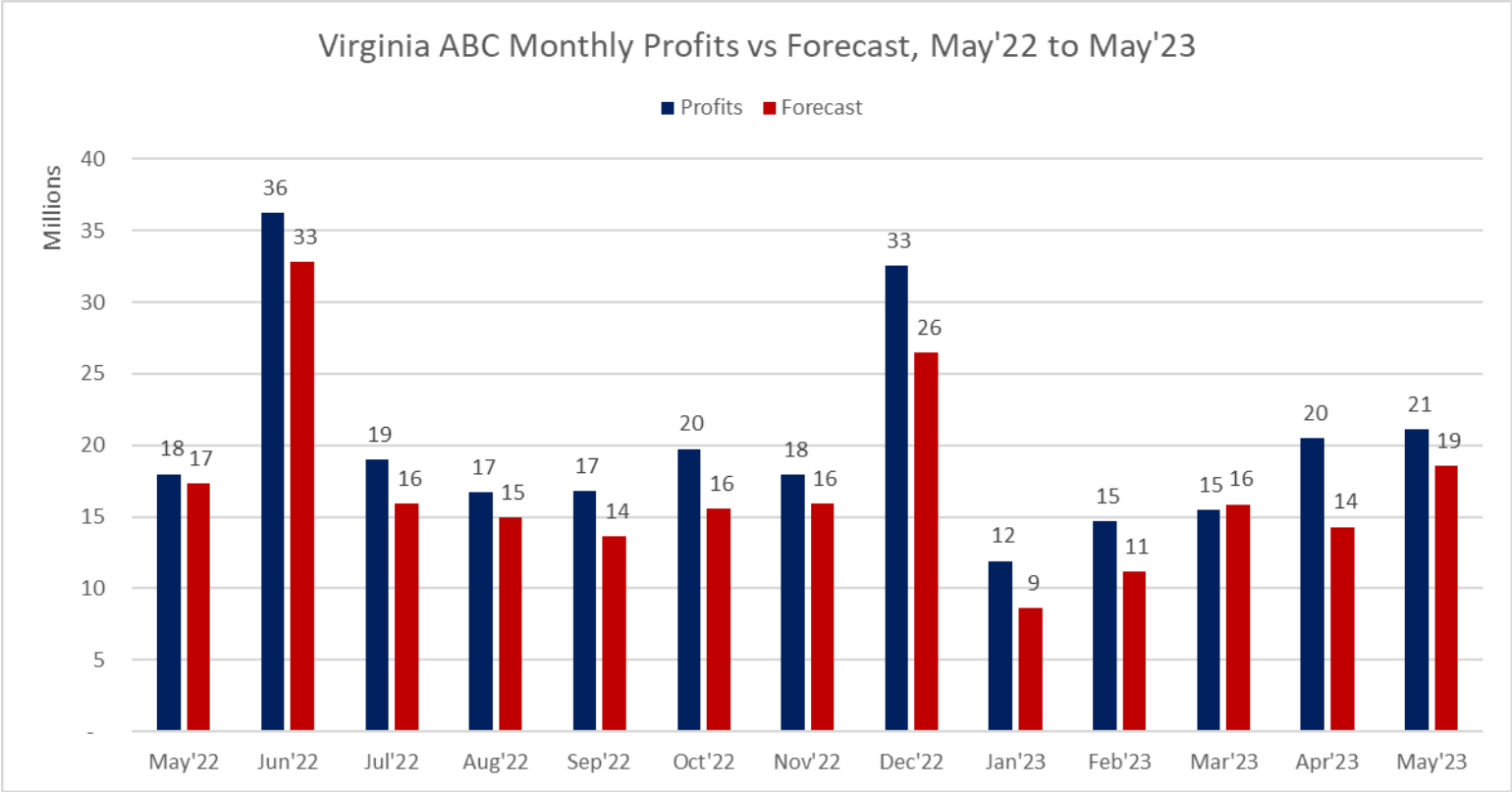
All KPI's are currently flat or trending in the right direction. In stock position remains flat around 96%. All other KPI's are as expected.

<p>Profit vs Forecast</p>  <p><i>YTD Profits exceed budget by \$35M</i></p>	<p>Sales vs Forecast</p>  <p><i>YTD Sales exceed budget by \$27M</i></p>	<p>Operating Costs as a % of Net Revenue</p>  <p><i>Below budget</i></p>	<p>Number of Transactions</p>  <p><i>Transactions as expected</i></p>	<p>Average Basket Ring</p>  <p><i>Average basket as expected</i></p>
<p>Number of OLO Transactions</p>  <p><i>Transactions up 9% vs last year</i></p>	<p>Retail Store In-Stock Position</p>  <p><i>In-Stock Position steady</i></p>	<p>Employee Turnover Rate</p>  <p><i>Wage and staff declining</i></p>	<p>Time to Fill</p>  <p><i>Time to fill down slightly</i></p>	<p>SWaM Spend</p>  <p><i>SWaM % above goal</i></p>

Data thru May 2023

Monthly Profits vs Forecast: Profits favorable in May

Profit was \$2.5M favorable for the month in May, or 13.4%, driven by favorability in both revenues and operating expenses. For year to date, Profit is favorable by \$35.4M, or 20.7%.



Source: SmartView

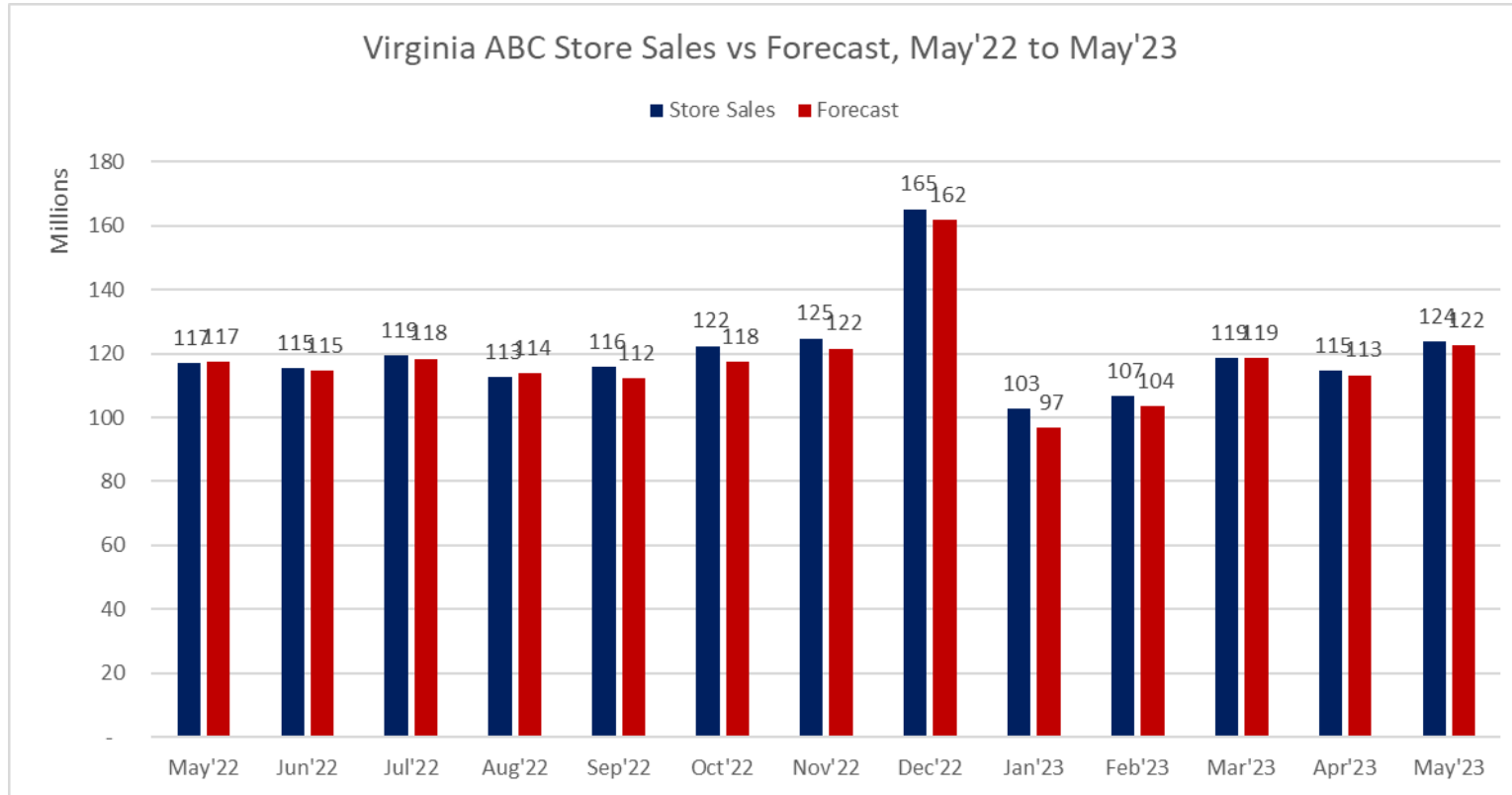
Notes:

- May profits beat budget by \$2.5 million, driven by favorable sales and lower costs mainly lower personal services costs due to unfilled vacancies and lower contractor services costs due to hard to fill positions



Store Sales vs Forecast: Store sales above budget

Store sales growth has slowed this fiscal year, but May results were \$1.4M favorable, or 1.2%. Store sales for FY to date are \$27.0M favorable to budget, or 2.1%.



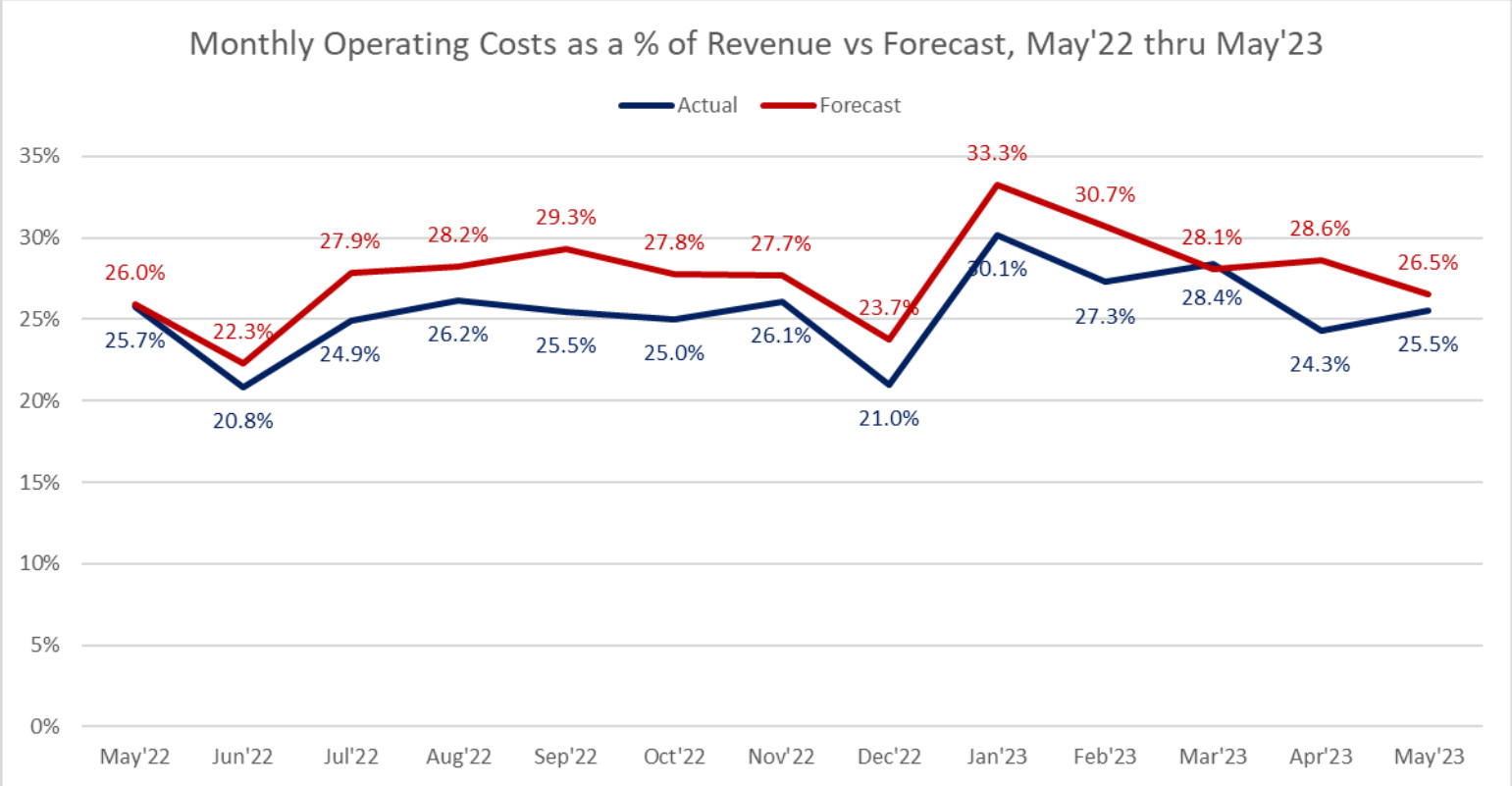
Source: SmartView

Notes:

- Store sales remained close to budget throughout 11 months of this fiscal year, but are showing growth
- Sales in May of \$123.9M were \$1.4M above budget or 1.2%

Operating Cost as % of Revenue: May is favorable to budget

Both revenues and operating costs have remained favorable to budget, keeping this metric favorable to budget for the month of May, beating budget by 2.2%.



Source: SmartView

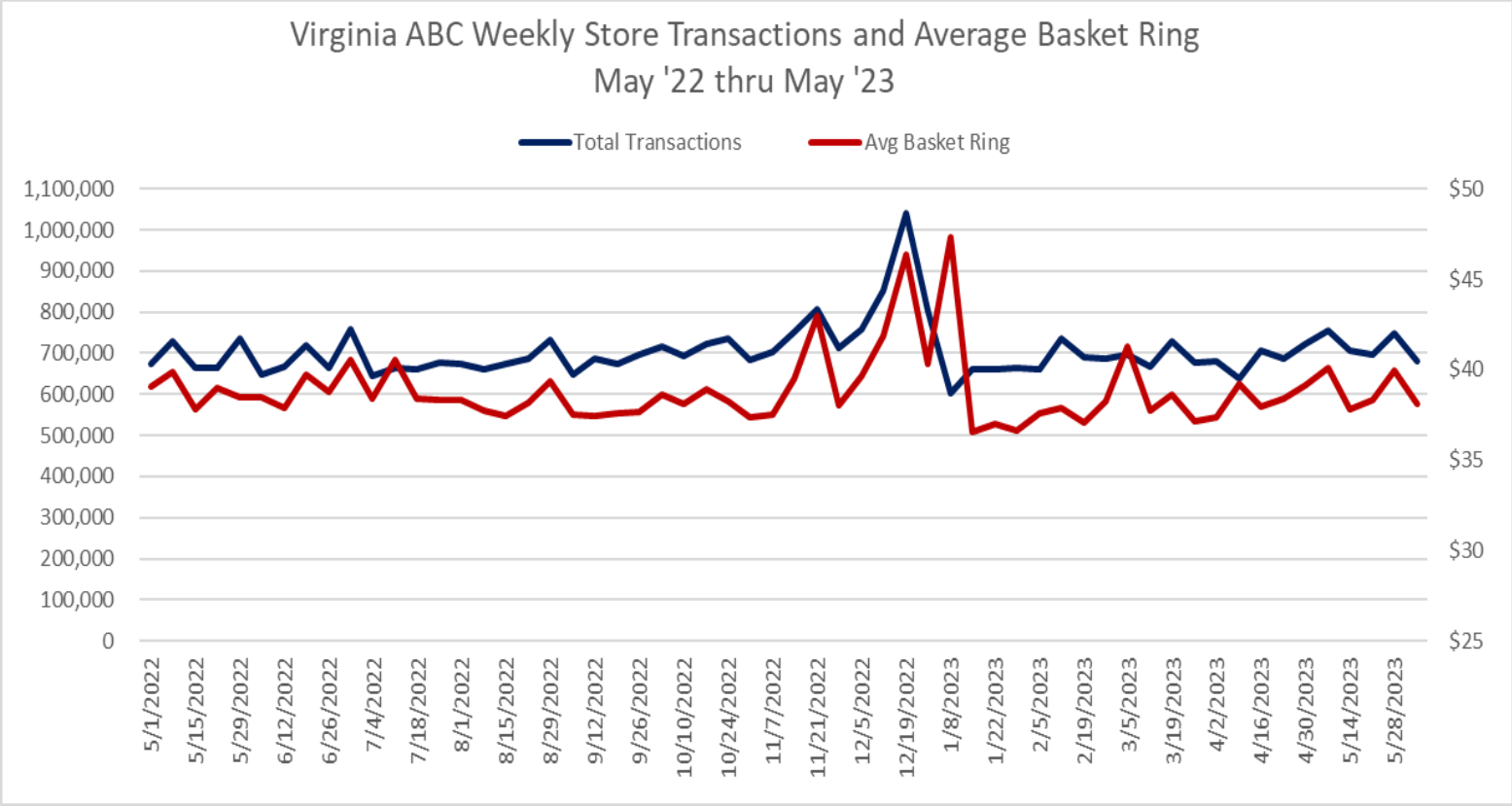
Notes:

- Net revenues were above forecast by \$1.5 million in May (note: this is all Authority revenues, not just store sales, and excludes excise taxes), primarily driven by favorable store sales
- Operating costs were \$0.6 million below forecast due to lower personal services costs due to unfilled vacancies and lower contractor services costs due to hard to fill positions



Transaction Trends: Late spring is as expected

Transactions in May are steady, with warmer weather leading to increased transaction counts, as well as volatility that is linked to the timing of warm weather holidays.



Source: IT

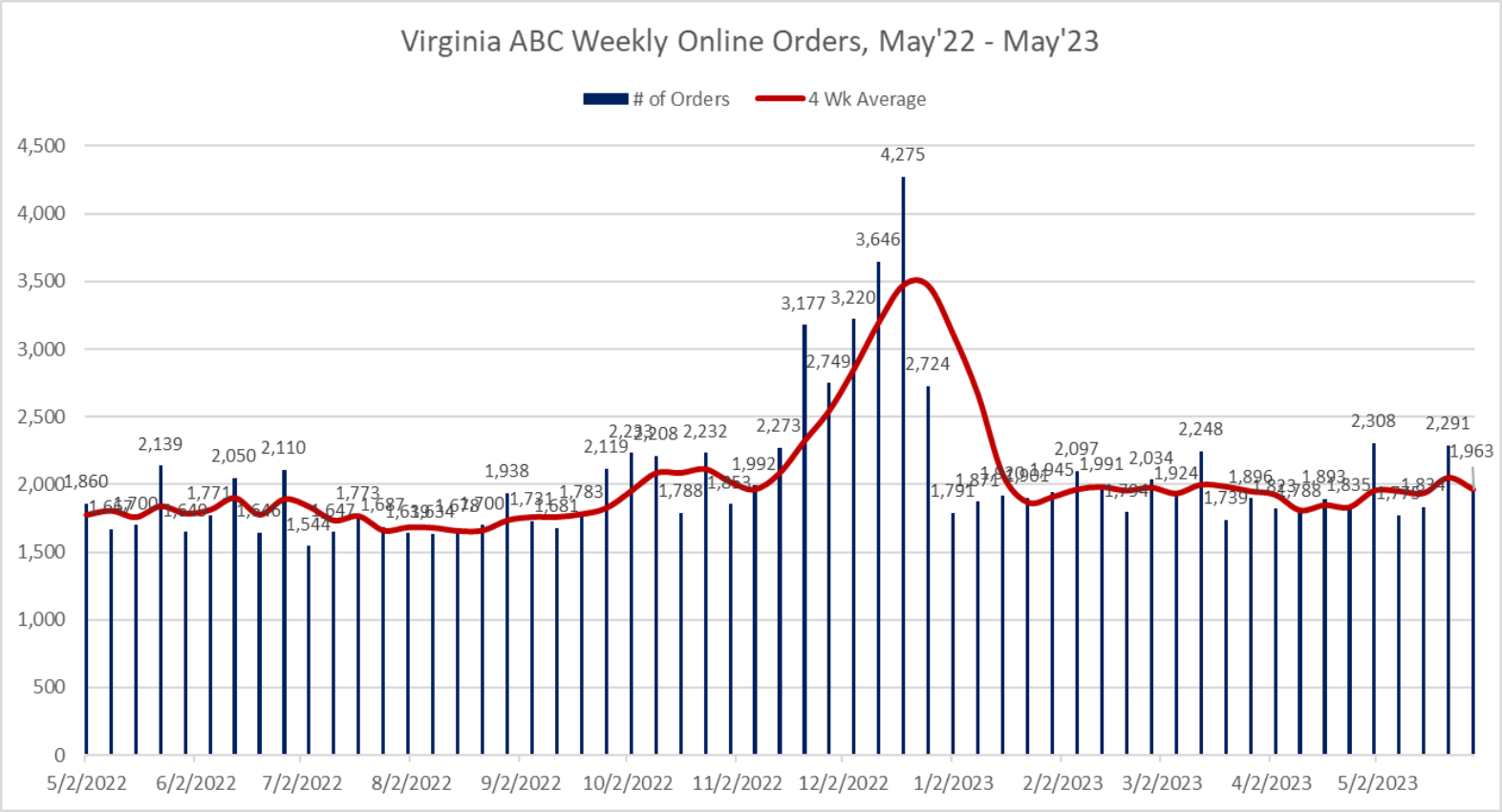
Notes:

- The summer months are often spiky driven by the timing of warm weather holidays, leading to smoother trends during the fall
- Once Halloween hits, cold weather holiday seasonal volatility begins, and October ended the month as expected from a seasonal perspective
- Following holiday driven spikes over November and December, both basket ring and transaction count hit their low points of the year in early 2023.
- As warmer weather returns, both basket ring and transactions increase as expected, though basket ring remains volatile.



Online Transactions: Online orders showing consistent growth as well

Online transactions are trending higher than CY'22, with 9% more transactions than the same time last year...



Source: Data Warehouse

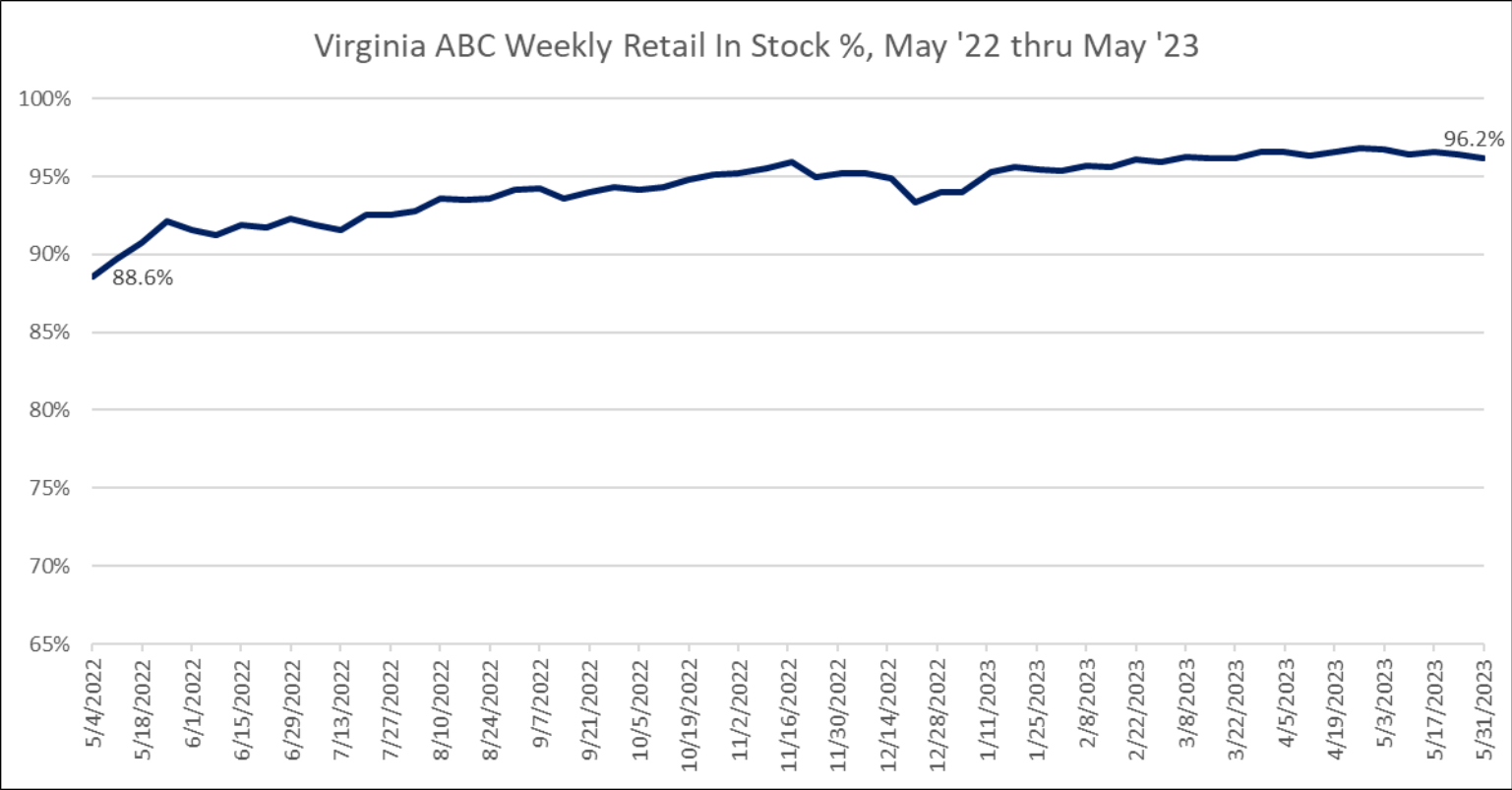
Notes:

- Online transactions were mostly flat throughout CY'22, but showed growth in the fall, prior to starting the holiday season driven growth
- May '23 averaged 1,966 transactions per week, versus 1,803 during May '22, increasing 9.0% on a year-over-year basis



Retail In Stock %: In-stock continues to improve

Retail stocks remain impacted from both increased demand and supply chain difficulties and reached their lowest point in the last year during the holidays. Stock position remains just below historical norm of 98%,



Source: Logistics

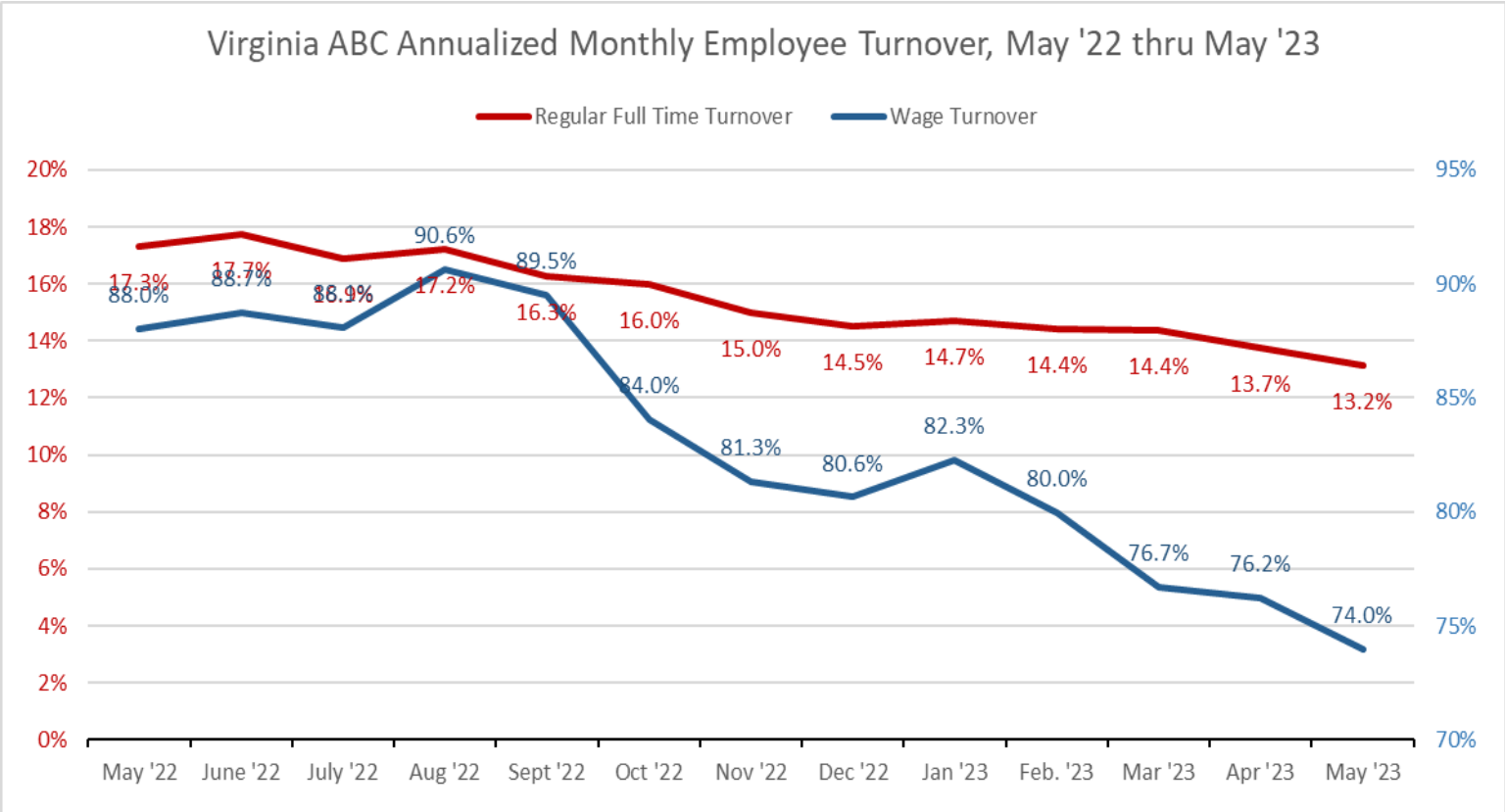
Notes:

- Stock steadily improved since the beginning of the calendar year, rising from 70% to 92%, but flattened out to very modest growth, reaching 95% in October before the holidays started
- Holiday impacts were much lower in December than expected, but we typically see more over January and February
- Suppliers are indicating they are allocating product to balance demand across their portfolio of customers
- The elevated sales increases will continue to challenge supply for the foreseeable future



Employee Turnover: Wage and Staff turnover improving

Turnover rates for both full time and wage associates are showing a clear reduction trend and are improved versus prior year; full time turnover has improved by 3.1%, and wage turnover has improved by 15.7%.



Source: HR System Query

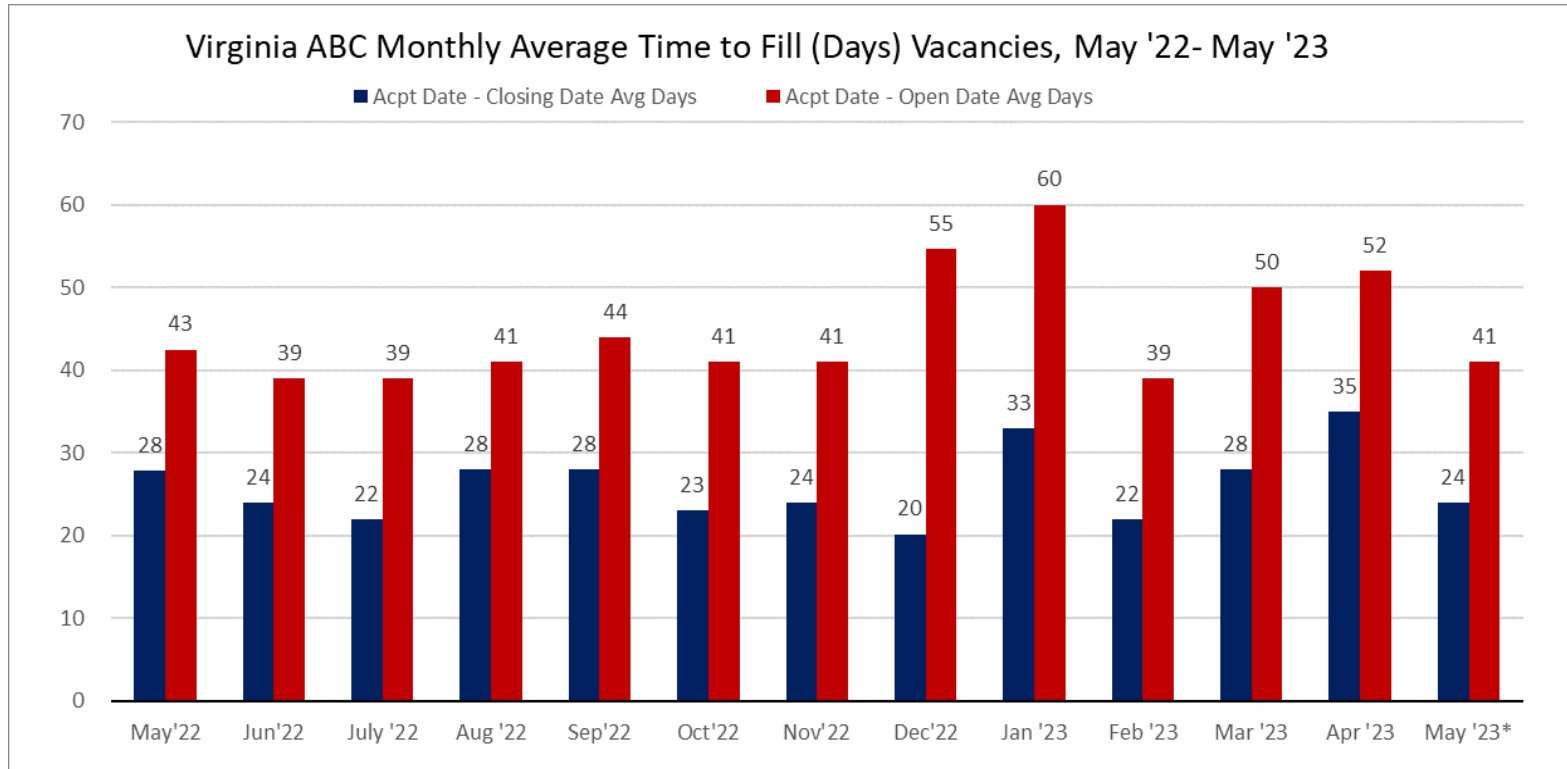
Notes:

- Employee engagement initiatives and other focused efforts (DEI Surveys and Town Halls) have been launched to address employee retention.
- EET continues to send and collect employee life cycle survey data.



Time to Fill: Time to Fill

Time to fill has decreased in May due to multiple positions being listed as “opened until filled” and multiple recruitments have included rescheduled interviews due to both the hiring manager, panelists and candidate schedule.



Source: HR System Query

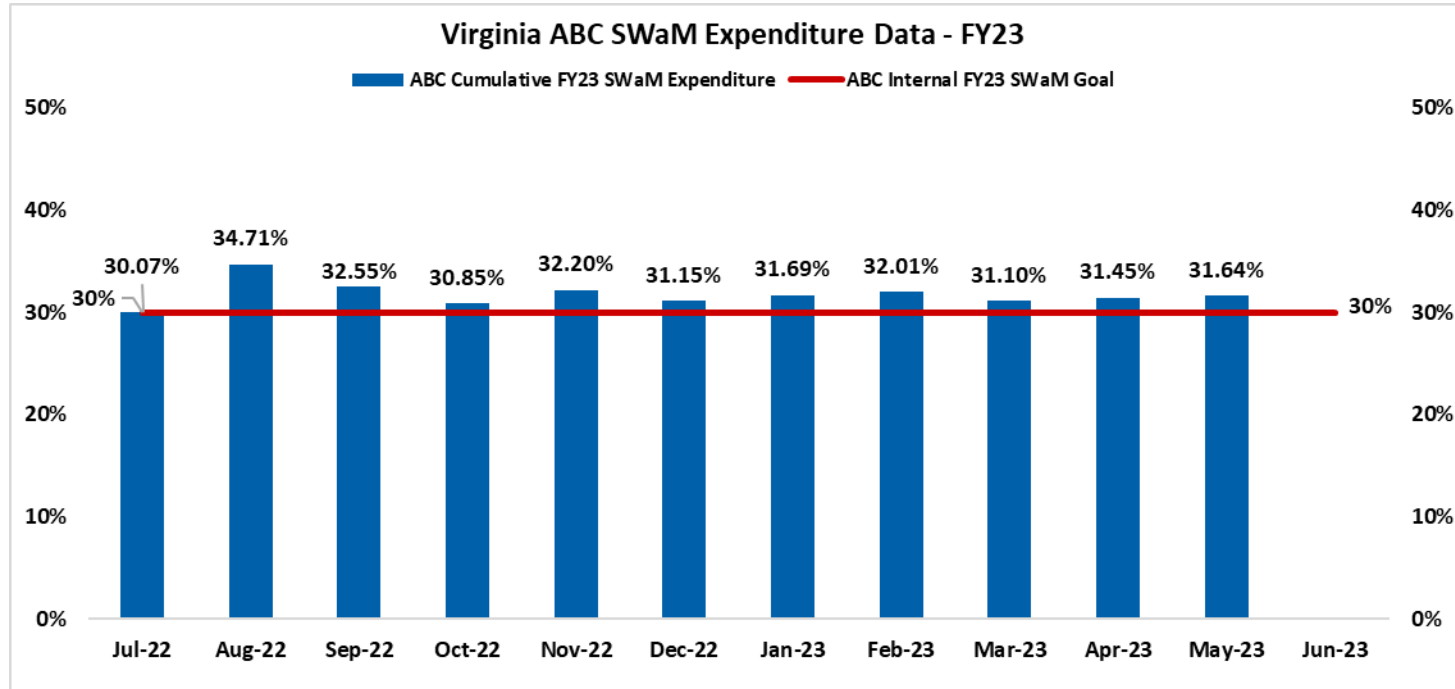
Notes:

The following action plan is in place to address time to fill.

- The TAC team will meet every month to review recruiting data including Time to Fill.
- TAC team will recommend and encourage hiring managers to list positions with clearly defined open and close dates.
- Only extremely hard to fill positions or positions with exceptional needs will be listed opened until filled.
- The TAC team will also establish an action plan that consists of best practices for closing out/filling a recruitment to help decrease time to fill.

SWaM %: Cumulative SWaM vendor spend above target

After ending last FY below target, the current FY is continuing to show improved for SWaM spend. SWaM spend has kept the cumulative level above target each month of this fiscal year.



Source: Procurement

Notes:

- As an Authority, ABC is not bound to the state goal of purchasing 42% of discretionary spending from SWaM vendors
- COVID spending allowed more dollars to be easily steered to SWaM vendors, but the return to more normal operations has reduced that impact, resulting in a lower target of 30 for FY'23.
- Thru May'23, cumulative FY23 SWaM expenditures are 31.6%, with \$15.5M of spend

Board Commentary

Public Comments